

Washburn University
Meeting of the Faculty Senate

May 14, 2012
3:30 pm Kansas Room, Memorial Union

- I. Call to Order
- II. Approval of Minutes of the Faculty Senate Meeting of April 9, 2012 (pp. 2-3)
- III. President's Opening Remarks
- IV. Report from the Faculty Representatives to the Board of Regents
- V. Report from the Units – School of Applied Studies
- VI. VPAA Update – Dr. Randy Pembroke
- VII. Faculty Senate Committee Reports
 - A. Faculty Affairs Minutes of April 12, 2012 (pp. 4-5)
- VIII. University Committee Reports
 - A. International Education Committee Minutes of November 10, 2011 (pg. 6)
 - B. International Education Committee Minutes of February 16, 2012 (pg. 7)
 - C. International Education Committee Minutes of March 15, 2012 (pg. 8)
 - D. International Education Committee Minutes of April 9, 2012 (pg. 9)
 - E. Faculty Library Committee Minutes of April 18, 2012 (pp. 10-11)
- IX. Old Business
- X. New Business
 - A. Election of Officers for 2012-2013
 - B. 12-06 Approval of LL.M in Global Legal Studies (pp.12-13)
- XI. Information Items
- XII. Discussion Items
 - A. WU Social Media Policy
- XIII. Announcements
- XIV. Adjournment

**Faculty Senate
Washburn University**

*Minutes of April 9, 2012
Kansas Room*

Present: Angel, Arterburn, Averill, Barker, Bird, Blank, Byrne, Childers, Dodge, Edwards, Fernengel, Fry, Gonzalez-Abellas, Kaufman, Kelly, Kowalski, Mazachek, Melick, Menzie, Miller, Morse, Ockree, Pembrook (VPAA), Pilgram, Rich, Roach, Routsong, Rubenstein, Sanchez, Schmidt, Sheldon, Tate (AVPAA), Wagner, Weigand, Wohl

- I. The meeting of the Faculty Senate was called to order at 3:30 PM. Steve Angel presiding.
- II. The minutes of the Faculty Senate meeting of March 12, 2012 were approved.
- III. President's Opening Remarks.
President Angel informed senators that an Ad Hoc committee was addressing record retention, archiving and intellectual property. Tracy Routsong had volunteered to represent faculty senate on the committee. After discussion, appointment was approved. President Angel also reminded senators that new member's names were need prior to the May 14 meeting and asked they follow up with their divisions and Dean's for the names.
- IV. Report from the Faculty Representatives to the Board of Regents: VP Roach reported that during the last BoR meetings, the promotion and tenure items were placed on the consent agenda and all passed, as well as academic sabbaticals and shared leave. The BoR also approved expenditures for the Morgan welcome center, with \$10 million of the \$13 million dollar budget coming from private donations. Financial subcommittee will meet later this week. VPAA Pembrook reported that the budget will go to the BoR on May 1.
- V. Report from the Units – Kinesiology: Roy Wohl and Education: Tim Fry:
Wohl updated senators that kinesiology actually includes different subdisciplines, including health and wellness, athletic training, exercise physiology, physical education teaching, and sport management. In 2008 there were 185 majors in the department, as of today there are 312. Kinesiology is involved with a research project with KU studying weight control, using nutrition, exercise, and nutrition + exercise. They are also researching the impact a lifetime wellness course has on behavior change and self-efficacy. In addition, the department is conducting research with the Topeka and Shawnee county police department SWAT teams to improve physical, psychological and functional performance of SWAT officers. The athletic training education program just received a rarely awarded 10 year re-accreditation and is becoming recognized as one of the leading programs in the state. They have developed a unique leadership WTE for their majors and currently have 26 students accepted into the athletic training certification program.
Fry updated senators on the Education department. They have 70-80 students taking Educational Psychology each semester with an average of 50 completers each semester completing the education program and entering the profession. A tea is held for the program completers and their cooperating teacher mentors on May 2. Dr. McConnell-Farmer has been leading students regularly to teach abroad. They currently are travelling to Belize 1-2 times a year. They also delivered 1000 lbs of food, school supplies, clothing and shoes to an orphanage. Additionally, Dr. McConnell-Farmer is leading the largest

