

Electoral Committee  
September 12, 2011  
Boswell Room

Present: Tim Fry, Kim Morse, Bill Roach, Jennifer Wagner

1. Jennifer Wagner was elected chair of the committee.
2. The committee discussed the process for the at-large election to replace Russ Jacobs for the Spring 2012 semester.
  - (a) Jennifer will contact Donna Lacey for a list of e-mail addresses of eligible voters, and Bill Bunten in ISS to set up the website for the election.
  - (b) A call for nominations will be sent out as soon as possible, with the following wording:

*The Electoral Committee of the Faculty Senate is requesting nominations for one at-large position to the Faculty Senate to replace a senator who will be away from campus during the Spring 2012 semester. **This is only a one-semester commitment.***

*According to the Faculty Senate Constitution "five at-large members of the Faculty Senate will be elected by all eligible faculty. No more than two of these may come from any one School or the College." Since the faculty senator who will be away from campus is from the College of Arts and Sciences, there is no restriction on who may run for the single at-large seat which is open.*

*Any eligible faculty from the College of Arts and Sciences, School of Applied Studies, School of Business, School of Law, School of Nursing or Librarians interested in serving on the Faculty Senate for the Spring 2012 semester should send me an email including a single paragraph about their reasons for wishing to be elected and any experience they think relevant. All nominations should be sent by **Tuesday, September 27.***

- (c) Once the nominees are known and the e-mail addresses are received, Jennifer will forward them to Bill Bunten to set up the web page for the election.
  - (d) All eligible voters will receive an e-mail once voting is open. The committee decided that voting should last for ten days.
  - (e) After voting ends, Bill Bunten will forward the results to the committee, who will notify the senate and the faculty as a whole.
3. The committee plans to use the same procedure for the spring at-large election, in which four positions will need to be filled. In the spring, we will also get a list of faculty from Donna Lacey, and determine how many representatives to the faculty senate each unit is entitled to, and we will notify the deans of this information before each unit's elections. Bill pointed out that last year, Jeff Mott, director of the Leadership Institute, was not included on the list of any particular unit's faculty; we made a note to find out if he should be affiliated with a particular unit for this year's census.
4. We will handle as much business as possible by e-mail, but will probably meet again in the spring to discuss the census and spring at-large election.