

Assessment Committee Meeting Minutes
Thursday, September 15th, 2016
Cottonwood Room, Memorial Union
2:30 p.m.-3:30 p.m.

In attendance:

Vickie Kelly (Chair), Gloria Dye, Louise Krug, Erin Grant, Amy Memmer, Elaine Lewis, Debbie Isaacson, Emily Grant, Melanie Burdick, Kayla Carter, Sarah Cook and Catlynn Jaynes (administrative support).

1. Introductions

New committee members were introduced and welcomed.

2. Assessment Retreat Follow-up

Thank you to those who attended the weekend of reading (Assessment Retreat). Everything was appreciated and reports are almost ready to go. There are some reports that are missing (6-7) that may need still need read. Memorial Union doesn't open now until 10 a.m. so the time change needs to be considered when planning the next Assessment Retreat.

Comments/Suggestions for the next Assessment Retreat:

Have conversations while reviewing the reports and plans in the hallway to limit noise level in the meeting room. Vickie and Cat will try to reserve additional rooms next year for the retreat. Plan and report reviewing needs to be consistent. Score can be adjusted by comparing last year's comments.

3. October Meeting Update/Change

In place of the October committee meeting, we will have a guest speaker present information on assessment. C-TEL has a guest speaker, Dr. Jean Mandernach that will be visiting campus on October 18th & 19th. October's assessment meeting with Dr. Jean Mandernach is scheduled for Wednesday, October 19th, 2:30 to 3:30 p.m. in the Baker Room of Memorial Union.

4. Assessment Extravaganza

Scheduled for February 9th, 2017 in Convocation Hall. Last year we did overview of USLO results. This year we will go back to program learning outcomes. After reading grants, something should be shared.

5. University-Wide Assessments

We are on survey overload this year. The NSSE, SAILS, ETS, & HERI are all university-wide assessments. Please encourage your students to take these tests! Kayla is concerned that not enough students are registered to take the assessments.

NSSE: students take part in this survey

HERI: faculty survey given in the spring; given every 10 years

ETS: reading, math, writing, critical thinking; seniors and freshmen take this test.

SAILS: information literacy test

Kayla has concerns about Quantitative & Science testing—it's not very good with describing information; no action items are given. Kayla would like to reconsider one of the university wide assessments and give a better assessment with more useable results. Vickie suggested to find the

original committee members to look over the assessments. These concerns fall under the Gen-Ed Committee.

6. Assessment Website

Goal is to get the rubrics up. If you know of any good rubrics on anything, please send them to Vickie. Vickie would like to get a repository of rubrics on the website for new and experienced faculty to have access to. Please go look at the assessment website on MyWashburn. A direct link is located on the Faculty home page and takes you directly to the page. D2L site for Assessment is up and running as well.

7. Other

Program Assessment Reports:

How many do we have at target, developing, not observed, etc.? We will try to do a comparative report with graphs to see if we are improving. It's hard to judge stakeholder involvement. Vickie will try to have a report draft for the November committee meeting.

Co-curricular Activities:

Vickie met with Joel Bluml and Eric Grospitch, in Student Life about Co-Curricular activities and assessments. Student success, FYE, Diversity Initiative, Union and Ichabod shop are all co-curricular and need to find how they are connected to student learning. Counseling Services is looking at how they are supporting students to be able to learn. Shirley Dinkel volunteered Student Wellness and Counseling has also been active in producing their plan. Vickie has visited with Nancy Tate & Juli Mazacheck concerning a separate committee for co-curricular activities so they can set their own objectives. This was an agreeable compromise and Vickie may help the other committee for another year or so.

Poster Sessions:

In the past, we have had 7 to 9 poster sessions. Vickie suggested that one-two of the co-curricular areas may be ready to present. Kayla suggested a poster session on assessment program reports.

Assessment Emails:

Kayla suggested that when sending out assessment emails, attach "ticklers" on assessment information with links to webpages, etc.

Assessment Committee Minutes:

Committee agrees to approve minutes electronically.

The meeting Adjourned.