early childhood (birth-K3) education program in the state of Kansas. Dr. Carolyn Carlson is leading a graduate cohort in Curriculum and Instruction on site at USD 437. Dr. Michael Rettig, Director of Assessment, has been working on an electronic data management system that is integrated in Banner and allows Education to collect data on student sites, field experiences, mentors, etc. for NCATE and the Kansas Department of Education. Dr. Yvette Jenkins recently took student to the KNEA convention where the students won the award for best student banner. It will be used to promote the student section of KNEA for the next year on promotional materials.

VI. Report from the VPAA – Dr. Pembroke

VP Pembroke announced that a new tradition has been started which included a reception for those newly promoted and tenured. He congratulated the faculty who had reached these goals. VP Pembroke announced that they are in the final stages of selecting a new Dean for Washburn Institute of Technology. Also, he provided updates on the new programs approved by the faculty and the BoR: the DNP is on the consent agenda for the Kansas Board of Regents in April, the two Master's degrees (human services and allied health) are on the information agenda for the State Council of Chief Academic Officers (SCCAO) in April and will hopefully go before KBOR in May. Pembroke commented that the Law schools Master's proposal would come before the senate for a first reading at the May 14 meeting. He also announced that a subcommittee was being formed to address the gaps in the promotion and tenure handbook. VP Pembroke also asked senators to nominate or self-nominate for Leadership Washburn for next year. Next year, sessions will be held on Thursdays instead of Friday. Last, he reported that for those in attendance at the HLC conference, there were many sessions on retention and graduation.

VII. Faculty Senate Committee Reports –

- A. Minutes from the Academic Affairs Committee of February 13, 2012 were accepted.
- B. Minutes from the Academic Affairs Committee of March 12, 2012 were accepted.
- C. Minutes from the Faculty Affairs Committee of March 5, 2012 were accepted.

VIII. University Committee Minutes

- A. Honors Advisory Committee Minutes of February 1, 2012 were accepted

IX. Old Business. –

- A. 12-03- Deletion of the Banking Program. After discussion the item was approved.
- B. 12-04 – Proxy Voting. Dr. Matt Arterburn provided the overview of the proposal. After discussion, the item was approved.
- C. 12-05 General Education Proposal Phase I. A motion to split the question and remove item #3, composition of the Gen Ed Review committee was approved. Item #3 was postponed and referred back to committee. Discussion on items #1, #2, #3, and #4 was conducted. After discussion and friendly amendments, the items were passed.

X. New Business – none

XI. Adjournment – the meeting was adjourned at 4:59 pm

Faculty Affairs Meeting Minutes

April 2, 2012

In Attendance:

Matt Arterburn, Chair

Jean Sanchez

Roy Wohl

Sean Bird

Rob Weigand

Sharla Blank

Marguerite Perret

David Rubenstein

I. Meeting called to order

II. Opening remarks by Matt Arterburn

III. Old Business

A. Assessment Committee Appointment Procedure – Action Item from VPAA

- Faculty affairs committee members reported on feedback from departments. Most departments agreed that each academic unit should continue to elect assessment committee representatives rather than having these be appointed by the VPAA or the Assessment Coordinator. However most felt that it was a good idea for the Assessment Coordinator to provide a list of potential candidates to each unit in advance of elections.
- Faculty affairs committee discussed and agreed that the current formal process for Assessment Committee membership remain the same, but we do encourage the Assessment Coordinator to send names of possible appointees to Division/Unit Leaders, who can then nominate them.
- This action item was unanimously rejected by the committee.

