

MINUTES
HONORS ADVISORY BOARD

Wednesday, May 12, 2010
Crane Room – 12:00 p.m.

Present: Michael McGuire (Chair), Denise Ottinger, Dannah Hartley, Mo Godman, Keenan Hogan, Reinhild Janzen, Vickie Kelly, Bonnie Peterson, David Pownell, Carol Prim, and CJ Crawford (Administrative support)

The committee minutes from April 14, 2010 were approved.

Michael introduced Morgan Boyack, the new Director of Admissions. Morgan said he would like to find out how Admission can help with the Honors Program. Michael said he would like to have a member from Admissions on the Honors Advisory Board beginning next fall.

HONORS STUDENT COUNCIL REPORT

Keenan said the Council met the week before. Student Activities and Greek Life came and talked about what they do, and the council talked about activities for next year.

Michael said that the Honors office now has furniture and a display case.

OLD BUSINESS

Honors Contracts

Michael made a modification in part B (added Department Chair signature). A few other minor corrections were suggested. The Honors Contract will go into effect for Fall 2010. The contract will be reviewed on a semester basis (usage, modifications, etc.) and updated as needed. Michael will send a revised copy to the board.

Thesis Requirements

Michael asked if a capstone project should also count as an Honors Thesis. There are currently no guidelines. He will look into what other programs and schools do.

Call for Spring 2010 Course Proposals

The deadlines will now be:

Submission deadline – August 27

Proposals to committee – August 30

Comments/decisions to Michael – September 3

An email will be sent in May, with a reminder email sent on August 16. On August 23, a reminder memo will be sent out (half-sheet).

Board Term Duration

After discussion, it was agreed that have 2-year staggered renewable terms would be best. That way, there would always be experienced members on the board each year. Michael will work out a cycle and let everyone know.

Change in Board Membership

The requested Honors Advisory Board membership change will go to Faculty Senate for a second reading on August 23 and then to General Faculty.

NEW BUSINESS

Honors Course Evaluations

This needs to be resolved before the end of the fall term.

New Students

There is one new student since the April meeting.

OTHER

Michael asked for suggestions to recognize faculty who have taught Honors courses. Ideas were a letter to the chair and copy the dean, a social, a certificate, inviting the faculty to the Honors Spring Banquet.

Michael asked if we should keep the New Member Breakfast or have a social. It was recommended he email the current Honors students for their input.

The date for the September Board Meeting needs to be changed due to a conflict with the Activities Fair.

The next Honors Advisory Board meeting is Wednesday, September 8 at 12:00 p.m. in the Crane Room.

The meeting adjourned at 1:15 p.m.