

**Washburn University
Faculty Affairs Committee**

Minutes of November 29, 2006 Meeting
3:00pm Mosiman Room, Memorial Union

Present: Lee Boyd, Andrew Evans, Park Lockwood, Kandy Ockree, Brenda Patzel, Mike Russell, Sharon Sullivan, Ron Wasserstein.

- I. The meeting was called to order.
- II. Sabbatical application procedures were discussed.
 - a. The method for appointing the Academic Sabbatical Committee has already been approved by the Faculty Senate (November, 2005).
 - b. The FAC agreed that up to “4% of the eligible full-time faculty” who submit acceptable applications can be approved, currently this would be 10 faculty members. Determination of full-time status (which would include eligible lecturers) can be accessed via the Banner system.
 - c. Sabbatical criteria for acceptable proposals have been presented and the FAC is in the process of discussing and modifying these criteria. Once completed, this will be presented to the Faculty Senate.
 - d. Funding of Sabbaticals was discussed. Although a slight increase in funding for sabbaticals may occur, such an increase would be minimal and should not be a barrier to the modification of this policy. These potential funding changes will be included in the sabbatical criteria and procedures action item at the time it is presented to the Faculty Senate.
 - e. The FAC continues to discuss ideas for generating interest in sabbaticals, increasing the number of sabbatical applications, and determining a cut-off point regarding acceptable applications. These issues will be discussed during the first FAC meeting of the spring semester.
- III. Discussion of the Conflict of Interest policy and procedures. A revised version of such procedures were presented and discussed. Further revisions were suggested.
 - a. Some concerns / questions were presented
 - i. How does COI policy fit into the current grievance policy at Washburn?
 - ii. Where does input from the President appear in this process?
 - iii. At what point does a conflict become a public matter?
 - iv. Can there be an appeal process if the Faculty Senate declares that a conflict of interest has not occurred?

b. The FAC will continue to discuss and revise this document during the spring semester.

IV. Meeting was adjourned at 4:25pm.

V. Next meeting will be January 19th at 1:00pm in the Mosiman room.

Submitted by Park Lockwood, Secretary of the Faculty Affairs Committee