

Washburn University  
Meeting of the Faculty Senate

August 29, 2011  
3:30 pm Washburn B, Memorial Union

- I. Call to Order
- II. Approval of Minutes of the Faculty Senate Meeting of May 9, 2011 (pp. 2-3)
- III. President's Opening Remarks
- IV. Report from the Faculty Representatives to the Board of Regents
- V. Faculty Senate Committee Reports
- VI. University Committee Reports
  - A. Faculty Development Grants Committee Minutes of April 22, 2011 (pp. 4-5)
  - B. Assessment Committee Minutes of April 18, 2011 (pg. 6 )
  - C. Curriculum Grants Committee Minutes of April 15, 2011 (pp. 7-8)
  - D. Research Grants Committee Minutes of April 25, 2011 (pp. 9-10)
- VII. Old Business
- VIII. New Business
  - A. Committee Appointments for 2011-2012 (pg. 11)
- IX. Information Items
  - A. Status of Gen Ed Ad Hoc Committee Summer Meetings
- X. Discussion Items
- XI. Announcements
- XII. Adjournment

**Faculty Senate  
Washburn University**

*Minutes of May 9, 2011  
Kansas Room, Memorial Union*

Present: Angel, Arterburn, Barker, Bird, Blank, Childers, Croucher, Dodge, Edwards, Fernengel, Fry, Gonzelez-Abellas, Griffin, Jacobs , Kelly, Kowalski, Melick, Menzie, Morse, Ockree, Pembrook (VPAA), Pilgram, Rich, Roach, Routsong, Sanchez, Schmidt, Shaver, Sorenson, Tate (AVPAA) ,Wagner, Weigand, Wohl

- I. The meeting of the Faculty Senate was called to order at 3:31 PM. Russ Jacobs presiding.
- II. The minutes of the Faculty Senate meeting of April 11, 2011 were approved.
- III. President's Opening Remarks.  
The President welcomed all the new senators and thanked the departing senators for their work. Pres Jacobs reported to the FS that the VPAA has begun using the Executive Committee as a sounding board for academic issues; they had an interesting first meeting, in which they discussed the future of general education and the faculty senate in the eyes of the schools.
- IV. Report from the Faculty Representatives to the Board of Regents  
Jacobs reported that the BoR met on April 22 with a very light agenda. At that time, the President confirmed that budget work was on hold until the fate of the \$5.5 million cut is decided. Mike Russell made a presentation on the status of WTE that was well-received, and a strategic plan one-year update was also presented.
- V. Update from the VPAA:  
VPAA Pembrook announced that a CIO decision would be made by the end of the week. He provided information that the Brewster Place Center for Healthy Living is looking for partnerships to help lives of long-term care residents, including internships, sharing speakers, etc. Pembrook asked senators to think of ideas where WU could contribute.  
Pembrook told senators there have been conversations with IT concerning Banner and Angel compatibility. He provided information on the HLC improvement initiative. Conversations will begin this summer with input from faculty. Convocation in the fall will be a combined student/faculty convocation on August 22 from 4-5:30 followed by a picnic. Last, AAC officially recommended Option 2 of the Gen Ed recommendations. There are many questions still to be addressed, including assessment. May try to create an ad hoc committee to address these and other implementation issues.
- VI. Presentation by Elliott Haugen, Interim CIO.  
Mr. Haugen presented an update to faculty senate on the activities completed during his tenure as interim CIO and thanked faculty senators for their involvement.

- VII. Faculty Senate Committee Reports –
  - a. Academic Affairs Committee Minutes of March 31, 2011 were approved.
  
- VIII. University Committee Minutes
  - a. Minutes of the Assessment Committee meeting of March 11, 2011 were accepted.
  
