Washburn University
Meeting of the Faculty Senate
April 3, 2023 at 3pm
Meeting in Forum Room Hosted by FS Executive Committee

I.   Call to Order

II.   Approve minutes-
   - February 20, 2023 (pgs 2-5)
   - March 1, 2023 (Special Committee of the Whole meeting with Dr. Washington) (pgs 6-8)

III. President's Opening Remarks
   - Carson Kay – Update on Election Process for Faculty Senate
   - Hanes and Leffingwell – Final update on 22-23 WSGA Administrative Team

IV.   WUBOR/KBOR Update- Shaun Schmidt/Erin Grant

V.   VPAA Update - Dr. Laura Stephenson

VI.   Consent Agenda –
   - Faculty Senate Committee Reports-
       o AAC Minutes 2-13-23, 2-27-23, 3-6-23, (pgs 9-14)
       o FAC Minutes 11-14-22 (pg 15)
   - University Committee Reports-
       o ADIC Minutes 12-13-22 (pgs 16-18)
       o ADIC Minutes 2-14-23 (pgs 19-20)
       o Assessment Committee Meeting Minutes 2-7-23 (pgs 21-23)
       o International Education Committee Minutes 3-23-23 (pg 24)

VII. Old Business-
   - 23-10 Mathematics BA Course Changes (pgs 25-29)
   - 23-11 Mathematics BS Course Changes (pgs 30-34)
   - 23-12 Political Science Public Administration Minor (pgs 35-38)
   - 23-13 Political Science Required Course Addition (pgs 39-42)
   - 23-14 New Chemistry BEd Degree (pgs 43-47)
   - 23-15 Deletion of Teaching in Chemistry BA (pgs 48-50)
   - 23-16 Deletion of Teaching in Chemistry BS (pgs 51-53)
   - 23-9 General Education Framework Proposal (pgs 54-72)

VIII. New Business-

IX.   Information Items-
   - 99 Hour CAS Requirement (pgs 73-74)
   - BEd and 84 Credit Hour Rule Change for CAS (pgs 75-76)

X.   Discussion Items-
   - J Ball: Current process for Late Withdrawals (pg 77)

XI.   Announcements

XII. Adjournment

Washburn University
Meeting of the Faculty Senate
February 20, 2023 at 3pm
Meeting in Forum Room Hosted by FS Executive Committee

Present: Barraclough, Cassell, Cook-Cunningham, Dahl, Florea, Friesen, Ginzburg, Grant, Holt, Huff, Juma, Kay, Kendall-Morwick, Kimberly, Lolley, McGuire, Moddelmog, Noonan, Porta, Rivera, Rossi, Sainato, Schmidt, Scofield, Smith, Toerber-Clark, Wagner, Wang, Wasserstein, Zwikstra

Absent: Ewert, Sourgens

Guests: Stephenson L, Ball J, Leffingwell Q, Hanes S, Broxterman H, Luoma S, Lanning S, Grospitch E, Erby K, Morse K, Hutchinson L, Bailes J, Stacey S, Imparato M, Woody S

I.   Call to Order at 3:02 pm

II. Approve minutes- Moved by Kendall-Morwick, seconded Wasserstein, motion passes.
     • February 6, 2023 (pages 2-7)
III. President's Opening Remarks
     • Introductions of people who have not attended Faculty Senate this year (several librarians)
     • 235 people came to campus for Boy Scouts of America Merit Badge Day. We all need to be working on these types of events to increase community engagement/recruitment. (If you are interested in helping next year, then please let Shaun know. The date is February 17th, 2024.)
     • Gen Ed Update: Zwickstra – KBOR recently passed system-wide Gen Ed changes. Washburn is currently trying to decide if we adopt and what form the institutional hours and English hours will take. We had input sessions over the fall. Many faculty are behind a Diversity and Inclusion and Scientific Literacy course of some kind. This is very important for the College since most general education courses are in the College. Current draft should have been sent out by AAC members to gather feedback before our next meeting. Hope to have a General Faculty vote this April. Will have Melanie Burdick from English talk to AAC next time. We won't have all details, but more input is better. (Wagner: if you haven't seen the draft, then please check with your AAC rep. AAC reps raised their hands.)
     • Washington Consulting group will be here March 1st 11:30-1. Faculty Senate Executive Committee will have some learning objectives for that meeting to make sure this is beneficial. Those who have not RSVP'd need to let Tracy Wagner know by end of today. Have to decide how we will run the meeting/if we want minutes taken. May run as Committee of the Whole, so minutes will be taken but no specific actions taken. Any strong feelings…

