

**Washburn University
Faculty Affairs Committee**

Minutes of May 13, 2008 Meeting
Mosiman Room, Memorial Union

Present: Brenda Patzel (Chair), Lee Boyd, Barbara Ginzburg, Park Lockwood, Kandy Ockree, Mary Ramirez, and Sharon Sullivan.

- I. The meeting was called to order.
- II. Sabbatical application procedures and guidelines were briefly discussed.
 - a. A minor change on the sabbatical document will be submitted as an action item to the Faculty Senate in the fall 2008 meeting. The term “eligible”, when referring to eligible applicants for a sabbatical, will be replaced by “all those teaching full time”.
 - b. Minor revisions were made to the Sweet Sabbatical report form. These revisions will be sent to the VPAA office prior to the fall 2008 semester.
- III. Conflict of Interest and Grievance policies. The FAC completed final discussions and revisions of this policy. If it is determined that more modifications are needed in order to adopt this policy, the FAC will revisit this issue at that time.
- IV. The role of librarians at Washburn University was briefly discussed. The FAC will gather information from librarians regarding their suggested roles (staff or faculty) at Washburn University and interest in tenure-track positions.
- V. The Intellectual Property policy was briefly discussed. Continued discussions regarding this policy will occur in the fall 2008 semester.

Meeting was adjourned at 4:20pm.

Next meeting TBA.

Submitted by Park Lockwood, Secretary of the Faculty Affairs Committee

