

## **MINUTES**

### **ASSESSMENT COMMITTEE**

Friday, August 26, 2011 – Shawnee Room – 2:00 p.m.

*Tentative until approved by Committee*

Present: Donna LaLonde (chair), Nancy Tate, Melodie Christel, Jane Carpenter, Yvette Jenkins, Vickie Kelly, Kathy Menzie, Susie Pryor, Sean Bird (for Kelley Weber), and CJ Crawford (administrative support). Susie Pryor, who will be on the committee next year, was also present. Absent: Denise Ottinger, Pamela Erickson, Gillian Gabelman, Jim Smith, Danny Wade, and Eric Benedict.

#### **MENTOR/LIAISON ASSIGNMENTS**

Because of having some new members on the committee and to balance out liaison assignments a little better, some changes have been made to the committee mentor/liaison assignments this year. A copy of the new assignments was handed out at the meeting.

#### **FALL WORKSHOP**

Donna suggested that the focus for the Fall Workshop be changed to a discussion about General Education Student Learning Outcomes. Everyone at the meeting agreed this was a good idea in preparation for the upcoming General Faculty meeting on September 22.

There is a need for transparency, for clarity on terms, and to develop a FAQ document. Donna suggested we have a discussion of how the University Student Learning Outcomes map to the Program SLOs. CJ will provide a copy of each program's SLO Matrix for the workshop. It is recommended that liaisons be seated as groups with their mentors for the luncheon and remain in groups for the workshop. Department chairs will be invited to attend the workshop beginning at 2:00 p.m.

It was suggested that the first 15 minutes of the workshop be spent as an overview of the General Education Student Learning Outcomes. Then the groups would work together with the mentors acting as facilitators to gather three major questions to help develop the FAQ. Prior to the workshop, mentors should encourage their liaisons to talk with colleagues in their departments to get information and questions.

#### **OTHER**

Nancy Tate said that departments who are up for General Education course review this year were given the option to pick one of the new Student Learning Outcomes and provide one semester's data.

The meeting adjourned.

#### **FUTURE FALL MEETINGS/EVENTS**

Friday, September 16 – Fall Workshop (Lunch @ 1:00 p.m. and Workshop @ 3:00 p.m. –  
Kansas Room)

Friday, October 14 – Committee Meeting – Shawnee Room @ 2:00 p.m.