

MINUTES
ASSESSMENT COMMITTEE
Thursday, October 18, 2012
Cottonwood Room – 2:30 p.m.

Present: Donna LaLonde (chair), Donna Droge, Vickie Kelly, Denise Ottinger, Michael Rettig, Jim Smith, Kelley Weber, Margaret Wood, and CJ Crawford (administrative support). Absent: Jane Carpenter, Melodie Christel, John Dahlstrand, Gillian Gabelman, Kathy Menzie, Susie Pryor, Nancy Tate, Danny Wade, and Eric Benedict.

The minutes from the October 4 Assessment Committee meeting were approved as distributed via email.

Donna LaLonde introduced Donna Droge, the Learning Outcomes Assessment Coordinator at Washburn Tech, who will be joining the committee.

DISCUSSION OF REVISIONS TO NEW ANNUAL ASSESSMENT REPORT RUBRIC

The changes that had been made to the new rubric since the October 4 meeting were discussed. It was decided to put back in the rating of Highly Developed and to leave the ratings of both Emerging and Initial. Some areas still have redundancy.

Donna LaLonde will work on final revisions and send to the committee for review prior to the next meeting. It was agreed that we would pick two reports to review using the new rubric to see if any additional changes needed to be made.

APPLICATION FOR ASSESSMENT GRANT

An Assessment Grant application was received from Kelley Weber with Mabee Library to attend a Library Assessment Conference. It was moved by Donna LaLonde and seconded by Margaret Wood to approve the request for \$1,037.75. The motion was unanimously approved.

The meeting adjourned.

FUTURE COMMITTEE MEETINGS (all are scheduled for 2:30 p.m. in the Cottonwood Room)
2012

November 15
December 6

2013

February 7
February 21
March 14
April 4
April 18
May 2