IV.   WUBOR/KBOR Update- Shaun Schmidt/Erin Grant - None
- KBOR
- WUBOR

V.   VPAA Update - Dr. Laura Stephenson
- Gary Forbach (retired) and Mary Menninger-Corder (current faculty) passed away this weekend. Please keep their families, colleagues, etc in your thoughts. Keep in mind how much impact we all have on so many lives.
- Calling Snow Days – did a delay, but lost sight of the fact that was a Thursday and so classes don't start on the hour. Would like your input –
  - Maybe have the ability of classes to make a call. (Schmidt and Wagner: Labs may be an issue since they meet once per week and missing one section could impact all the others during the week, but might need the full time to run a lab. Lolley: In terms of clinicals, it was nice not to have students driving on the roads when it was icy. Kendall-Morwick and Wasserstein: Tough since Topeka Public Schools (TPS) being closed but we weren't, so people don't have child care. Would be nice if we could have more synchronization. WUTech was closed since half of their students are from 501. Kendall-Morwick: would it make sense to have a hybrid day? Moddelmog: liked that students weren't driving when icy. Wasserstein: the starting time happening in the middle of a block of classes, may create additional hazards. Stephenson: weather and accuracy is very unreliable. (original forecast had no ice). Lolley: do appreciate that notification of closing came early. Cassell: may not make sense for everyone to line up just with TPS, but also we should have some common sense. Maybe just remind faculty to have common sense. Kendall-Morwick: it would be good for campus to be walkable (safely). Stephenson: appreciate your comments, will take those into consideration.
  - Basic Needs survey is going to be delayed. Not quite ready now and will get a better response from students in the fall. Please make sure you do the other two.
  - Kick-off for Back to Basics on Banner to make it more consistent across campus. This is a big project. Great turnout at workshops. Everyone learned something about how we can improve our services.
  - Legislature's request for how much we spend on DEI and Critical Race Theory. We are coordinating with KBOR schools on our answers. Don't know what the Legislature hoped to get from it or what they will do with it. Tried to be transparent. We have been asked in the past about CRT and courses that use it and nothing happened. Hope that is the case again.
  - Met with WSGA folks and they appreciate your efforts to make Success Week Successful. Faculty were more aware of policy and students were less stressed.

- o Gen Fac meeting next week (Wed 3:30 Henderson 100).
        - o McGuire – Do we still have a lobbiest (John Pinegar) and did he have anything to say about the legislative input?
VI.   Consent Agenda – Move to accept by Wasserstein, seconded by Scofield, motion approved.
- Faculty Senate Committee Reports-
  - o AAC Minutes (pgs 8-9)
- University Committee Reports- none
VII.   Old Business-
- 22-4 Faculty Senate Constitution Amended (pgs 10-33) Moved by Ginzburg, seconded by Lolley to accept amendments to constitution.
  - o Ginzburg moves to add section E in place of section D – Amendment to have seat for Librarians (Law and Mabee libraries). There was an assumption that Law Librarians fall under Law Faculty, but they are members of University Faculty (although still have most work at Law School). Want to make sure Law Librarians have a separate seat from Law School Faculty since they don't vote in a block with the Law Faculty. Motion Passes
  - o Holt moves, seconded by Juma that University librarians maintain a specific seat (separate from University Faculty). Motion to approve 2C (and then other things later – part D, part F, under committees would be University Faculty or Librarian will serve, AAC would be Librarian (since it's making sure the libraries can support academic prog), FAC would remain University Faculty. Morse: by definition, University Librarians will be picking up more service, so you will have to be on more committees. We want to make sure that is OK. ("Yes" nods by Library Faculty). Wasserstein – In favor of this, but it's worth thinking about how this will affect future groups being represented. Motion passes.
  - o Wasserstein moves that all electoral units have at least one senator (so University Wide faculty would have at least one rep). Jody Toerber-Clark seconds. – affects sections in Part D. Motion Passes.
- All in favor of approving Constitution – Motion passes.
  - o Stephenson points out that Institutional Research is technically Strategic Analysis, Research and Reporting (SARS).
- 23-8 Emeritus Titles (pg 34)
  - o Move to approve by McGuire, seconded by Lolley. Rossi: Looking at being able to tack on Emeritus to the highest standing role (ie there is no Official "President" Emeritus. Motion passes. (Will not need to go to Gen Faculty.)
VIII.   New Business- None
IX.   Information Items-
X.   Discussion Items-
XI.   Announcements

