

**Washburn University
Faculty Affairs Committee**

Minutes of October 31, 2005 Meeting
3:30pm Cottonwood Room, Memorial Union

Present: Lee Boyd, Frank Chorba, Andrew Evans, Mo Godman, Ali Khan
Park Lockwood, Michael McGuire, Kandy Ockree, Nancie Palmer,
Brenda Patzel, Ron Wasserstein

- I. The meeting was called to order.
- II. A discussion of various committees, committee organization, and FAC involvement with these committees occurred.
 - A. There are three types of committees: Presidential, Advisory, and Faculty. The FAC does not oversee Presidential committees but should be involved in any that impact faculty. It was suggested that advisory committees should include at least one faculty senator per committee, and it is the responsibility of the FAC to make arrangements so that at least one faculty senator is currently seated on these committees. The FAC should generally oversee the Faculty committees. It is the responsibility of Faculty committees to report their minutes to the FAC.
 - B. A general discussion occurred regarding specific committees that are currently addressing faculty issues which would require fairly immediate FAC involvement. These committees included the Research, Promotion and Tenure, General Education, and Benefits Committees.
 - C. The format for the Academic Sabbatical Committee was established with Frank Chorba nominated as Chair. A list of nine nominees are currently awaiting FAC approval. The terms for the ASC members were discussed and a document describing these terms will be presented to the Faculty Senate at the next meeting.
 - D. The general format and the members of the Sweet Sabbatical Committee will be the same as the ASC. Due to conflict of interest, Ali Kahn will serve as chair of the SSC. The guidelines for the SSC will be presented to the Faculty Senate at the next meeting.
- III. Standards of review regarding faculty sabbaticals were discussed. It was agreed that members of the FAC will review the current standards and suggest changes during the next meeting. Issues discussed included changes in the number of faculty approved for sabbaticals as well as feedback to faculty citing reasons sabbaticals were not accepted.

- IV. TIAA-CREF taxation of pension distributions were discussed. Pension plan differences at various institutions were reviewed as well as the consequences for making changes to the current plan at Washburn. A summary of this discussion will be presented at the next Faculty Senate meeting.
- V. Meeting was adjourned at 5:00pm.
- VI. FAC will meet every third Monday of each month. The next meeting will be Monday, 11/21 at 3:30pm in the Cottonwood room of the Memorial Union.

Submitted by Park Lockwood, Secretary of the Faculty Affairs Committee