

## Academic Affairs Committee

September 9, 2009

### Members in attendance:

Kathy Menzie  
Howard Faulkner  
Keith Mazachek  
Paul Byrne

Debbie Isaacson  
Cal Melick  
Robin Bowen  
(Rebecca Atnip, recorder)

Dr. Robin Bowen, Chair, opened the meeting.

### Presentation from WSGA

Garrett Love and Cayle Oneck, WSGA, presented a proposal for adopting "Success Week" on Washburn University Campus. They shared their research with the committee (attached to these minutes).

After some discussion, the committee agreed a "Success Week" was feasible, although it may not be an entire week. This time would comprise two-three weekdays before the onset of finals.

Dr. Bowen noted the Department Chair or Dean would be the appropriate monitor for this project, not the VPAA office.

The committee recommended the following changes to the proposed guidelines. Garrett Love agreed to provide a completed draft for the next meeting of the committee, which would include a clarification of the terminology to be used for this designated time on campus.

### WTE and Transfer Committees

Dr. Bowen explained the funding for WTE was cut 37% (\$350,000) this fiscal year. The current need was for additional direction and recommendations as to whether this program should be required or optional.

In addition, a need was identified to make Washburn more "Transfer friendly." Any plan would need to be put in place to be implemented next year in order to increase student enrollment.

Members of the Academic Affairs committee were asked to volunteer for each committee so they would be directly involved in this process. Following is the result of committee assignments:

### WTE

Kanalis Ockree  
Kathy Menzie  
Debbie Isaacson  
Cal Melick  
Lori Khan

### Transfer

Howard Faulkner  
Keith Mazachek  
Linda Croucher  
Paul Byrne  
Jeanne Catanzaro

### **Ongoing Business**

- Course changes and proposals
- General Education
- First Year Experience (Freshman Seminar)
- Other curricula issues

### **Membership question**

A question arose about membership requirements as the Faculty Senate approved two people from each academic unit. Dr. Bowen agreed to verify this information with Nancy Tate and Tom Prsch.

### **Chair of Academic Affairs Committee**

Dr. Bowen requested a volunteer to chair the committee, Kathy Menzie volunteered to take this responsibility.

Rebecca Atnip was assigned to work on finding a time for the next Academic Affairs, WTE and Transfer committee meetings and will send lists of the members of the two new WTE and Transfer committees to Academic Affairs committee members.

Meeting adjourned.