- Diversity, Equity, and Inclusion Climate Survey opened Feb 13th. – Erby You should have gotten an email from Hanover and please encourage students to take it. First 500 students will get $5 reward and after that they are entered into a drawing.
- Noonan: There is a student production of *Tick Tick Boom!*
- 2022 Yearbook is now on campus

XII. Adjournment –at 3:49 pm. Grant moves, Kendall-Morwick seconds, motion passes.

Faculty Senate Visit with Jamie Washington
March 1, 2023
BTAC, Forum Room
Senators in attendance: Erin Grant, Kara Kendall-Morwick, Sarah Holt, Barbara Ginzburg, Norma Juma, Sheri Cook-Cunningham, Kelly Huff, Shaun Schmidt, Corey Zwickstra, Vince Rossi, Liviu Florea, Carson Kay, Patrica Dahl, Barbara Scofield, Michelle Ewert
Guest: Kelly Erby

- Senators indicated consent to have Kelly Erby take notes for today's session.

- Senator Schmidt read from WUBOR meeting minutes from December 2018 when WUBOR adopted inclusion as a core value for the University. Emphasized importance of everyone taking responsibility for WU living up to this value. This is reason behind Dr. Washington's visit.

- Washington began by thanking Senate for hosting him and reiterating importance of Washburn living up to its core values.
- What does transforming culture mean? Some may think calling for culture change is a critique. It's not. It's about getting ready for the "next round"—of students, of challenges, etc. Change over time is necessary and good. Also work in the area of inclusion is never done.
- Explained that he would focus on Senate's role in operationalizing core value and helping WU navigate living up to core value in 2023.

- Learning objectives for today's session:

    o Create a container for deeper levels of authentic conversation and engagement about the role of faculty senate through the lens of DEIB. Get to a place where we don't need the meeting after the meeting. And if we don't say what we think, we get in touch with why and then we say that.
    o Enhance understanding of what diversity, equity, inclusion, and belonging mean and why they are important to academic leaders in higher ed.
    o Identify data/information the University/community needs to drive systematic/structural change.
    o Create 2–3 areas of focus/action items for Senate.

- Think about: What is Senate's purview? How do we then put a DEIB lens on that purview?

- In reviewing WU's vision mission, and inclusion commitment statements, Senators emphasized that WU's historic legacy is important. However, others also pointed to a danger in being seduced into "hanging on" to idea of inclusive founding and not living up to that legacy today.

- Washington emphasized the importance of being able to talk about race as academic leaders. He said we never be able to lead on equity issues if we don't/can't talk about

race. Senators need to develop their leadership voice to talk about race and help others understand why we need to talk about race and to be more comfortable doing it.

- As leaders, Senators must practice being in the conversation and drawing others into this conversation to advance inclusion.

- Emphasized that recognizing the importance of race in the U.S. context of higher ed **<u>does not mean</u>** that race is all that matters.

- Washington mentioned the importance of keeping in mind generational differences within workplace cultures that exist and affect how people talk/see DEIB (e.g. "generationalists" who "don't see color" bc, for them, that was once considered progress; Washington emphasized the need to hold space for this for this view while also working to engage younger employees who may be frustrated with it).

