

**Academic Affairs Committee Meeting  
September 16, 2013  
Meeting Minutes**

Committee members in attendance

Jennifer Ball  
Royce Kitts  
Rodrigo Mercader  
Randy Pembroke (ex officio)  
Tony Palbicke  
Bassima Schbley  
Crystal Stevens  
Danny Wade  
Rob Weigand

Guests

Laura Stephenson, Interim Dean, CAS  
Kathy Menzie, Chair—Communications and Mass Media  
Steve Cann, Political Science Department  
Yolanda Ingram, School of Law

The meeting was called to order by Dr. Pembroke as a quorum wasn't reached in the last meeting.

**I. Selection of Chair**

Dr. Pembroke indicated the first order of business was to select a chair since a quorum was achieved in this meeting. He asked for nominations. Tony Palbicke was nominated, seconded and nominations were called to close.

The motion was made, seconded, nominations closed, and all approved Tony as the chair of the Academic Affairs committee for 2013-2014.

**II. Minutes from April 15, 2013**

The minutes were sent to the committee prior to the meeting for review. The minutes were approved as written and will be forwarded to Faculty Senate.

**III. Agenda Items for consideration**

- a. Change in the Minor in Communication:  
Kathy Menzie provided an overview of the change to the minor in communication. The proposal removes several course requirements and adds three upper division communication courses.

Discussion occurred with a motion to approve offered. The motion was seconded and all approved the change proposed.

b. New Minor in Film and Video

Kathy Menzie provided an overview of the new minor proposal. She indicated this curriculum is designed to provide students with a focus for entry into a variety of film and television industry positions.

Discussion occurred with a motion to approve offered. The motion was seconded and all approved the change proposed.

c. Associate of Liberal Studies

Dean Stephenson provided an overview of the new Associate of Liberal Studies program which was started under Dean McQuere. She indicated the addition of this associate degree will allow those students who are involved in the curriculum credentials that would help them find employment (such as education paraprofessionals).

Good discussion occurred with modifications and suggestions made as follows:

1. Rationale should read as: The Associates of Liberal Studies degree provides another alternative for students who aspire to earn an associate's degree. The foundation for the ALS degree was initially developed in conversations between the Dean of CAS and the VPAA. The idea was next discussed by the BIS Committee, the College Faculty Council and the CAS chairs, eventually resulting in a formal proposal that was approved by the CFC on May 1, 2013 (with suggested changes). The ALS degree was approved by the CAS Faculty on May 8, 2013.
2. \* Students transferring to Washburn University with at least 24 hours with a GPA of 2.0 or higher AND those who have completed 24 hours by Spring 2014 are exempt from the WU101 requirement.
3. \*\*\* Minimum of 12 hours of electives must be taken outside the 12-hour discipline in Plan A or outside the primary 6-hour general education area in Plan B.

A motion was made, and seconded to send the proposed program forward with the modifications noted above.

d. New Legal Scholars 3.5 +3 Program

Steve Cann and Yolanda Ingram provided an overview of the proposed program. Several questions were asked and through the discussion a request to have the proposal revised was made. Steve indicated the proposal would be resubmitted to the Academic Affairs Committee for the next meeting.

e. Minor in Kinesiology

The Academic Affairs committee discussed the minor. The thought was if the department felt they needed to delete a minor, they should be able to do so without interruption.

Discussion occurred with a motion to approve offered. The motion was seconded and all approved the proposal.

f. Women's and Gender Studies

The proposal has been made to change the course designations from IS (Interdisciplinary Studies) to WG (Women and Gender Studies).

Discussion occurred with a motion to approve offered. The motion was seconded and all approved the proposal.

In summary, five (5) of the agenda items are to be moved forward to Faculty Senate for their next meeting.

Meeting was adjourned at 4:10 p.m.