

## ***Faculty Library Committee Meeting***

***December 1, 2011***

***2:30 p.m.***

***Room 105, Mabee Library***

### ***TO:***

**Dr. David Bainum  
Dr. Alan Bearman  
Dr. Phyllis Berry  
Dr. Cheryl Childers  
Dr. Erin Chamberlain  
Dr. Barry Crawford  
Dr. Karen Diaz Anchante  
Ms. Annelise Doty**

**Ms. Judy Druse  
Dr. Andrew Herbig  
Dr. Rob Hull  
Dr. Catherine Hunt  
Mr. Michael Kitowski  
Ms. Shelbie Konkol  
Dr. Donna LaLonde  
Dr. Sam Leung**

**Dr. Park Lockwood  
Dr. Meredith McKee  
Dr. Mary Menninger-Corder  
Dr. Jae Yoon Park  
Dr. Gaspar Porta  
Dr. Michael Rettig  
Dr. Leslie Reynard  
Dr. Bassima Schbley**

**Dr. Tom Schmiedeler  
Dr. Sharon Sullivan  
Dr. Brian Thomas  
Mr. Evan Thomas  
Dr. Ye Wang  
Ms. Kelley Weber  
Ms. Penelope Weiner  
Dr. Iris Wilkinson**

***The Faculty Library Committee convened in Mabee Library, Room 105 at 2:30 p.m. The following members were present: Dr. Bearman, Ms. Druse, Dr. Leung, Dr. Thomas, Ms. Doty, Ms. Weber, Dr. Diaz Anchante, Dr. Porta, Dr. Schmiedeler, and Dr. Chorba. Dr. Berry, Dr. Chamberlain, Dr. Herbig, Dr. Hull, Dr. Hunt, Ms. Konkol, Dr. Park, and Dr. Reynard sent word they would be unable to attend.***

Several vendors recently have approached faculty directly to try to sell products, so Dr. Bearman reminded the committee of the steps required to purchase materials. For electronic resources, such as online journals and databases, the Libraries commit to these purchases 18 to 24 months ahead. He also reminded the committee that there is often more expense involved than portrayed by the vendor, such as start-up costs, yearly maintenance fees, and inflationary costs. In addition, vendors often neglect to mention that particular products can only be purchased as part of larger packages.

Since January 2008 the Libraries book budget has been cut approximately 60 percent. However, some private endowed funds are available to supplement this budget. These funds make up the materials' budget that is allocated to the departments for books, e-books, DVDs and other one-time purchases that make up the permanent collection. The collection development policy dictates how these funds may be used. The Libraries essentially follow a buy-on-demand process based upon requests from faculty. Requests outside the scope of the collection development policy are usually followed by discussion, but the goal is always to try and find a way to say yes.

Additional funds are allocated for ongoing purchases, such as journals and databases. The Libraries pay yearly fees to obtain access to these resources. Decisions on what to purchase are based upon such factors as faculty requests, usage statistics and departments highlighted in the University strategic plan.

Dr. Bearman ended his comments with a reminder that open access is the future and he will approach the committee regarding this issue at a later meeting.

Following the meeting library liaisons will email departmental liaisons to remind them of purchasing procedures.

**Meeting adjourned at 2:45 p.m.**

**Respectfully submitted**

***Judy Druse, Assistant Dean of Libraries***