

MINUTES
ASSESSMENT COMMITTEE

Thursday, September 6, 2012 – Cottonwood Room – 2:30 p.m.

Present: Donna LaLonde (chair), Melodie Christel, John Dahlstrand, Vickie Kelly, Denise Ottinger, Susie Pryor, Jim Smith, Danny Wade, Kelley Weber, Margaret Wood, and CJ Crawford (administrative support). Absent: Nancy Tate, Jane Carpenter, Gillian Gabelman, Kathy Menzie, Michael Rettig and Eric Benedict.

COMMITTEE MEETING FREQUENCY

Donna explained that we are meeting more frequently because the committee will have more work to do with the integration of the new General Education Student Learning Outcomes.

GENERAL EDUCATION SLO PROGRESS/UPDATE

Workshops have been held over the summer to educate departments and faculty about the new SLOs and process.

The Assessment Committee will probably meet a couple of times during the fall with the General Education Committee to review the documents.

- Departments with General Education courses must submit a Course Data Sheet for the SLO they have chosen providing the required information.
- The General Education and Assessment Committees will work together to review the Course Data Sheets and give feedback to departments.
- In Spring 2014, this committee will start to review the General Education Course Annual Reports.
- In two years, the Assessment Committee will report back to General Faculty about whether or not we are satisfied with the results and progress.

There was discussion about the new SLOs reporting and data collection. There is a Student Learning Outcomes folder on Angel.

RUBRIC REVISION SUBCOMMITTEE

Donna said it was time to update the Annual Assessment Report rubric and asked for volunteers to work on it. Vickie Kelly will start the draft with the help of Margaret Wood.

The meeting adjourned.

FUTURE COMMITTEE MEETINGS (all are scheduled for 2:30 p.m. in the Cottonwood Room)

2012

September 20
October 4
October 18
November 1
November 15
December 6

2013

February 7
February 21
March 14
April 4
April 18
May 2