IV. New Business - NONE

V. Discussion Items

- A. Discussion ensued regarding a policy for receiving new action items in faculty affairs. The general consensus is that there should be an acceptable timeframe for receiving and putting forth action items. This could be dependent upon how busy members of the committee are with other action items, for example. All agreed that there should be at least one week for review prior to discussing in faculty affairs meeting.
- B. Matt shared information on the status of the faculty handbook revision committee and what their responsibilities will be. Everyone agrees that the handbook is in need of improvement and consistency in several areas. Subcommittees have been assigned to review specific areas including promotion/tenure and rank/duty/definition. Matt also suggested that another faculty

- affairs committee member may be asked to serve on this committee in the future since Matt will no longer be on the senate next academic year.
- C. Further discussion ensued regarding the process for appointment of lecturers to higher faculty rank. A recommendation was made that the new handbook revision committee take a very close look at this area.
 - D. Matt suggested other faculty affairs committee members consider who might want to take over the role of chairperson as Matt will no longer be a faculty senate representative after this session.

VI. Announcements - NONE

VII. Meeting Adjourned

**International Education /International WTE Committee
Nov. 10, 2011, International House**

Present: Norma Juma, Brian Ogawa, Alex Glashausser, Karen Diaz Anchante, Mary Sundal, and Baili Zhang

Zhang reported the 6th Annual Celebration of Cultures was on Nov. 11, 7-9, White Concert Hall. Glashausser reported that the Law School was hosting Kakha Bendukidze, Chairman and founder of Free University of Tbilisi, Republic of Georgia. Ogawa reported that Dr. Noriaki Azuma of Iwate University, Japan, would visit Nov. 14-18. Zhang reminded that the PBD would have a reception for the new international faculty with a talk by Dr. Azuma.

The following funding requests were approved:

Russ Smith: China

Margaret Wood: Canada

Mary Sundal: Canada

Rob Weigand application was tabled for further discussion and to be voted on at the next meeting.

“Modern Cuba”, a comparative political science program, was distributed as an information item.

Revised version of the international travel fund application guidelines was adopted.

Respectfully submitted,

Baili Zhang

**International Education /International WTE Committee
Feb. 16, 2012, International House**

Present: Norma Juma, Zach Frank, Alex Glashausser, Karen Diaz Anchante, Mary Sundal, Maryellen Mcbride, Matt Arterburn, and Baili Zhang

Zhang welcome Zach Frank to the committee.

Zhang reported the annual group of 20 students from Japan's Fukuoka University arriving on Feb. 17. Glashausser reported that the Law School just hosted four law professors from Chile. Arterburn briefed the committee on some of the on-going discussions at the Faculty Senate in relation to the approval process for faculty teaching off campus.

Minutes of Nov. 10 meeting were approved.

Norma Juma withdrew her funding application before the review process.

The following funding requests were approved unanimously:

Rob Weigand: \$1,500 – workshop in France

Wenying Sun: \$1,400 – workshop in China (declined due to a Summer Sweet award)

Respectfully submitted,

Baili Zhang

**International Education /International WTE Committee
March 15, 2012, International House**

Present: Norma Juma, Zach Frank, John Christensen for Alex Glashausser, Karen Diaz Anchante, Mary Sundal, and Baili Zhang

Minutes of Feb. 16 2012 meeting were approved.

Zack Frank reported on the successful beginning of the PT program exchange with Finland. Two Finish students are now studying here. Frank is scheduled to visit Finland in May.

Zhang reported that six faculty/staff members will be inducted into Phi Beta Delta, Honor Society for International Scholars on April 13.

The following funding requests were approved unanimously:

Russ Smith: \$1,500, presentation in Vienna, Austria
Azyz Sharafy: \$1,200, presentation in Poznan, Poland

Respectfully submitted,

Baili Zhang

International Education /International WTE Committee
April 19, 2012, International House

Present: Norma Juma, Zach Frank, Alex Glashausser, Karen Diaz Anchante, Nancy Tate, Maryellen Mcbride, Matt Arterburn, and Baili Zhang

Minutes of March 15 were approved.

