

MINUTES
ASSESSMENT COMMITTEE

Friday, October 14, 2011 – Shawnee Room – 2:00 p.m.

Present: Donna LaLonde (chair), Denise Ottinger, Melodie Christel, John Dahlstrand, Yvette Jenkins, Vickie Kelly, Sean Bird (for Kelley Weber), Jim Smith, Margaret Wood, and CJ Crawford (administrative support). Absent: Nancy Tate, Jane Carpenter, Gillian Gabelman, Kathy Menzie, Susie Pryor, Danny Wade, and Eric Benedict.

The minutes of the August 26, 2011 committee meeting were approved.

PROGRAM REVIEW

The co-curricular units have been asked to complete assessment plans. The original idea came from an HLC conference that all units should be a part of assessment.

Should administrative areas be required to have Student Learning Outcomes? After discussion, the committee agreed that they should. It was recommended to set up a meeting with the committee with a few of the areas before the end of the semester to see how the committee can help them with their assessment efforts.

OTHER

Several departments that have general education courses up for review are piloting one of the new Student Learning Outcomes.

Revisions still need to be made to the Student Learning Outcomes Assessments document to make it more clear and useful.

The meeting adjourned.