

MINUTES
ASSESSMENT COMMITTEE
Thursday, November 15, 2012
Cottonwood Room – 2:30 p.m.

Present: Donna LaLonde (chair), Donna Droge, Vickie Kelly, Michael Rettig, Jim Smith, Nancy Tate, Kelley Weber, and CJ Crawford (administrative support). Absent: Jane Carpenter, Melodie Christel, John Dahlstrand, Gillian Gabelman, Kathy Menzie, Denise Ottinger, Susie Pryor, Danny Wade, Margaret Wood and Eric Benedict.

The minutes from the October 18 Assessment Committee meeting were approved as distributed via email.

NEW ANNUAL ASSESSMENT REPORT RUBRIC

The committee talked about the results of using the new rubric to review two annual reports from 2011-2012. It was decided that the rubric version that was sent via email by Donna on November 1 would be the final version and approved as of November 15, 2012.

Committee mentor assignments have been modified and a new list was handed out. In addition, a copy of the last rubric rating and curriculum map(s) were attached to each mentor's list for their assigned programs.

Donna asked all members to visit with their assigned liaisons between now and the meeting on February 7 to discuss the new report rubric and curriculum map. We plan to put curriculum maps into Banner and would like each program to review for accuracy. Committee members will report on liaison visits at the February 7 meeting.

CJ will send a final version of the report rubric to all committee members.

OTHER

One of the spring meetings will be used to talk about assessment at Washburn Tech.

The meeting scheduled for December 6 will be cancelled.

The meeting adjourned.

FUTURE COMMITTEE MEETINGS (all are scheduled for 2:30 p.m. in the Cottonwood Room)

2013

February 7
February 21
March 14
April 4
April 18
May 2