Zhang reported that 6 faculty/staff members were inducted into Phi Beta Delta, Honor Society for International Scholars. Zhang also reported successful visits to India, Paraguay and Brazil. Mcbride reported that 5 TADD school faculty from Finland and Hungary were on campus and that the TADD program grew to 20 participants this year with 9 students outgoing and 11 incoming. Arterburn reported two international faculty had/would join the biology department.

The following funding requests were funded:

Gary Baker: \$1500: Austria

Tim Fry: \$958: England

Judy McConnell-Farmer: \$1,500: Nepal

Les Reynard's proposal was not funded.

Respectfully submitted,

Baili Zhang

Faculty Library Committee Meeting

April 18th, 2012

2:30 p.m.

Room 105, Mabee Library

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|---------------------------------|-----------------------------|----------------------------------|-------------------------------|
| Dr. David Bainum | Ms. Judy Druse | Dr. Mary Menninger-Corder | Dr. Tom Schmiedeler |
| Dr. Alan Bearman | Dr. Andrew Herbig | Dr. Margie Miller | Dr. Sharon Sullivan |
| Dr. Phyllis Berry | Dr. Rob Hull | Dr. Jae Yoon Park | Dr. Brian Thomas |
| Dr. Erin Chamberlain | Dr. Catherine Hunt | Dr. Gaspar Porta | Mr. Evan Thomas |
| Dr. Barry Crawford | Mr. Michael Kitowski | Dr. Michael Rettig | Dr. Marydorsey Wanless |
| Dr. Karen D'iaz Anchante | Ms. Shelbie Konkel | Dr. Leslie Reynard | Ms. Kelley Weber |
| Dr. Shiao-Li Ding | Dr. Donna LaLonde | Dr. Michael Russell | Ms. Penelope Weiner |
| Ms. Annelise Doty | Dr. Sam Leung | Dr. Bassima Schbley | Dr. Iris Wilkinson |
| | | | Dr. Margaret Wood |

The Faculty Library Committee convened in Mabee Library, Room 105 at 2:30 p.m. The following members were present: Ms. Druse, Dr. Chamberlain, Dr. D'iaz Anchante, Dr. Herbig, Dr. LaLonde, Dr. Miller, Dr. Porta, Dr. Park, Dr. Reynard, Dr. Schmiedeler, Ms. Weiner, Dr. Thomas, Ms. Weber, and Dr. Wood. Dr. Bearman, Dr. Berry, Dr. Menninger-Corder, Dr. Ding, Dr. Wanless, and Dr. Wilkinson sent word they would be unable to attend.

Judy Druse, Assistant Dean of Libraries, is retiring on June 30, 2012, after 25 years of service. For twenty-five years Judy has served Washburn University with energy, ideas, and leadership. For the last four years Judy has helped lead the library through a transformation that turned it into a 21st Century library. The entire Washburn Community will miss Judy as a colleague and team player.

An internal search was recommended for the Assistant Dean of Libraries to develop an internal Leadership Hiring Plan. The position announcement is on the VPAA web site. Applications should be submitted to Cal Melick, Search Committee Chair. Review of applications will begin April 18, 2012, and will continue until the position is filled.

Because of the passing of our friend and colleague Tammy Baker an internal search is underway to hire a Technology Librarian. The position announcement is on the VPAA web site. Applications should be submitted to Dr. Bearman, Dean of University Libraries. Review of applications will begin April 18, 2012, and will continue until the position is filled.

In order to purchase items out of this FY budget please submit any one-time purchases as soon as possible. Please contact your library liaison if you have any questions.

Dr. Bearman, Lisa Jones, Bob Stoller, and Judy Druse are addressing the lack of a comprehensive copyright policy at Washburn.

The Morgan Hall renovation is underway and the library will have to make plans to remove 18,000 journals and university records that are archived in Morgan storage. Questions have been raised about what records and materials should be maintained and for how long. Dr. Bearman will begin working on a Records Retention Policy.

Through the 2013 Capital Improvement requests, funding was allocated to finish the Special Collections compact shelving project. The projected timeline is to vacate Special Collection after the end of Finals Week and complete the project by August 2012. The materials will be placed in Room 105 and the Writing Center. Room 105 will not be available for use all summer.

