

**Washburn University
Meeting of the Faculty Senate
September 17, 2018
3:00 PM – Forum Room, BTAC**

- I. Call to Order**
- II. Approval of minutes of the Faculty Senate Meeting of August 20, 2018 (pp. 2-5)**
- III. President’s Opening Remarks**
- IV. Report from the Faculty Representative to the Board of Regents**
- V. VPAA Update—Dr. JuliAnn Mazachek**
- VI. Faculty Senate Committee Reports:
Approval of Academic Affairs Committee Minutes from February 9, 2015 (pp. 6-8)**
- VII. University Committee Reports:
Receipt of Honors Advisory Board Meeting Minutes from September 6, 2017 (pp. 9)
Receipt of Honors Advisory Board Meeting Minutes from February 7, 2018 (p. 10)
Receipt of International Education /International WTE Committee Minutes from
March 29, 2018 (p. 11)**
- VIII. Old Business**
- IX. New Business**
- X. Information Items:
Alan Bearman is coming to discuss and celebrate faculty efforts as part of Washburn
University’s retention efforts.**
- XI. Discussion Items:**
- XII. Announcements**
- XIII. Adjournment**

**Washburn University
Meeting of the Faculty Senate
August 20, 2018
3:00 PM – Forum Room, BTAC**

PRESENT:

Ball, Barker, Beatie, Cook (Matthew), Cook (Sarah), Erby, Grant (Emily), Grant (Erin), Hickman, Jackson, Jolicoeur, Jones, Krug, Mansfield, Mazachek, Memmer, Menager, Menninger-Corder, Morse, Prasch, Ricklefs, Sheldon, Smith, Steffen, Watson, Wilson, Wohl, Worsley

ABSENT:

Fredrickson, Lee, Todwong, Wasserstein, Thor

GUESTS:

Grospitch, Holthaus

- XIV. President Barker called the meeting to order at 3:02pm.**
- XV. The minutes of the Faculty Senate Meeting of May 7, 2018 were briefly amended and approved.**
- XVI. President's Opening Remarks:**
- **Barker noted that the purpose of the senate is to provide a voice to the faculty. The service provides an opportunity to be involved in academic and other university issues. He reminded the senators to have discussion with their respective units prior to the meetings.**
 - **Barker reminded the senators of the constitution and noted that the executive committee would be creating a subcommittee to determine whether changes need made.**
 - **Barker discussed his time at Casino night, a welcome back event that was an opportunity to interact with the students outside the classroom. He suggested that senators try to engage students outside the classroom as well. There is the opportunity to do so at Convocation is this Thursday. White Concert Hall at 3:45.**
 - **Barker also announced that on Friday, CTEL is having a new faculty event from 4:30 – 5:30.**
 - **Barker asked senators and guests to go around with introductions.**
- XVII. Report from the Faculty Representative to the Board of Regents:**
Barker reported on the summer WUBOR meetings. The Board approved a 1.5 percent salary increase, the distribution of which is being discussed. It is expected to take place around January. The Board also approved a 3.9 percent tuition increase. In July, the Board approved the FY19 budget, including the use of bonds for the indoor practice facility as well as the Consensual and Familial relationship policy that had gone through senate last year.

XVIII. VPAA Update—Dr. JuliAnn Mazachek:

- Mazachek mirrored the statements made by Barker about the importance of involvement in shared governance. She also mentioned the importance of Convocation and the free regalia rentals for everyone who would like to participate. The CTCL and VPAA new faculty kick off Friday will include a short program, food, and drinks. There are 140 RSVPs at this time, which is very exciting.
- Mazachek noted the Board vote on the Consensual and Familial relationship policy was unanimous. She thanked the senators for their hard work and passion with getting it through quickly. The policy will be highlighted in September to ensure people are aware and to give them the opportunity to follow the process. She hopes that our policy will be held up across the state as a good model.
- Mazachek reported that the Freedom of expression committee will likely be presenting in September to the senate. She has been uninvolved in what has been going on in committee and is excited to see what they have come up with.
- Mazachek noted some important projects that will occur this year:
 - The intellectual property policy will be looked at. In her 27 years at WU, they have taken it up three times, but it has never been approved. Senators will be enlisted to serve on this committee.
 - Faculty handbook committee will review the termination non reappointment policies. Ours are not written well, which is a disservice to all parties. Faculty senate will review this after the committees have made all necessary edits. She wants something ready for the end of the year.
 - The Higher Learning Commission will visit in March (25 / 26) and faculty will be asked to speak to them about shared governance

XIX. Faculty Senate Committee Reports:

The Academic Affairs Committee Minutes from April 2, 2018 were approved.

