

**MINUTES**  
**ASSESSMENT COMMITTEE**

Tuesday, April 10, 2007

Shawnee Room

3:00 p.m.

The committee approved the minutes of February 14 as distributed.

Donna LaLonde said that the Rubrics and Rolls workshop went very well with a good turnout. Most disciplines were represented. There was one concrete thing that came from the workshop – the attendees agreed that Howard Faulkner, Margy Stewart, Brad Siebert, Roy Sheldon, and other members of the English Department should be invited to either an Assessment Committee meeting or an OASIS Team meeting to explore the potential to develop a common writing rubric which could be used across campus. The goal would be to have a draft for consideration early in the fall. They felt it would establish a level of standards and professors would feel supported so level teaching remains consistent across campus.

The committee members in attendance agreed that some members should meet with Howard and members of the English Department before the end of the spring semester. CJ will send out an email to committee members asking about their availability for the week of April 30.

Donna said that next fall and spring we are going to pilot the Collegiate Learning Assessment (CLA) with 100 freshmen and 100 seniors.

After discussion, the committee agreed to hold another Rubrics and Rolls workshop in the fall. CJ will email open Saturdays between Labor Day and the end of October to the committee members for their availability.

WTE Assessment Committee would appreciate help from committee members to gauge willingness from those programs that do focus groups or surveys to add a WTE question. Committee members will survey their areas to see which departments may do qualitative surveys and report back to the Assessment Committee.

Due to conflicts, the Assessment Liaison Workshop on April 13 is being canceled. Donna will offer to meet with individual departments if they have questions or need assistance.

The committee decided to hold Assessment Liaison workshops once a month in the fall and spring on Friday afternoons – the committee would have a pre-meeting from 1:30 – 2:00 p.m., then the workshop would be from 2:00 p.m. – 3:30 p.m., and then the committee would have a post/planning meeting from 3:30 p.m. – 5:00 p.m. CJ will get the dates set up and send out an email to all committee members and liaisons.

The committee also decided to have a planning meeting the week before fall classes begin, to include lunch.

The meeting adjourned.