- Washington invited WU to get clear about what it is we mean when we talk about DEIB. Institutional definitions contextualized to our specific circumstances may be helpful. (Additional comment: Dr. Erby notes that ADIC is currently working on this.)

- Washington suggested that what often happens is people want to discuss inclusion without acknowledging exclusion; they want to discuss equity without owning inequities. He stated that acknowledging/owning inclusion and inequity is part of the work. It is important to do this without making those who have been included "wrong" but by helping them to understand how they have benefitted, and others haven't. Important to help those who have benefitted think about their role, as part of a community that values inclusion, in mitigating the effects of past/ongoing inequities.

- Important to identify the markers of success for DEIB efforts. If our efforts are working, what would we be seeing? But need to balance this goal-oriented approach with a more process-oriented approach because the work of inclusion is never done.

- What are the 3–5 things Senate does that contributes to mission of WU? For Senate to help advance the value of inclusion, Senate should consider doing these through a DEIB-specific lens. Take one thing at a time and reimagine it thorugh a DEIB lens. What would that look like? Start a conversation about it. Set a goal. Take the things one at a time and build capacity. Then move on to next thing and set a goal.

- Emphasizesd importance of strategic visioning, then planning, then implementing, then measuring.

- For people skeptical of how you measure belonging: Have you ever felt you belonged? What were the feelings/dynamics of feeling like you belonged? Use those dynamics to help set measurable outcomes.

-   As Senators, way you talk about DEIB issues/problems/trainings/opportunities matters. It sets the culture for the institution.

-   Important to value experiences of student as "data" similar to how we value quantitative data. How are we sharing these experiences in order to affect change?

-   Final thought: think about your leadership voice. It matters. What is the stuff we are charged with? What are we seeing that we are concerned about? How do we want to lead through a DEIB lens?

Academic Affairs Meeting Minutes
Monday, February 13, 2023 at 3:00pm
In-person – Memorial Union – Rice Room

Attendees: Jennifer Ball, Barbara Scofield, Scott Sainato, Patricia Dahl, Corey Zwikstra, Tracy Wagner, James Barraclough, Delaine Smith

Not present: Norma Juma, Lara Rivera

The meeting started late due to a room mix up. It was called to order by Chair, Corey Zwikstra at 3:08pm.

    I.   Minutes from the meeting held on Monday, January 30, 2023 were presented. A motion was made to approve the minutes by Barbara Scofield and seconded by James Barraclough. Motion passed.

    II.   Discussions

        a. Gen Ed – draft proposal – Jennifer Ball presented a draft proposal to the committee. She explained the plan/process for getting a proposal submitted through the governance process and the path to WUBOR. It is still the intention to have the new Gen Ed requirements implemented by fall 2024. Clarification was made that correlates would no longer be an option as it is not possible to count Gen Ed as required courses. Gen Ed options would be the same for all departments however there might be flexibility to offer program specific requirements.

           There was lengthy discussion regarding English options. Corey Zwisktra outlined the current three proposals.

           Discussion continued with regard to science classes, specifically related to technology.

           USLO's don't currently align by department but with Gen Ed requirements. USLO's may need to be revised depending on what courses fall into the Gen Ed buckets, especially the institutional hours bucket.

           It is the intention of WU101 to become a program specific requirement.

Currently there are some exceptions made for Human Services for Gen Ed transfer classes.

Jennifer Ball asked the members to talk to their departments and determine what they might need to know in order to pass the Gen Ed proposal plan as that will help with this committee's next steps.

III.   Announcements – none

There being no further business to discuss a motion was made by James Barraclough and seconded by Tracy Wagner to conclude the meeting at 4:36pm.

Minutes taken by Beth Mathews

Academic Affairs Meeting Minutes
Monday, February 27, 2023 at 3:00pm
In-person – Memorial Union – Lincoln Room

Attendees: Jennifer Ball, Corey Zwikstra, Barbara Scofield, Norma Juma, Lara Rivera, Scott Sainato, Patricia Dahl, Tracy Wagner, James Barraclough

Not present: Delaine Smith

Guests: Melanie Burdick, Stephanie Lanning

The meeting was called to order by Chair, Corey Zwikstra at 3:00pm.

