

MINUTES
HONORS ADVISORY BOARD
Wednesday, September 7, 2011
Cottonwood Room – 12:00 p.m.

Present: Michael McGuire (Chair), Katie Child, Martha Imparato, Norma Juma, Eric McHenry, Denise Ottinger, Sangyoub Park, David Pownell, Carol Prim, Tracy Routsong, Lisa Sharpe Elles, Brea Short, Devin Siple, Jim Smith, Ye Wang, and CJ Crawford (Administrative support)

The committee minutes from March 2, 2011 were approved.

HONORS STUDENT COUNCIL REPORT

Brea Short gave a report on the activities of the Honors Student Council:

- A Communications Officer position will be created and will be on the Council's executive board
- The council Vice President position is currently open
- An informational meeting is being held on Friday, September 9, for students interested in joining the Honors Program
- Many new members were recruited from the summer student orientations
- The council instituted some new policies during the spring semester
- New this semester – all incoming freshman honors students were assigned a mentor with the same academic interests – this seems to be working well
- The council will be doing T-shirts again this year – if any of the Honors Advisory Board members are interested in ordering one, let Brea know
- The Etiquette Dinner was scheduled for October 6 from 5:30 p.m. – 7:45 p.m. It is now rescheduled for Tuesday, November 8. There will be speakers from the University. Sent out 100 letters to local businesses asking for funding support and haven't received any responses. The next step will be to solicit funding from university departments.

UNFINISHED BUSINESS

No discussion.

NEW BUSINESS

Review of Honors Advisory Board Subcommittees – Curriculum, Admissions, Scholarship and Appeals

Michael reviewed the purposes of each subcommittee. He would like to meet at least once this semester with the curriculum and the admissions subcommittees.

Michael said that there currently isn't an established Honors curriculum. He is going to a national conference in October and will be attending a workshop on developing an honors curriculum. If anyone has any thoughts or suggestions about a curriculum, please let Michael know.

Course Proposals

Honors received only two new course proposals for the Spring 2012 semester, but did receive renewals of previously approved Honors courses. Michael would like to discuss the current procedure for approving course proposals and what process to use in the future when he meets with the curriculum subcommittee.

Goals for Semester and Year

- **Mission Statement** – Michael would like to review and discuss the current Honors Program Mission Statement at the next meeting.
- **Curriculum Development** – What courses should all Honors students take?
- **Assessment** – Need to develop a program assessment plan this year. If anyone has any suggestions or would like to help in the development of the plan, please let Michael or CJ know.

New Subcommittee - Appeals

This is a new subcommittee and will meet as needed. Will be similar to a grade appeals committee and may be needed if a student appeals being denied to join the program or being removed from the program because he/she is no longer meeting the program requirements.

ANNOUNCEMENTS

The next Honors Advisory Board meeting is Wednesday, October 5 at 12:00 p.m. in the Cottonwood Room.

The date currently set for the **Spring Banquet** is **Tuesday, April 3 at 6:00 p.m.** in the **Ruth Garvey Fink Hall** in the **Bradbury Thompson Center.**

Last year, there were 31 or 32 Honors students; this year there are 61. There are 19 incoming freshmen of which 18 are in Michael's Freshman Honors Seminar course.

The meeting adjourned at 12:50 p.m.