

**Academic Affairs Committee Meeting
February 3, 2014
Meeting Minutes**

Committee members in attendance

Jennifer Ball
Royce Kitts
Bill Mach
Rodrigo Mercader
Tony Palbicke
Randy Pembroke (ex officio)
Crystal Stevens
Danny Wade

Not in attendance:

Bassima Schbley
**Rob Weigand has removed himself from the committee

Guests

Kathy Menzie

The meeting was called to order by the Chair, Tony Palbicke at 3:00 p.m.

I. Minutes from December 2, 2013

The minutes were sent to the committee prior to the meeting for review. The minutes were approved and will be forwarded to Faculty Senate.

a. New Business—Proposal from Communication Department for a name change

Kathy Menzie indicated this proposal was to simply change the department name from Communication to Communication Studies. She indicated the courses and course designations remains the same. Kathy indicated this would be effective in Fall 2014.

After further discussion, a motion was offered to approve the proposal, seconded and all voted to approve the agenda item. Based on the approval, this will be forwarded to Faculty Senate.

- b. Dr. Pembroke discussed a proposal he will make to the Faculty Senate at their next meeting regarding a method for items to go through the governance process at General Faculty. Committee members discussed this with Dr. Pembroke and agreed this should be an item for discussion at Faculty Senate.

The meeting was adjourned.

Meeting Schedule:

Monday, February 17, 2014 in the Bible Room/BTC

(This meeting was cancelled on February 10, 2014)