I.   Minutes from the meeting held on Monday, February 13, 2023 were presented. A motion was made to approve the minutes by Scott Sainato and seconded by Barbara Scofield. Motion passed.

II.   Discussions

   a. English – Gen Ed options – Melanie Burdick was present and described the three English option proposals to align with KBOR Gen Ed framework if adopted. She explained how the options were developed. Melanie Burdick advised that after discussion with the School of Business faculty, leadership of the School of Nursing, and many departments in the college, presently the English department is leaning toward recommending option 2, though she still had one unit on campus to discuss the English options with. Option 2 would switch to EN101 and EN102 (or EN200) as the Gen Ed requirements and recommend EN300 or another discipline specific writing course could be added as a program requirement. Discussion was held by the committee.
   b. Gen Ed – draft proposal feedback – discussion was held by the committee related to the feedback Corey Zwikstra had compiled and sent out prior to the meeting and by the committee members relative to their respective departments. After much discussion, Dr. Ball asked the committee what should go into the proposal to make it presentable for approval by faculty. It was suggested by the committee to form an Ad Hoc Task Force which would include appropriate representation from all academic areas on campus. It was confirmed that the current Gen Ed Committee does not make policy or processes. Norma Juma

offered a suggestion as to the makeup of the task force committee representation. Other members suggested the task force could mirror faculty senate. Norma Juma also shared that SoBU is open to all three English proposals but would have an official position after their meeting on March 2. After further discussion Jennifer Ball reminded the committee that she hoped this Gen Ed proposal would clear this committee by its next regular meeting on Monday, March 27 to move forward in the governance process. She will add task force language to the proposal and circulate to the committee by March 1.

III.   Announcements – Faculty Senate will not be meeting on March 6 so it was agreed that this committee would meet in the same time slot to continue working on proposal.

Next meeting: Monday, March 6, 2023 at 3:00pm in the Lincoln Room.

There being no further business to discuss a motion was made by Tracy Wagner and seconded by Lara Rivera to conclude the meeting at 4:25pm.

Minutes taken by Beth Mathews

Academic Affairs Meeting Minutes
Monday, March 6, 2023 at 3:00pm
In-person – Memorial Union – Lincoln Room

Attendees: Jennifer Ball, Barbara Scofield, Norma Juma, Scott Sainato, Patricia Dahl, Corey Zwikstra, Tracy Wagner, James Barraclough, Delaine Smith

Not present: Lara Rivera

Guests: Alan Bearman and Stephanie Lanning

The meeting was called to order by Chair, Corey Zwikstra at 3:01pm.

I.   Discussions

    a. Gen Ed – further discussions concerning Gen Ed proposal

       Dr. Alan Bearman spoke with the committee on behalf of CSSR and Enrollment Management concerning their position with regard to WU101 in the proposed gen ed framework. Dr. Bearman explained they anticipate increased enrollment from direct high school students who have completed their Gen Ed requirements through CEP. If this is the case, and WU101 were in the gen ed framework, then those students would be exempt from WU101. If Washburn were to require WU101 as a gen ed it would create retention challenges. It is also not feasible to teach WU101 in the high school setting. There were additional questions for Dr. Bearman and further discussion by the committee members.

       The committee moved on to discuss the proposed "task force" suggested in the previous meeting for determining outcomes for the two new gen ed categories of classes (diversity and inclusion and scientific literacy). Dr. Ball suggested that the current Gen Ed Committee, in consultation with area experts, would be the appropriate avenue for drafting of USLOs for the two new institutional categories Diversity and Inclusion and Scientific Literacy. The Gen Ed Committee would then recommend the learning outcomes and they would go through the faculty governance process for approval. The committee discussed how the two classes were selected through the Gen Ed

Discussion Sessions last fall. Dr. Ball also explained that the courses for the new categories would be processed through normal procedures after the learning outcomes were determined, and would go directly to the Gen Ed Committee for approval. No further approvals would be required, as is now the case when a course is reviewed for gen ed status.