XX. University Committee Reports:

The Graduate council minutes from March 26, 2018 were received

The Faculty Development Grant Committee Meeting Minutes May 9, 2018 were received

The Faculty Handbook Committee Minutes March 28, 2018 were received

The Faculty Handbook Committee Minutes April 11, 2018 were received

The General Education Committee Minutes March 29, 2017 were received*

The General Education Committee Minutes November 17, 2017 were received*

The General Education Committee Minutes April 13, 2018 were received

The Major Research Grant Committee Minutes April 11, 2018 were received

The Small Research Grant Committee Minutes May 11, 2018 were received

* Nancy had found these when cleaning house and wanted to make sure they went through the same process as all the other minutes.

XXI. Old Business: NONE

XXII. New Business: NONE

XXIII. Information Items:

- Pathway to Washburn University Board of Regents Chart was explained by Barker. Mazachek commented that there is one less BOR meeting this year.
- The announcement of the 2018-19 Senate committee members went out via email on Friday afternoon. Barker stated that when the meeting is over, people should get their chair elected.
- Prasch noted that there need to be a name change from Watt to Thor.
- Barker acknowledged that committee membership may sometimes be problematic for the senator's workload, but that there are times people need to be on more than one committed to ensure all units are being represented properly.

XXIV. Discussion Items:

Grospitch presented a proposal regarding that would require first-time freshmen to live on campus. Those who live on campus their first year are fifteen percent more likely to come back for year two; they are 30 percent more likely to complete their entire four years. The live on requirement would include dorms and Greek life as a viable alternative to the residence halls. This is due to Greek GPAs being high and the potential for being at capacity in the halls otherwise. There are some exceptions (e.g. single parents or married). Those who would like an exception must fill out an application. The application process to make sure they are aware of what they are missing out on living at home rather than on campus. There will be a committee to review these. Prior to Lincoln Hall being constructed, there was not enough housing for a live on requirement. There is now, and faculty senate is his first conversation with a group about it. Steffen pointed out the need for verbiage for those who have needs for accommodations. She also asked about how many freshmen are living on campus. Grospitch determined that there were only 105 incoming freshman who did not live on campus. He would like to see more beds space used but not to reach capacity so there is some flexibility.

Jackson voiced concern that we may lose students to another school without the policy or to online programs. Ball was concerned with permitting people choice. She suggested the data used to support this effort needs to include the SES of students living on and off campus. She would also like to see an analysis of costs on and off campus. Cook (S) noted the price of the meal plan might affect the ability to live on campus as well. Erby asked why the radius of 30 miles from campus is the number used for a commuter student. Grospitch suggested it was mostly arbitrary. There is a need to look into a more technical definition of what a commuter is; NESSE defines commuter as anyone who lives off campus. Morse suggested reaching out to Lindenwood University as they just implemented a similar policy. She would like to see the retention rate for those outside of the 30-mile radius as compared to those inside. If there is a correlation is between housing and success, will there be any aid for those who cannot afford to pay for dorms and a meal plan? She took issue with the application being a potential barrier that may cause undue embarrassment to

those who need to live off campus. Grospitch understands the need to avoid creating an exclusive environment, but fears students having an issue with helping fund other people's housing. Wohl inquired about the costs of meal plans, which was explained as an offset for the other food services and catering on campus. His office is working on revising the meal plans this year with the help of students. Byrne asked about the overall objective of the live on program; Grospitch stated that it was indeed both filling beds and student success. Byrne suggested polling those 100 freshman who chose to live off campus to determine why. Jones mentioned that the program may help students identify as students rather than people who are taking courses at WU. Cook (S) had questions about gender identity and housing; this is already being accommodated. Mansfield had questions about people living there their second year and how that might be affected by the need for housing for first years. This is usually what the villages are for; they are seeing more people staying on campus after first year. Morse helped to summarize the comments: there needs to be a bigger radius, there needs to be a clear appeals process or no appeals process, and there needs to be more data. Grospitch concluded that student government has been mostly supportive, but with similar issues as the senators.