- IX. Old Business. –
  - a. 11-18 Approval of WU 101  
Motion to table until fall: failed  
Motion to approve WU 101: passed.  
Motion to sent to first general faculty meeting in the fall: passed
  
- X. New Business –
  - a. Election of Officers for 2011-2012  
Steve Angel – President  
Bill Roach – Vice-President  
Vickie Kelly – Secretary  
Rick Barker – Parliamentarian  
Lori Edwards – SON Exec council rep  
Bill Rich – SOL Exec council rep
  
- XI. Information Items : there no information items
  
- XII. Discussion Items: there were no discussion items
  
- XIII. Announcements: there were no announcements.
  
- XIV. Adjournment: the meeting was adjourned at 4:39 pm

**Faculty Development Grant Committee**  
**April 22, 2011**  
**Meeting Notes**

**Members Present:**

Nancy Tate, Chair  
Joanne Altman  
Kelley Weber  
Pat Munzer  
Janice Schrum  
Kevin Charlwood

Nancy Tate welcomed everyone and thanked them for coming. She reminded the committee the group of applications currently under review was the first group for fiscal year 2012.

The committee received a total of six grant applications, for a total of \$3,000 in requested funds. A summary of the applications received and the committee decision regarding each application follow:

**Juma, Norma**                      \$500.00                      Awarded fully  
Purpose:      Attend and present at the International Family Enterprise Research Academy in Sicily, Italy

**Peng, Sheldon**                      \$500.00                      Award denied  
Purpose:      Attend the 2011 American Accounting Association Annual Conference

**Schmidt, Shaun**                      \$500.00                      Awarded fully  
Purpose:      Attend a National Computational Science Institute (NCSI) workshop

**Wilkinson, Iris**                      \$500.00                      Awarded fully  
Purpose:      While on Academic Sabbatical, attend Morita Therapy conference in Birmingham UK

**Ogawa, Brian**                      \$500.00                      Award deferred to fall 2011  
Purpose:      Attend Morita Therapy conference in Birmingham UK

**Sullivan, Sharon**                      \$500.00                      Awarded fully  
Purpose:      Attend US Institute for Theatre Technology to update teaching and writing skills

### **Summary of funds disbursement**

The total amount requested was \$3,000. The total awarded during this meeting: \$2,000. The total amount of funds available for FY2012 is \$9,400.00, which leaves the balance of available funds of \$5,700.00 for the next meeting of the committee in fall 2011.

### **Additional meeting topics:**

Nancy Tate explained to the committee if sufficient funds remained at the end of the year for all the internal grant funds, she would make announcement to all faculty about the availability of funds as she did last year. This determination will be made based on the amount of funds remaining, as well as the amount returned by faculty who were awarded grants but who were unable to use the funds. Dr. Tate said this determination is usually made in April to allow time for any unused funds to be expended before the end of the year.

The committee made recommendations for changes to the faculty development grant application:

- Add a second bullet point to the first page asking applicants to identify any additional funding they will receive for their proposed faculty development project.
- Add to the following comments to the third page under Goals/Objectives:  
How this will enhance your effectiveness *as a teacher and scholar*

**MINUTES**  
**ASSESSMENT COMMITTEE**

Friday, April 8, 2011 – Morgan 270 – 2:00 p.m.

Present: Donna LaLonde (chair), Nancy Tate, Denise Ottinger, Melodie Christel, Joanne Altman, Jane Carpenter, Pamela Erickson, Yvette Jenkins, Vickie Kelly, Kathy Menzie, Kandy Ockree, Danny Wade, Kelley Weber, and CJ Crawford (administrative support). Susie Pryor, who will be on the committee next year, was also present. Absent: Gillian Gabelman, Jay Memmott, and Lucas Mullin.

The minutes from March 11 were approved.

**ETS PROFICIENCY PROFILE**

Melodie gave a brief update on the results so far from the ETS Proficiency Profile testing. For testing that was done last year, the results show that we are at or above national scores. The results are reported to the Kansas Board of Regents and for the Voluntary System of Accountability (College Portrait).