Dr. Ball advised that the English department had one additional presentation meeting concerning the three English options proposed. The meeting is scheduled for March 9. As it currently stands, English will likely be recommending Option 2.

Dr. Ball reminded the committee that we would need to have a vote on the Gen Ed proposal during the next meeting which is scheduled for Monday, March 27 if WU is to approve the framework this year.

II.   Announcements – none

There being no further business to discuss a motion was made by James Barraclough and seconded by Tracy Wagner to conclude the meeting at 4:36pm.

Minutes taken by Beth Mathews

Faculty Affairs Committee - Minutes
November 14, 2022
4:00pm – 5:00pm
Lincoln Room

Attendance:

Ewert, Florea, Holt, Lolley, McGuire, Noonan, Rossi, Toerber-Clark, Wasserstein, Broxterman (admin)

Minutes:

The meeting was called to order by Rossi at 4:05 pm.

Committee discussed first item on the agenda – Revision to the Faculty Handbook, Section I Part VII B. Faculty Senate Committees.

Rossi noted that the Faculty Senate is presently making changes to the Faculty Senate Constitution involving Faculty Senate Committees. The committee discussed the recommendation that in order to remove redundancies, the section of the Faculty Handbook covering Faculty Senate Committees should refer to the Faculty Senate Constitution for those committees and descriptions. Questions regarding specific wording in the Faculty Senate Constitution was recommended to be discussed in the Faculty Senate meetings.

Unanimously approved with the change mentioned above.

Committee recommended wording to be, "Membership, description, and responsibilities of each of the committees can be found in the Faculty Senate Constitution under Section VII. Committees."

Committee agreed to table the second item on the list — Revision to the Faculty Handbook, Section I Part VII.A. Graduate Council - until there were actionable items.

Rossi adjourned the meeting at 4:27 p.m.

Academic Diversity & Inclusion Committee Meeting Minutes
December 13, 2022, 1 PM in Shawnee Room

Valerie Mendoza, Danielle Dempsey-Swopes, Isaiah Collier, Mary B. Sundal, Leah Brown, Joeseph Desota, Jason Miller, Sara Stepp, Matt Nyquist, Dennis Etzel, Jr., Melanie Burdick, Kelly McClendon, Kristine Hart, Tina Williams, Kelly Erby

Minutes from last meeting were approved electronically before this meeting.

I.   Updates
   a. Dempsey-Swopes reported the non-discrimination investigation that followed an employee's Halloween costume has concluded and the report is being drafted. Dr. Stephenson will receive final report.
   b. Erby reported that the suggested interview question assessing candidate's commitment and expertise in D&I was added to the evaluative criteria for the Presidential Search. This was done based on ADIC feedback at the November meeting.
   c. Erby also reported that BSU leadership had recently met with the WU Diversity leadership to discuss BSU requests shared during the Peaceful Takeover Rally November 29.

I.   Old Business
   A motion to recommend Juneteenth as a University holiday was made and seconded. Motion was passed unanimously. It will be forwarded to Dr. Stephenson for review.

II. New Business
   Erby opened the floor for discussion of draft ADIC Recommendation for Culture Change. This document will be forwarded to Dr. Stepheson for review.

III. Other Discussion
   a. General Education
      ADIC proposal to devote 3 of the "institutional choice" general education credits to a diversity requirement under the KBOR gen ed plan was included in general education town hall meetings hosted by the VPAA's office. No decision has been made yet, but feedback at townhall meetings was generally positive for ADIC proposal.
   b. Erby requested feedback about timing for 2023 Climate Survey. ADIC members voiced strong and unanimous support to conduct survey in early spring 2023. Did not see a problem with also conducting HERI survey and basic needs survey in the same semester.
IV. Announcements
   a. Dr. Joy DeGruy visiting campus on March 22nd
   b. "Campus Hunger Tour" January 29 5-7pm in the Shawnee room. Dinner will be served.
   c. Additional Important Spring Dates

  i. Jan. 26- Kansas Day WUmester event (tentative <u>date</u>)-- <u>Juliet Pattersen, author of Sinkhole: A Legacy of Suicide</u>

