

**Faculty Affairs Meeting Minutes  
September 19, 2011**

In Attendance:

Matt Arterburn, Chair  
Roy Wohl  
Sean Bird  
Miguel Gonzalez-Abellas  
Sharla Blank  
Marguerite Perret  
Rosemary Walker  
Karen Fernengel  
Jean Sanchez

- I. Meeting called to order by Matt Arterburn.
- II. Opening remarks by Matt Arterburn.
- III. Old Business:  
Minutes from May, 2011 meeting were approved unanimously.
- IV. New Business
  - A. Changes to Program Review Committee Composition
    - a. Sent by VPAA regarding an update to composition of program review committee, as described in faculty handbook. The proposal is to add the VPSL as a co-chair of this committee.
    - b. Item was approved unanimously and will be forwarded to Faculty Senate for second reading.
  - B. Changes to School of Law Governance
    - a. Changes made to School of Law handbook, forwarded by Associate Dean, School of Law.
    - b. Includes multiple changes to committee structure, bringing handbook into compliance with current practices.
    - c. Item was approved unanimously and will be forwarded to Faculty Senate.
  - C. Employment Outside Washburn University
    - a. The VPAA forwarded a request to add language to the Faculty Handbook that prohibits full-time instructors from teaching at competing institutions. At present, Section 5-II of the Faculty Handbook addresses consulting, but not teaching.
    - b. Discussion ensued regarding proposal to add a paragraph to the section and included:
      - i. Online versus teaching within State of Kansas
      - ii. Removing references to workshops and seminars
      - iii. Policies at other Universities
      - iv. Current outside teaching activities throughout Washburn
    - c. Decision was made by Faculty Affairs committee members to gain feedback from Divisions/Schools. Will discuss at next Faculty Affairs meeting.

- V. Discussion Items  
Update on definition/duties of full-time lecturers. Will continue work on this project in upcoming sessions.
- VI. Announcements  
Matt informed committee of possibility for future discussion of Intellectual Property Policy.
- VII. Meeting Adjourned