**SUMMER RETREAT**

The summer retreat to review the program/department annual assessment reports is scheduled for Friday, July 22, beginning at 9:00 a.m. in the Shawnee Room – we will go until we are finished, or 4:00 p.m., whichever is sooner. A continental breakfast and lunch will be served. We will begin by reviewing a report from last year and how it is rated on the rubric. Donna asked everyone to look over the rubric to see if there is anything that needs to be clarified. CJ has sent an email to the liaisons and department chairs reminding them of the June 30 deadline.

**FALL WORKSHOP**

Donna asked for volunteers for the planning subcommittee to meet over the summer. Volunteers are: Donna LaLonde, Denise Ottinger, Vickie Kelly, Kelly Weber, and CJ Crawford. CJ will work on getting the first meeting scheduled. The Fall workshop is scheduled for Friday, September 16 beginning with lunch at 1:00 p.m. in the Kansas Room.

**FALL COMMITTEE MEETINGS**

CJ asked if continuing to have the committee meetings on the second Friday at 2:00 p.m. would work for everyone next year. The exception would be in December and May when a lunch would be scheduled during finals week. There was concern about conflicts with Program Review, so CJ will check the fall university calendar and Program Review schedule. Once meeting dates have been determined, she will notify the committee via email.

**ANNUAL ASSESSMENT REPORTS**

It was asked if a program could use the Annual Assessment Report from last year. It's okay to use the same report, but it is important that the information be updated.

**ASSESSMENT OF GENERAL EDUCATION LEARNING OUTCOMES**

Donna asked if a workshop should be scheduled for those coming up for general education review. Members from the Assessment Committee could help at the tables. Nancy will get a workshop scheduled and notify the Assessment Committee members of the date.

**OTHER**

Donna and CJ met with Richard Liedtke to talk about assessment and Enrollment Management areas. The meeting went very well and Richard is scheduling a meeting with all areas to meet for discussion.

The meeting adjourned.

## CURRICULUM GRANTS COMMITTEE

### Minutes

April 15, 2011

#### Members Present:

Nancy Tate, Chair  
Dean Corwin  
Don Kellogg  
Janice Schrum  
Monica Scheibmeir  
David Pownell (voted electronically)

Dr. Tate opened the meeting and reviewed the rules and guidelines of the committee:

- In the past, this committee has chosen to not fund travel. If travel has been funded, it was for specialized training that was needed for the teaching of the course.
- We are in the first of a two-part cycle; the guideline has been to award half of the money (\$7,000.00) now and the other half in the fall.
- The committee doesn't appropriate money for a one-time situation; they look for sustainability over multiple semesters.
- The committee has not funded computers in the past.

**Elles, Lisa Sharpe** Requested \$2,000.00 Awarded \$1,725.00

Proposal: Funds to assist in the development of a course titled, "Chemistry in Context: Food and Cooking / Honors."

Application awarded as modified based on level of funding for student worker.

**Goossen, Rachel** Requested \$2,000.00 Awarded \$1,000.00

Proposal: Funds to purchase books to increase the quality of Mabee Library's collection of books related to Anabaptist history for a new course, "Anabaptism: The Radical Reformation and Beyond."

Application partially awarded.

**Kwon, Young sub** Requested \$2,000.00 Awarded \$1,770.50

Proposal: Funds for the purchase of laboratory equipment to be used in the development of laboratory experiences to accompany kinesiology courses

Application partially awarded.

**Ogawa, Brian** Requested \$1,156.50

Proposal: Funds to improve pedagogy, expand topical content, and incorporate up-to-date, advance materials for required courses in Morita Therapy.

Application denied, since travel costs are not covered by Curriculum Development Grants. Application referred to Faculty Development Grant Committee for consideration.

**Sullivan, Sharon** Requested \$2,000.00

Proposal: Funds to attend US Institute for Theatre Technology (March 2012) to update skills necessary for teaching technical courses and writing for theatre productions.

Application denied, since travel costs are not covered by Curriculum Development Grants. Application referred to Faculty Development Grant Committee for consideration.

**Sundal, Mary** Requested \$2009.78

Proposal: Funds to purchase primate casts to enhance anthropological courses.

