

**MINUTES**  
**ASSESSMENT COMMITTEE**

Tuesday, August 5, 2008

Thomas Room

11:30 a.m.

Present: Donna LaLonde (chair), Nancy Tate, Denise Ottinger, Melodie Christal, Joanne Altman, Cathy Hunt, Lori Khan, Jay Memmott, Whitney Philippi, Heather Collins, and CJ Crawford (administrative support). Absent: Jane Carpenter, Jim Hoogenakker, Kandy Ockree, Mary Shoop, and Don Vest.

Donna began the meeting reviewing the comments from the HLC site visit in May:

- Our participation in OASIS is a very good thing.
- Washburn should continue its efforts in establishing a uniform structure for Assessment reporting.
- Incorporating KATS assessment into Washburn's.

**Workshops for 2008-2009:**

How many a semester, what is the best meeting day/time, topic suggestions, and for whom?

One suggestion was to have a workshop on what to measure, how to measure, what counts/matters, and how to monitor (knowledge, values, and behavior).

Another suggestion was to talk about the types of assessment.

It was decided to have two workshops in the fall - one workshop for assessment liaisons and a second workshop/brunch on a Saturday morning that would be open to everyone (like the Rubrics & Rolls workshops). The same format would be used for spring workshops.

**WORKSHOP 1 (Assessment Liaisons)**

Friday, September 19 – 1:30 p.m. – 3:00 p.m.

The main topic will be Assessment tools, and time will be allowed for updates by the liaisons on the status of their department's assessment process.

Facilitators: Donna LaLonde, Jay Memmott, and Joanne Altman.

**WORKSHOP 2 (Open Invitation)**

Saturday, October 18 – 9:30 a.m. – 12:30 p.m.

Suggested title - Assessment Toolbox.

Facilitators: Donna LaLonde, Jay Memmott, Joanne Altman, and Cathy Hunt.

**Tentative spring workshop dates are:**

Friday, February 13 – 1:30 p.m. – 3:00 p.m. – Assessment Liaisons

Saturday, March 7 – 9:30 a.m. – 12:30 p.m. – Open Invitation

**The fall schedule for committee meetings is:**

Friday, September 12 – 1:30 p.m. – 2:30 p.m.

Friday, October 17 – 1:30 p.m. – 2:30 p.m.

Tuesday, December 9 – 3:30 p.m. – 5:00 p.m. (this will be the spring planning meeting and spring committee meeting dates will be set at this meeting)

**MAPP vs. CLA**

MAPP vs. CLA – both measure institutional effectiveness, but MAPP has the advantage of being a 40 minute test that can be given to students within a standard class time. Even though it's multiple choice, Washburn would be able to get a larger sampling than what was experienced with CLA, which has been very low. MAPP won't be assessing writing, but can be used for the other skills.

**Writing Rubric**

It is hoped that the writing rubric can and will develop into a university-wide tool for assessing writing. Donna will draft and email and send it to the committee members to review before sending it out to faculty. It was suggested that the rubric be sent to all faculty before the fall semester begins.

Donna briefly talked about the progress with OASIS.

The meeting adjourned.