

ASSESSMENT COMMITTEE MEETING MINUTES
Thursday, September 14, 2017 2:30 p.m. to 3:30 p.m.
Cottonwood Room-Memorial Union

In attendance:

Vickie Kelly (Chair), Michael Hager, Louise Krug, Emily Grant, Amy Memmer, Melanie Burdick, Debbie Isaacson, Tom Hickman, Elaine Lewis, Gloria Dye, Sarah Cook, Catlynn Jaynes (administrative support)

Follow up on Assessment Retreat

Vickie thanked the committee for their participation in reviewing plans and reports. 51 reports and 15 plans were reviewed this year. Vickie stated it was a decline from the number of reports received last year. We will have a report by next month at the latest on an overview of assessment. Melanie asked how we would measure the success of assessment reporting. Vickie stated success would be every department completing an assessment plan or report and using the data to update based on that information.

Assessment Overview Manual

An Assessment Overview Manual was created and is located on the main page of the Assessment website. The manual is a way for HLC reviewers and faculty to understand how assessment ties and flows together. The manual will be helpful for transitioning the director of assessment position and will be updated yearly.

Upcoming Activities for the Year

a. USLO Review

Next month Kayla will have a report of all university wide testing. Eventually, the committee will want to start looking at that report information. An ad hoc committee originally chose the university wide tests and now there are concerns about some of the tests. We want to start thinking about what the correct tests are that will allow more buy in for upper division. Vickie would like committee members to start thinking about which test will be the right instrument to use.

b. Assessment Extravaganza

Feb 8 is the date for the Assessment Extravaganza. This year is overview on university wide tests. Next month, the committee needs to figure out what each committee member wants to do after looking at the results.

c. National Survey of Student Engagement (NSSE)

November 3rd--a NSSE representative will come to campus and talk about results and how to interpret them. This will be a luncheon and will have follow up meetings focusing on items we are not doing good.

d. Higher Education Research Institute (HERI)

January 22nd—Roundtable discussion and presentation on HERI results. Preliminary data that Vickie saw showed administrations support for faculty and faculty teaching support was high. Low on professional development activities.

e. Standardized Assessment of Information Literacy (SAILS) and ETS Proficiency Profile

Testing starts in October. Starbucks E-cards were purchased to be given as a reward to students that test.

f. Multi-Institutional Survey of Leadership (MLS)

Will begin in the spring.

Other

The committee discussed Rebranding Student Learning Assessment article. What are the things the committee can do to get more of a cultural embrace of assessment on campus? Besides rewarding with assessment monetary awards, what can we do? How do we continue to reward the departments that continue to do good jobs? Whom would the award go to, department or liaison?

Ideas for Assessment Extravaganza

Reflection sounds like a better word to use than assessment. There is misconception on what assessment means. How we use the data can be the focus at the Extravaganza. Possibly have a theme of data reflection process. What is the meaning behind the data? What does the data mean to departments? What does this mean for graduates? What have you changed to help your students? A blank poster can be set-up and faculty can write one thing they changed. Two people should be on each poster.