XXV. Announcements

- **Prasch suggested attendance at Eric McHenry's Langston Hughes event on August 29, at 7:00 in Henderson 112**
- **Prasch also announced movie showings during Race and Social Justice week (in Henderson), as well as a visit from director and screenwriter Kevin Wilmot.**
 - **C.S.A. (Confederate States of America) will show on Monday Septemebr 10th**
 - **Desintation Planet Negro will show on Tuesday Septmebr 11th**
 - **Fast Break and William Allen White will show on Wednesday September 12th**
 - **Wilmot will speak September 13th at 7:00 in BTAC**

XXVI. Adjournment 4:06

Academic Affairs Committee Meeting
February 9, 2015
Meeting Minutes

Committee members in attendance:

Ryan Alexander
Sungkyu Kwak
Tony Palbicke
Mike Russell
Shaun Schmidt (Chair)
Barbara Scofield
Barb Stevenson
Randy Pembroke (ex officio)

Not in attendance:

Brendan Fay
William Mach

Guest Presenters:

Ann Marie Snook, Music
Bruce Mechtly, Computer Information Sciences
Cheryl Childers, Anthropology/Sociology

The meeting was called to order by the Chair, Shaun Schmidt at 3:00 p.m.

1. Minutes from the November 10, 2014
The minutes were sent to the committee prior to the meeting for review. The minutes were approved and will be forwarded to Faculty Senate.

2. New Business—
 - a. Proposal from Music: Jazz Studies Minor and deletion of the Instrumental Jazz Studies

Ann Marie Snook provided an overview of the proposal for the Minor in Jazz Studies. She indicated this is a revision of Instrumental Jazz Studies currently within the curricula. The new minor will be offered to vocalists and instrumentalist. Ann Marie indicated this is an area of interest for several students and will give students classes and applied lessons.

After discussion, the committee members voted to approve both motions regarding these two agenda items. Based on the approval, these will be forwarded to Faculty Senate.

b. Proposal from Anthropology/Sociology

Cheryl Childers provided an overview of the new program Bachelor of Science. This will be a new program for Anthropology and Sociology and will offer students opportunities for forensic courses. Some discussion was held regarding where students who completed this major might be employed and what would happen if positions weren't funded.

Cheryl was asked to provide additional information to enhance the proposal regarding the employment possibilities.

After discussion, the committee members voted to approve the motion regarding this agenda item. Based on the approval, this will be forwarded to Faculty Senate.

c. Proposal from Computer Information Sciences. Emphasis in Digital Forensics

Bruce Mechtly provided an overview of the new digital forensics major. He indicated the faculty felt they could modify the degree by including courses from Criminal Justice and Psychology which will enhance the learning for the students. Bruce indicated the current faculty could maintain the courses, with the support and assistance from the other departments mentioned.

Bruce indicated students who gain this education could become employed by law enforcement agencies and in the private sector, which is a growing field.

The committee members asked Bruce to add the software expenses to the budget pages included with the proposal.

After discussion, the committee members voted to approve the motion regarding this agenda item. Based on the approval, this will be forwarded to Faculty Senate.

d. Program change: Computer Science

Bruce Mechtly indicated pre-calculus was to be removed from their curriculum. This will allow two other courses (computational intelligence and data mining) to be offered more.

After discussion, the committee members voted to approve the motion regarding this agenda item. Based on the approval, this will be forwarded to Faculty Senate.

e. Program change: Education

Education representatives were not present to provide an overview of this proposal but the committee members indicated if this change allowed the department to set higher

program admission standards then the Education department should be able to have this discussed in Faculty Senate.

