

**Washburn University
Meeting of the Faculty Senate
May 7, 2018
3:30 PM – Forum Room, BTAC**

- I. **Call to Order**
- II. **Approval of the Faculty Senate meeting minutes of April 16, 2018 (pp. 2-4)**
- III. **President’s Opening Remarks**
- IV. **Report from the Faculty Representative to the Board of Regents**
- V. **VPAA Update—Dr. JuliAnn Mazachek**
- VI. **Faculty Senate Committee Reports: NONE**
- VII. **University Committee Reports: NONE**
- VIII. **Old Business: NONE**
- IX. **New Business: NONE**
- X. **Discussion Item:**
 - **Strategic Plan (pp. 5-7)**
- XI. **Special Orders:**
 - **Welcome to our new senators.**
 - **Election of Faculty Senate Officers for 2018-2019**
 - **President**
 - **Vice President**
 - **Secretary**
 - **Parliamentarian**
- XII. **Information Items: NONE**
- XIII. **Announcements**
- XIV. **Adjournment**

**Washburn University
Meeting of the Faculty Senate
April 16, 2018
3:00 PM – Forum Room, BTAC**

PRESENT:

Barker, Cook, Erby, Fredrickson, Grant (Erin), Hockett, Jackson, Jolicoeur, Krug, Kwak, Mazachek, Moddelmog, Ockree, Prasch, Schmidt, Schnoebelen, Scofield, Sheldon, Sourgens, Stacey, Steffen, Todwong, Wasserstein, Watt, Wohl, and Worsley

ABSENT:

Black, Garritano, Grant (Emily), Hickman, Mansfield, Mark, Memmer, Petersen, and Watson

GUESTS:

Grospitch, Holthaus, Liedtke, Youse

- I. Schmidt called the meeting to order at 3:03pm.
- II. The Faculty Senate meeting minutes of March 26, 2018 were approved.
- III. President's Opening Remarks:
 - Schmidt noted that at-large elections are open and everyone should vote. Krug (Chair of the Electoral committee) said that most divisions/units had reported their election results.
 - Schmidt noted that our next meeting on May 7th would be the final meeting of the year wherein the new senators will be introduced.
- IV. Report from the Faculty Representative to the Board of Regents:
 - Worsley attended the budget meeting. It was reported at this meeting that the university is down in enrollment revenue. She indicated that the board members indicated they had a plan to cover the gaps for this year and next. She also reported that Jim Martin presented on the health of the university finances, and that Farley had asked for a report on what a merit-based salary increase for faculty would look like.
 - Schmidt attended the meeting of the full board on 4/12. He reported that the capital improvements and other tech requests were approved, and noted that there were many expenditures over the \$50,000, including renovations to the Memorial Union. Promotion and Tenure petitions were also approved at this meeting and the faculty were recognized for their efforts. Finally, Schmidt said that there were presentations by KTWU and Bruce Mactavish (re WTEs) at this meeting.
- V. VPAA Update—Dr. JuliAnn Mazachek:
 - Mazachek reminded those present to keep a few dates in mind in the coming weeks:
 - 4/17 at 3:00pm is employee recognition;
 - 5/1 at 3:30 is the retirement reception; we'll be recognizing 16 faculty retirees and 4 staff retirees;
 - Also on 5/1 is the celebration of Teaching;
 - 5/3 is the next General Faculty meeting.
 - Mazachek asked Grospitch to report on a couple of things: Identity Evropa flyers had been found on campus today; this is a white supremacist group that allegedly had also visited KU

and K-State. He reported that the flyers had been taken down, since the group didn't follow posting policies. He also noted that a general statement about the flyers would be forthcoming. Second, Grospitch announced that Washburn would also be an official "voter-friendly campus" as we head to the upcoming election.

VI. Faculty Senate Committee Reports:

- The Academic Affairs Committee meeting minutes of March 12, 2018 were approved.
- The Faculty Affairs Committee meeting minutes of March 12, 2018 were approved.

VII. University Committee Reports:

- The Graduate Council meeting minutes of February 26, 2018 were received.
- The Library Committee meeting minutes of March 28, 2015 were received.
- The International Education meeting minutes of February 15, 2018 were received.
- The Faculty Handbook Committee meeting minutes of March 14, 2018 were received.
- The Faculty Handbook Committee meeting minutes of March 16, 2018 were received.

