

**Washburn University
Faculty Affairs Committee**

Minutes of April 7, 2008 Meeting
Rice Room, Memorial Union

Present: Brenda Patzel (Chair), Lee Boyd, Barbara Ginzburg, Park Lockwood, Mike Russell, and Sharon Sullivan.

- I. The meeting was called to order.
- II. Sabbatical application procedures and guidelines were briefly discussed.
 - a. The revised sabbatical criteria and document have been sent to the VPAA office in order to be placed on the VPAA website.
 - b. The term “eligible” when referring to eligible applicants for a sabbatical has been found to be ambiguous within the sabbatical document. It has been suggested that the word “eligible” be removed from the document. The FAC continues to discuss this with the VPAA office and will suggest appropriate changes to this document at the next meeting.
 - c. The sweet sabbatical document requires a few minor changes in wording. Further information and clarifications are needed from the VPAA office regarding this issue. Suggestions for changes to this document will be presented at the next FAC meeting.
- III. Conflict of Interest and Grievance policies. The FAC completed discussions and revisions of this policy. These revisions will be noted in the agenda item presented at the next FS meeting.
- IV. Insurance Benefits for Partners. Common criteria used to define domestic partnership were examined and discussed. The FAC will review past domestic partnership documents generated from faculty and / or committees at Washburn prior to the formation of the Faculty Senate. Information from these documents will be reviewed and used to generate an up-to-date domestic partnership policy for Washburn. It is the goal of the FAC to complete this document and present it at the May FS meeting.
- V. The role of librarians at Washburn University was briefly discussed. The FAC will gather information from librarians regarding their interest in tenure-track positions.

- VI. The Intellectual Property Policy was briefly discussed. Continued discussions regarding this policy are scheduled for the May meeting and will continue into the fall semester.

Meeting was adjourned at 3:20pm.

Next meeting will be Monday, April 28, at 3:30pm.

Submitted by Park Lockwood, Secretary of the Faculty Affairs Committee