

FACULTY AGENDA ITEM 17-01

Date: *November 10, 2016*

Submitted by: *Shaun E. Schmidt, ext 2265*

SUBJECT: *Reassigned Time for Secretary of the Faculty Senate*

Description:

Excerpt from the Faculty Senate Constitution section IV.,B. with the proposed new language underlined. The identical language is also to be added to the Faculty Handbook in Section 1, VI, D. 2.

“The President of the Faculty Senate shall ordinarily receive one-quarter reassigned time and clerical support from the office of the Vice President of Academic Affairs. The Secretary of the Faculty Senate shall ordinarily receive one-eighth reassigned time.”

Rationale:

Since the inception of the Faculty Senate in March 2005, the faculty senate has depended on the Secretary of the Faculty Senate to maintain the order and record of the senate’s activities. As the senate has developed its processes to maintain open and transparent communication, the quantity of work required of the secretary has increased. In addition, the secretary position now requires an additional layer of technical expertise and organization to maintain the web presence of the records of the senate.

Financial Implications: *one course adjunct replacement per year.*

Proposed Effective Date: *Fall 2017*

Request for Action: *Approval by FAC/FS/ Gen Fac, etc*

Approved by: *FAC 11-14-16*

Faculty Senate on December 5, 2016

Attachments **Yes** No