VIII. Old Business:

- 18-9 Faculty Senate Constitution Task Force was presented by Schmidt. The motion was approved and will be passed on to Gen Fac as an Information Item.
- 18-19 MEd High Incidence Special Education Change was presented by Steffens. Prasch moved to fix two typos. The motion was approved as amended and will move on to Gen Fac for approval.
- 18-20 Bachelor of Science in Criminal Justice Degree Name Change was presented by Worsley. Wohl wondered if it was a BA? Worsley noted that it would be its own degree. Prasch asked what the requirements would be; Worsley clarified that the requirements would stay the same and only the name would change. The motion was approved and will move on to Gen Fac for approval.
- 18-21 BSN Curricular changes to meet 120 credit hour requirement was presented by Fredrickson. Schmidt wondered why it came forward as an action item versus information item. Worsley responded that it was because it dropped a specific correlate course from an area outside of Nursing; Mazachek concurred that this was the appropriate course of action. The motion was approved and will move on to Gen Fac for approval.
- 18-22 Handbook Revision-Faculty Roles and Responsibilities Part 2 was presented by Mazachek. Cook asked about jointly-held appointments, wondering if such individuals would be benefit-eligible? Mazachek said this provision was included in the policy language. Schmidt said the changes within this policy make the handbook more consistent and sustainable without revision for minor changes. Prasch suggested an editorial change. The motion was approved as amended and will move on to Gen Fac for approval.
- 18-23 Handbook Revision-Absence of Instructor was presented by Schmidt. The motion was approved and will move on to Gen Fac for approval.
- 18-24-Handbook Revision-Structure of Board of Student Media was presented by Mazachek. The motion was approved and will move on to Gen Fac for approval.
- 18-25 Handbook Revision-Copyright Materials was presented by Schmidt and Mazachek. The motion was approved and will move on to Gen Fac for approval.
- 18-26 Handbook Revision-SOL Honor Code was presented by Schmidt. Barker wondered about the process of removing it from Handbook; specifically, who controls the wording when it's attached to a link versus a document that requires oversight to change? Mazachek said that

the School of Law would be the authority to change it—as is appropriate whenever there is a limited body of authority to control a policy. The motion was approved and will move on to Gen Fac for approval.

- 18-27 Handbook Revision-Educational Assistance Policy was presented by Schmidt. Ockree wondered if keeping the policy in the existing location would be more user-friendly. Schmidt replied that it would still allow for inconsistencies in its current form, so the change would be more efficient. The motion was passed and will be sent on to Gen Fac for approval.

IX. New Business: NONE

X. Information Items:

- Creation of Community Engagement Prefix was presented briefly by Schmidt.
- 120 Hour Requirement Changes Update was presented briefly by Mazachek. Cook pointed out that a number of the degree changes to take out 4 hours of the degree also included eliminating 9 hours from the corresponding Gen Ed sections. Ockree wondered if this was going to Gen Fac as an information item, as well; Mazachek said that it would.
- Student Code of Conduct was presented.
- Faculty Handbook Substantive Changes Approved By Ad Hoc Committee was presented briefly by Mazachek.

XI. Discussion Items:

- Ockree wondered when the academic freedom committee would be reporting to the Senate; Mazachek said this would be in the fall.
- Ockree also wondered about the implications of admitting students that may not have a chance at successfully completing a degree; specifically, she wondered if there might be legal/monetary implications? Liedtke said that this would not be an issue the way our programs are set up.
- Modellmog wondered how the newly-approved practice facility was related to funding needs in terms of new hires, etc. in the fall. Mazachek clarified that the funding source to build the facility will not disrupt those types of expenditures. Modellmog asked about the source of funding to pay for operation costs of this facility and if these might disrupt searches, etc.; Mazachek said they were not sure at this time how those expenses would be paid. Cook asked when reviews of faculty lines (as per Farley's recent e-mail) would be done; Mazachek said they would happen soon to ensure that any new hires are necessary. Barker asserted that using our reserves to help build the indoor practice facility seemed dubious given that the legislature could choose to cut our funding since our reserves had been used as a stabilizing force against such cuts in the past.

XII. Announcements:

- Prasch reminded everyone that Peter Weiss' musical, MARAT/SADE continues through April 22nd.
- Liedtke said there would be film crews on campus on Thursday filming commercials.
- Apeiron will be on April 20th!

XIII. President Schmidt adjourned the meeting at 4:02pm.

This strategic plan provides a set of broad goals critical to our continued growth and success. It is not static, but instead is a dynamic plan that will evolve and will be modified to meet the opportunities and challenges in the future. These strategies and ideas will provide the framework to guide plans and priorities across the campus in the future.

Strategic Framework Name

Washburn University is committed to academic excellence, to student success, and to implementing research-based best practices to ensure our students receive the information and support resources necessary to achieve students' educational goals. We will create a graduation culture across all campuses where every faculty member, staff member, and administrator plans for and expects our students to graduate. Student success and graduation are at the heart of our actions and plans.

