

*Electoral Committee
February 7, 2011
Rice Room – Union*

Present: Bill Roach, Tracy Routsong, Lori Edwards, Jennifer Wagner, Tim Fry, Vickie Kelly

1. Bill Roach was elected chair of the committee
2. The electoral committee met to outline the process for the at-large election to be held this spring. The following schedule was outlined:
 - a. Bill Roach will meet with Donna Lacey to determine the census of faculty who are eligible to vote. He will also confirm the number of Senators for the college and schools.
 - b. Call for nominations will be sent on February 8. Nomination period will last two weeks. The following wording was supplied for the announcement:

To all:

The Electoral Committee of the Faculty Senate is requesting nominations for one at-large position to the Faculty Senate that expires at the end of this academic year.

According to the Faculty Senate Constitution "five at-large members of the Faculty Senate will be elected by all eligible faculty. No more than two of these may come from any one School or the College."

Any eligible faculty from the College of Arts and Sciences, School of Applied Studies, School of Business, School of Law, School of Nursing or Librarians interested in serving on the Faculty Senate should send me an email including a single paragraph about their reasons for wishing to be elected and any experience they think relevant. All nominations should be sent by *insert date.

- c. Following the end of the nomination period, the Chair will compose an attachment with all the candidates' information. This attachment along with the list of eligible voters is forwarded to Bill Bunten in ISS. Bill B. will set up the website for voting.
 - d. Once the website is set up, Bill R. will send an e-mail to all eligible faculty notifying them that the voting is open. The committee discussed holding the election the week prior to spring break or the week after. This would allow time for divisions/schools to select their representatives for the next year after the election is completed and prior to the final FS meeting of the year.
3. The committee will meet next on Monday, February 21 at 3:30 pm.