

**MINUTES**  
**HONORS ADVISORY BOARD**

Wednesday, March 2, 2011  
Cottonwood Room – 12:00 p.m.

**Present:** Michael McGuire (Chair), Lisa Sharpe Elles, Dannah Hartley, Martha Imparato, Rachel Marlett, Eric McHenry, Denise Ottinger, Carol Prim, Jim Smith, and CJ Crawford (Administrative support)

The committee minutes from February 9, 2011 were approved.

**HONORS STUDENT COUNCIL REPORT**

Michael said he had met with the student council members on the Honors Advisory Board and had requested that they send a representative from the student council in their place if they were unable to attend the board meetings.

**UNFINISHED BUSINESS**

The **Honors Thesis Policy, Probation Policy, and Etiquette Dinner** are currently with the student council. There is a working council meeting on Friday, March 4. The goal is to develop a working document to be reviewed by the Honors Advisory Board and to have the policies in place for Fall 2011. Ultimately, Michael would like to develop a handbook for Honors students.

**NEW BUSINESS**

**Retroactive Credit Issue**

Michael contacted the department that asked about retroactive credit and told them the board had decided not to give retroactive credit.

**Admissions Committee and Procedure**

Michael has received several applications for fall. He will be forwarding electronic copies of the applications to members of the subcommittee. Each application will be reviewed by three people. If a student doesn't meet the GPA requirements but there is something in their application that shows they will add to and benefit from being in the Honors Program, please bring this to Michael's attention. Michael asked Eric McHenry to develop a new essay question.

**Scholarship Committee and Procedure**

All scholarship applications will be reviewed by all subcommittee members. Applications need to be reviewed for academics and service.

Richard Liedtke has authorized an additional funding source for scholarships to help recruit freshman honors students.

**ANNOUNCEMENTS**

**Change of Plans for May Meeting**

The May 11 meeting will now be a luncheon to thank faculty who have been involved with the Honors Program this year. The time will still be 11:30A-1:00P, but the location will change. CJ will let everyone know the new locations once it is scheduled.

**Spring Banquet**

Electronic invitations to the Spring Banquet have been sent. Responses are due by March 25.

**The next Honors Advisory Board meeting is Wednesday, April 6 at 12:00 noon in the Cottonwood Room.**

The meeting adjourned.