After discussion, the committee members voted to approve the motion regarding this agenda item. Based on the approval, this will be forwarded to Faculty Senate.

A motion to adjourn was made and seconded. All approved and the meeting was adjourned at 4:00 p.m.

Honors Advisory Board Meeting Minutes

Wednesday, September 6, 2017

Lincoln ~ 12:00 p.m.

Call to Order

Present—Baker, Ball, Bluml, Cook, Cummings, Erby, Gleason, Hageman, Ober, Rendon, Placeres, Rendon, Sanchez, Way, Wynn

I. Minutes from February 8, 2017, approved

II. Members introduced

III. Honors Student Council Report

- Lecture Series—Honors Student Council executive staff is planning to begin a series of lectures to take place at Honors Student Council meetings.

IV. New Business

- Spring 2018 Honors Courses Comments
 - Two courses proposed for Spring 2018 approved by Curriculum Committee via previous email and verbal approval of majority of committee members
 - Committee members approved one course conditionally and specified changes necessary
 - Wynn will follow up
- Honors Program Strategic Plan--Wynn will be sending a digital draft of the beginning of a strategic plan for the Honors program
 - Committee members will comment or edit drafts before the next meeting or bring their comments to the next meeting to begin discussion
 - In keeping with the goals of the University Strategic Plan, which is currently under discussion, suggestion that we consider the value that we want the community to attribute to Washburn
- Suggestion to stage a mixer for Honors Advisory Board and Honors students or more generally faculty and Honors students, perhaps around registration
 - Suggestion to plan around a pre-existing event

V. Announcements

- Honors will begin a Dine with Faculty program—Honors students can select a faculty member and dine at Lincoln in small groups
- Kristen Grimmer's Public Relations class will be creating a campaign for the Honors Program. The class will present its findings and suggestions on Monday, December 11, at 1:30 pm, Henderson 100.
- Save the date for the etiquette dinner—Tuesday, November 14

Honors Advisory Board Meeting Minutes

Wednesday, February 7, 2018

Lincoln ~ 12:00 p.m.

Call to Order

I. Minutes from December 6, 2017, approved

II. Honors Student Council Report

III. New Business

- Honors Fellowship for Outreach and Student Recruitment
 - Approved—will begin in 2018-19
- Coordinating unit information
 - Advising of New Students and Capstone Projects
 - Discussion of contacts for New Student Orientation
 - Discussion of capstone requirements or equivalents by discipline
- Update on Honors Student self-tracking—added to D2L

V. Announcements

- Revitalizing all night at the rec—Honors student participation?

Future meetings:

4/4/2018	12:00 PM	MU	Lincoln
5/2/2018	12:00 PM	MU	Lincoln

International Education /International WTE Committee

March 29, 4-5 pm, International House

Attending: Zach Frank, Lara Rivera, Liviu Florea, Miguel Gonzalez–Abellas, Nancy Tate, Alex Courtney Sullivan, and Baili Zhang. (Bob Beatty voted on funding requests by email.)

Minutes of Feb. 15 meeting minutes were approved.

Zhang reported that four student groups that visited Washburn / Topeka all finished their programs successfully and returned home safely. They were Fukuoka University main group, Fukuoka University Nursing School group, Chiba University of Commerce group, and Quzhou (China) group. Zhang notified the committee about Elizabeth Farnsworth’s visit on April 18.

Gonzalez–Abellas reported that a consul from the German Consulate General would visit campus on April 18.

Rivera reported that the School of Nursing was in the process of selecting 10 students to visit Fukuoka University Nursing School, January 2019.

Frank reported that the Haiti program group was about ready to depart.

Sullivan reported on the upcoming Apeiron with several international topics in the presentations.

The following travel requests were approved:

Louella Moore: \$1500 (UK)

Jessica Cless: \$1,000 (Colombia)

Tonya Ricklefs: \$1,000 (Colombia)

Respectfully submitted,

Baili Zhang