

**Washburn University
Faculty Affairs Committee**

Minutes of February 18, 2008 Meeting
3:30pm Rice Room, Memorial Union

Present: Brenda Patzel (Chair), Linda Croucher, Barbara Ginzburg, Park Lockwood, Kandy Ockree, Mike Russell, and Sharon Sullivan.

- I. The meeting was called to order.
- II. Sabbatical application procedures and guidelines were briefly discussed. The term “eligible” when referring to eligible applicants for a sabbatical has been found to be ambiguous within this document. The FAC will discuss this with the VPAA office prior to the next meeting in an attempt to resolve the ambiguity. In addition, the revised sabbatical criteria and document will be sent to the VPAA office in order to be placed on the VPAA website. The FAC will continue to work with the VPAA office until all Sabbatical documents are officially placed on the website.
- III. Conflict of Interest and Grievance policies. The FAC is currently looking at grievance policies from other universities and will continue the review and revision process of these policies. The FAC has decided to keep and revise the current grievance policy to address concerns related to conflict of interest and to explore the inclusion of promotion and tenure issues. Revisions to the policy are being drafted and will be presented and discussed at the next FAC meeting.
- IV. Meeting was adjourned at 4:50pm.
- V. Next meeting will be Wednesday, March 12 at 10:00am.

Submitted by Park Lockwood, Secretary of the Faculty Affairs Committee