Washburn University is committed to being a leader in serving the educational needs of our community, region and state by providing current and relevant programs, ensuring highly-qualified graduates who will contribute to economic growth and success.

1) Academic Excellence and Innovation – Recognized as a student-centered teaching-focused institution with faculty and staff committed to creating exceptional undergraduate and graduate learning experiences with an enduring dedication to student success and the development of graduates with the education, knowledge and skills to excel as citizens and in their careers in our ever-evolving world.

- a. Enhance academic student success by creating a graduation-focused academic environment with the resources and opportunities to support students in their unique paths improving graduation rates, credit hour completion rates, and time to degree for students.
- b. Offer quality degree programs and courses supporting and valuing continual improvement and innovation in content, learning pedagogies, and course delivery modes to meet the evolving need of students and the workplace.
- c. Create diverse educational pathways and distance learning opportunities for students enabling the attainment of desired skills, certifications and degree completion for all students.
- d. Ensure a thriving culture of instruction that recognizes and promotes excellence in teaching and supports the development of innovative and relevant teaching methods.
- e. Foster opportunities and support for faculty to engage in scholarship recognizing its importance for excellence in the classroom and valuing the diverse forms of scholarship including pedagogical research and the Scholarship of Teaching and Learning.

2) Student Engagement – Embrace the importance of student involvement in activities outside the classroom and a student’s connection to others as vital to a student’s success at Washburn. Remain student-centered by providing integrated, inclusive experiences that enrich the learning environment.

- a. Ensure comprehensive support services for all students that are easily accessible and contribute to an environment that encourages individual growth.
- b. Produce a vibrant campus experience, virtually and in-person, that extends the boundaries of the classroom so that everything is part of the learning experience.
- c. Build students' leadership skills through curricular, co-curricular, and extra-curricular competition, performance, and alumni network.
- d. Celebrate diverse views and experiences by highlighting cultural experiences, learning about various perspectives, and encouraging civil discourse.
- e. Adopt an approach to holistic student wellness so they have safe, healthy futures as contributing alumni and taxpayers.
- f. Provide opportunities for engagement in athletics, both for student athletes to compete, and for all students, employees and alumni to support and participate in athletic events.

3) Engaged Employees – Become a sought-after place to work because we give competitive compensation and benefits and offer a collegial culture that attracts and retains the best employees, while providing opportunities for professional development and a desirable quality of life.

- a. Attract, hire, and retain excellent faculty members and staff members who are integrated into the campus community and are committed to our mission.
- b. Strengthen efforts to increase the diversity of faculty and staff.
- c. Enhance processes and practices to enable hiring and retaining excellent employees
- d. Provide opportunities and programs for faculty and staff professional development.
- e. Expand communication, campus engagement, and participation among employees at all campuses.
- f. Provide a work environment that supports the seven dimensions of wellness for all employees.
- g. Support and model diversity of thought and civility in all interactions with students and fellow employees.

4) Valuable Community Partner – Provide opportunities for local and global experiences that demonstrate the value of Washburn education to Topeka so the community seeks our graduates and recognizes we are an integral part of Topeka's economy and culture.

- a. Collaborate with businesses/non-profits to develop and enhance degree programs and partnerships that support economic growth and raise talent levels in Topeka.
- b. Expand Community-Engaged learning experiences, courses, and partnerships to enhance our students' education and benefit the community partner.
- c. Encourage employees to collaborate on and off campus in ways that positively impact students and make a difference in our community, regionally and nationally.
- d. Support and enrich Topeka's quality of life and quality of place by offering diverse events, programs, and spaces for local citizens.
- e. Continue and enhance student outreach at home and abroad.

5) Fiscal and Operational Excellence -- Responsible stewards of all resources – people, financial, and physical – seeking ongoing improvement of processes and practices to meet the evolving needs of faculty, staff and students while using resources efficiently and effectively.

- a. Develop a student recruitment and retention strategy that is supportive of student success while thoughtful of affordability and access.
- b. Maintain stable public support and obtain funding for enhanced learning environments and capital improvements to meet the needs of the 21st century learner on all campuses.
- c. Utilized established processes to promote available private funds and to identify desirable projects for giving opportunities.
- d. Exercise care for and protection of our financial strength by being fiscally responsible with public, private, and student dollars.
- e. Seek new business and administrative processes that serve faculty, staff, and students with the greatest efficiency and service levels.
- f. Continue a responsible maintenance schedule for buildings, grounds, and technology that supports accessibility, beauty (art), infrastructure, and needs.
- g. Enhance information technology resources to meet the changing needs of our students and the institution.
- h. Develop and streamline practices to improve effectiveness, more nimbly respond to changes, work collaboratively, and solve problems while nurturing innovative ideas.