

**Academic Affairs Committee Meeting  
November 4, 2013  
Meeting Minutes**

Committee members in attendance

Jennifer Ball  
Rodrigo Mercader  
Tony Palbicke  
Randy Pembroke (ex officio)  
Crystal Stevens  
Danny Wade  
Rob Weigand

Not in attendance:

Royce Kitts  
Bassima Schbley

Guests

Dean Monica Scheibmeir  
Jeanne Catanzaro

The meeting was called to order by the Chair, Tony Palbicke.

**I. Minutes from October 21, 2013**

The minutes were sent to the committee prior to the meeting for review. The minutes were approved as written and will be forwarded to Faculty Senate.

**II. New Business--RN to BSN Proposal**

Dean Scheibmeir and Dr. Jeanne Catanzaro provided an overview of the proposal that was sent to the committee prior to the meeting. Several points of interest in the discussion include:

- a. This will afford those students who are working an opportunity to further their education as this proposed program will be entirely online. Components of the program will be offered in 8 week sessions.
- b. This online program allows flexibility, will afford credit for experience, and will allow credits taken through their associate degree to be considered as transferred courses.
- c. Most students have taken 72 – 76 hours for their associates degree (usually taking up to 3 years to complete). There is a mixture of general education and major requirements within these hours. Students who wish to be admitted will have to complete their general education courses in addition to the required courses for the BSN degree.
- d. Full time students could complete this program in 12 months while 18 months is the duration for those who are part time students.
- e. The students must take a one hour component titled PowerUp, which is a tool offered to assist students gauging their learning styles, time management, etc.

Faculty will then utilize the information to guide students to be successful in online education.

f. There is a student population that needs this program. This would certainly assist those who are working with the opportunity for enhanced roles in leadership, better jobs, etc.

g. The capacity for prelicensure is 150 students. The capacity for this program, which is post licensure is open ended.

After further discussion, a motion was offered to approve the proposal, seconded and all voted to approve the program. Based on the approval, this will be forwarded to Faculty Senate.

The meeting was adjourned.

**Meeting Schedule:**

Monday, November 18, 2013 in the Thomas Room