Application deferred to Fall of 2011 due to receipt of Curriculum Development Grant in FY11.

### **Summary**

The total amount awarded during this meeting: \$4,495.50. The total funds available for FY 2012 is \$14,000.00, which leaves the balance of \$9,504.50 for fall distribution.



## RESEARCH GRANTS COMMITTEE

### Meeting Notes

April 25, 2011

#### Members Present:

Nancy Tate, Chair

Diane McMillan

John Francis

Sharla Blank

Rick Anderson

Martha Imparato

Sarah Smarsh (voted electronically)

Andrew Herbig (voted electronically)

Norma Juma (voted electronically – abstained from voting on her grant application)

Dr. Nancy Tate opened the meeting and reminded the committee that this was the first distribution of FY12 funds for the Research Grant Committee. In the past, the general rule has been to distribute half the funds in the spring and half in the fall, although this is a somewhat flexible guideline.

Dr. Tate also informed the committee that the Major Grant Review Committee had approved the two major grant applications for equal funding (i.e., no prioritization of one application over the other was provided).

#### Small research grant applications:

**Kapusta-Pofahl, Karen** Requested \$2,989.50

Proposal title: "Center of Europe in the Heartland of America: Performing Czechness at Ethnic Heritage Festivals in Kansas and Nebraska"

Awarded partially, \$2,700.00

**Chorba, Frank** Requested \$3,000

Proposal title: "Timeline of Follansbee: A Small Town's Collective Memories"

Awarded partially, \$2,700.00

**Wilkinson, Iris** Requested \$3,000

Proposal title: "An Exploratory Comparative Analysis of Therapeutic Writing Groups and Their Application to Addiction and Recovery Treatment Services" (Research to be conducted during Academic Sabbatical)

Awarded fully

**Peng, Sheldon** Requested \$3,000

Proposal title: "The Effect of Other Post-Retirement Employment Benefit Liabilities on Auditor Independence, Fee, and Quality"

Awarded fully

**Major Research Grant Applications:**

**Juma, Norma** Requested \$7,299.00  
Proposal title: "Achieving Sustainable Development through Indigenous Innovation and Entrepreneurship"  
Awarded partially, \$6,733.00

**Kwon, Young sub** Requested \$10,000.00  
Proposal title: "Developing Specific Tactical (Physical and Psychological) Readiness Tests and Training Programs for Local SWAT and Law Enforcement Units"  
Awarded partially, \$8,000.00

**Summary**

The total amount awarded during this meeting: \$26,133.00. The total funds available for FY 2012: \$50,203.00. A balance of \$24,070.00 for fall distribution.

Meeting adjourned.

COMMITTEE ASSIGNMENTS 2011-2012 **DRAFT**

ACADEMIC AFFAIRS (2 from each unit, library rep, VPAA (ex-officio))

Last Name	First Name	College/School	Returning
Schmidt	Shaun	CAS	
Sheldon	Mary	CAS	X
Melick	Cal	Library	X
Isaacson	Debbi	SON	X
Edward	Lori	SON	
Kelly	Vickie	SAS	
Dodge	Becky	SAS	X
Ockree	Kanalis	SOBU	X
Weigand	Rob	SOBU	

FACULTY AFFAIRS : CAS -5 (one from each division), one from each school, library

Last Name	First Name	College/School	Division
Gonzalez-Abellas	Miguel	CAS	Hum
Wohl	Roy	CAS	KN/ED
Perrett	Marguerite	CAS	Creative/Performing
Arterburn	Matt	CAS	Nat Science
Blank	Sharla	CAS	Social Sciences
Fernengel	Karen	SON	
Lewis-Sanchez	Jean	SAS	
Byrne	Paul	SOBU	
Byrd	Sean	Library	

ELECTORAL (usually 5-6 members)

Last Name	First Name	College/School
VACANT		SAS
Wagner	Jennifer	CAS
Fry	Tim	CAS
Morse	Kim	CAS
Rich	Bill	SOBU
Unruh	Sue	SON