Ms. Druse encouraged the committee to walk around the library to see the Dream Rocket Exhibit posted all over the library until the end of the semester. Jennifer Marsh, Catron Professor of Art, is the project coordinator who is promoting art in schools and the community. This exhibit will be on display in different libraries across the State. When the exhibit is over, all the artwork will be sent to Saturn 5 in Houston, TX. You can learn more about The Dream Rocket project at <http://www.thedreamrocket.com>.

Come support our excellent student scholars at the Apeiron, Friday, April 20, 2012, in the lower level of Mabee Library. This is our premier forum for the presentation of Student Research, Scholarship, and Creativity.

Meeting adjourned at 2:52 p.m.

Respectfully submitted

Ginger D. Webber, Administrative Secretary



Date: May 14, 2012

Submitted by: *Lori McMillan x1874*

SUBJECT: LL.M. in Global Legal Studies

Description: *Short overview of the proposal*

The mission of Washburn University School of Law is to “serve our local, national, and global communities. We do so by preparing students of diverse backgrounds and learning styles to be effective lawyers with the knowledge, skills, and values necessary to serve their clients, our profession, and society at large. Through our scholarship and service, we enhance student learning, contribute directly to the legal community, and set an example of lifelong intellectual inquiry and professionalism.”

This program will be aimed at foreign lawyers, providing areas of study that will help prepare them for practice, teaching, and policy making in a global legal marketplace. The program will include a number of different options for specialization, with the initial tracks being in U.S. and international corporate and commercial law, public law, and U.S. legal analysis, writing, and advocacy skills training. More tracks may be added over time. As well, students interested in teaching law in their home countries will have access to the specialized teacher training that is available at Washburn. The program will provide the kinds of substantive learning and skills training increasingly necessary for success in a global marketplace, while at the same time attracting a diverse body of foreign trained lawyers who will bring global perspectives and experiences to the classroom, thereby adding to the diversity of the learning experience of our J.D. students, and enhancing their understanding of the increasingly global practice of law.

Rationale: The objective in establishing the program is to enhance the credentials and brand of the School of Law by offering a high-quality international graduate degree in law, while at the same time generating additional revenue for the School, both through tuition and the development over time of loyal international alumni donors. Both of these will ultimately contribute to enhancing the School’s competitiveness within the domestic market, and increase its reputation influence both domestically and globally.

As indicated above, an added rationale is that the growth of such a program within the School will increasingly expose our domestic JD students to diverse legal and cultural perspectives that will enrich the educational experience the School can offer its American students, and contribute to preparing them for employment in an increasingly globalized and transnational marketplace.

There is demand for American LL.M. programs among lawyers and recent graduates of law programs in a wide array of countries. These include those countries that are increasingly engaged in trade and commerce with the United States and other Western countries; those with legal systems undergoing fundamental reform, and which look to the United States legal system as a model; and those countries that are experiencing a shift

in the educational model underpinning their legal system, and which similarly look to the US legal education system as an example to be emulated. The explosion of LL.M. programs among law schools in the United States reflects the growth of this market, and countries such as China and India, in particular, are perceived as deep growth markets. The program is aimed at a variety of potential students, including those hoping to write the bar in a US jurisdiction and practice in either a US or a transnational law firm, those intending to return to practice law in local firms in their home countries, and those intending to pursue a career in legal academia.

Financial Implications: The program is projected to be revenue generating after three-five years, and to be self-sustaining from the outset. It is not anticipated that new faculty will be required to teach the program as currently designed. Students will be integrated into currently existing J.D. classes in a manner that minimizes the extra work load for any one professor. Once established and generating sufficient revenue, it is anticipated that additional dedicated academic support staff will be employed by the School to administer the program. Initial cooperation from International House will be necessary in the first years of the program.

Proposed Effective Date: *Summer 2014*

Request for Action: *Approval by Faculty Senate*

Approved by: *Faculty Senate on date*

Attachments Yes No