

MINUTES
ASSESSMENT COMMITTEE

Friday, September 17, 2010 - Lincoln Room – 2:00 p.m.

Present: Donna LaLonde (chair), Pat Munzer, Denise Ottinger, Joanne Altman, Pamela Erickson, Vickie Kelly, Jay Memmott, Kathy Menzie, Danny Wade, Kelley Weber, and CJ Crawford (administrative support). Absent: Melodie Christal, Gillian Gabelman, Jane Carpenter, Yvette Jenkins, Kandy Ockree, and Lucas Mullin.

New members to the committee were introduced – Pamela Erickson, Vickie Kelly and Kathy Menzie.

OCTOBER ASSESSMENT WORKSHOP

The topic will be "Lessons Learned" from the committee's review of the Assessment Reports in July. A subcommittee will meet to plan the workshop – members are Donna LaLonde, Joanne Altman, Danny Wade and CJ Crawford. The workshop is scheduled for October 15 at 2:00 p.m. in the Kansas Room – liaisons and department chairs are encouraged to attend.

ASSESSMENT REPORT RUBRICS

The feedback Donna has received from the Assessment Report Rubrics has been very positive – she has received a few responses, but overall feedback is positive.

COMMITTEE MENTOR ASSIGNMENTS

Because of the change in committee membership, Donna realigned the mentor/liaison assignments. CJ will send out the updated list before the end of the week. Donna asked everyone to reconnect quickly with their liaisons and encourage them to attend the workshop.

ROLE OF ASSESSMENT IN RETENTION

Since retention is a major topic for the University, Donna asked the committee to think about the role of Assessment in retention for future discussion.

ASSESSMENT SHOWCASE

Donna said that last year the committee had discussed the possibility of an Assessment Showcase. Some ideas could be having a lead speaker and then 30 minute workshops (three or four at a time). A poster session could also be held concurrently. It could end with a reception. After discussion, the committee felt it would be a good idea to have a "highlights" workshop possibly in February or early spring.

UNIVERSITY LEARNING OUTCOMES

After some other things have been resolved, Nancy Tate feels the Assessment Committee should be involved with the University's student learning outcomes.

OTHER

Donna announced that through discussion with Pamela Erickson, the Assessment Committee would be joining CUSP at their New Faculty Advising workshop on October 22 to talk about the University's assessment process. One idea from the committee was to have a handout with assessment terminology and terms. Donna and CJ will meet with Pamela to work out the details. The workshop will be in the Kansas Room.

The meeting adjourned.

FUTURE FALL MEETINGS (Lincoln Room from 2:00P-3:00P)

Friday, October 8

Friday, November 19

Friday, December 10