

MINUTES
ASSESSMENT COMMITTEE

Friday, October 26, 2007

Kansas Room

1:30 p.m.

Present at the meeting were Donna LaLonde (chair), Nancy Tate, Joanne Altman, Patti Bender, Cathy Hunt, Bassima Schbley, and CJ Crawford (administrative support).

The committee approved the minutes of August 14 with one modification, and September 28 as submitted.

We are experiencing problems with first-year students showing up for the CLA testing. Donna would love to have 100, but will take 50. After a discussion of possible ways to get students, a suggestion was made to possibly work with the RAs to see if they would use this as a monthly activity.

A group who attended a General Education conference in Portland, Maine in October will make the presentation for the November workshop. Rather than send out individual invitations to new faculty, Donna suggested that it would be better to have the liaisons encourage their department's new faculty to attend.

It was recommended that there be hands-on training in a computer lab for the liaisons on using the Assessment web page. After discussion, it was decided to have one training session as part of the next workshop (following the general education presentation), and one training session on Friday, November 9 at 1:00 p.m. Donna LaLonde will check with David Sollars to see if the group can use the SoBu computer lab on Friday, November 16 from 2:30 p.m. – 3:30 p.m., and CJ will check into the availability of the Electronic Classroom or Morgan 18 on November 9.

The meeting adjourned.