  ii. Art Jounaling- Feb 7 Tuesday 4–6PM in Garvey 16

  iii. February 9- *Black Panther 2* screening

  iv. Mulvane exhibits in Feb*
    1. One in Mabee on art therapy
    2. One in Mulvane on walking
     *Mulvane galleries will close in March for renovation

  v. <u>Gigi the Vegan</u> sometime in Feb. (tentative date)

  vi. Feb. 28- Gratitude journaling/tabling

  vii. March 1- Gratitude journaling/tabling

  viii. March 3- BSU Black Excellence Ball, 7 PM

  ix. Spring Break—March 14-18

  x. March 22- <u>Dr. Joy DeGruy</u> (WUmester keynote speaker)

  xi. Book Club discussion of *Black Water: Family, Legacy, and Blood Memory* by David Robertson, 2020, In this bestselling memoir, a son who grew up away from his Indigenous culture takes his Cree father on a trip to the family trapline and finds that revisiting the past not only heals old wounds but creates a new future. https://www.darobertson.ca/j TWR after spring break (tentative date)

  xii. April 4: Sexual Assault Poetry reading, 1:30-2:30PM

  xiii. April 14 (evening)- Drag Show

  xiv. April 15 (evening)- Step Show

  xv. April 15- Topeka's Got Talent auditions

  xvi. April 21 (all day)- Apeiron

  xvii. April 22- Earth Day

  xviii. April 29- Topeka's Got Talent Show

  xix. April 29-May 1 WIFI

ADIC on Recognizing Juneteenth

The Academic Diversity and Inclusion Committee (ADIC), charged with providing recommendations and proposals to cultivate a diverse and inclusive learning environment at Washburn, formally recommends that Washburn and Washburn Tech begin observing Juneteenth (June 19) as a paid holiday.

Juneteenth, also known as Freedom Day, Jubilee Day, Liberation Day, and Emancipation Day, commemorates the ending of slavery in the United States. It is also an opportunity to reflect on African American achievements and take action to address ongoing inequities that affect our communities. Read more about Juneteenth, the country's "second independence day," here.

The trend toward recognizing Juneteenth as a paid holiday has strong momentum at the national, state, and local levels. The U.S. federal government recognized Juneteenth as a federal holiday beginning in 2021. Shawnee County began observing Juneteenth as a paid holiday in 2022. (https://www.snco.us/county/holiday_schedule.asp). The state of Kansas and the Kansas Board of Regents are also actively considering adding Juneteenth to their list of paid holidays.

ADIC acknowledges that adding Juneteenth as a holiday would affect the schedules of the first five-week summer session and 8-week summer session at Washburn. Both of those sessions begin on a Monday and end on a Thursday. ADIC proposes that both sessions could be adjusted to instead end on a Friday to make up for the loss in instructional time that adding Juneteenth as a holiday would require.

ADIC calls for Washburn to lead the way in acknowledging the historical significance of Juneteenth by being the first of Kansas universities to recognize it as a paid holiday. This change would further allow Washburn faculty, staff, and students to participate more fully in important community Juneteenth celebrations.

Academic Diversity & Inclusion Committee Meeting Minutes
February 14, 2023, 1:00 PM in Shawnee Room

Present: Kelly Erby, Beth O'Neill, Danielle Dempsey-Swopes, Isaiah Collier, Dennis Etzel, Kelly McClendon, Valerie Mendoza, Leah Brown, Kara Kendall-Morwick, Sara Stepp, Chaz Havens, Norma Juma, Erin Grant, Jason Miller, Melanie Burdick, JoAnna Marks, Teresa Leslie-Canty.

Guest: Laura Stephenson, Alan Bearman

I. Meeting called to order at 1:02 PM
II. Approval of Minutes from December 13, 2022. A motion to approve the minutes was made and seconded, and approved by the committee.
III. Updates
a. Update about DEI legislative inquiry by Dr. Laura Stephenson. Dr. Stephenson reported that the Kansas Legislature Higher Education Budget Committee requested information about state resources that were spent on DEI and Critical Race Theory during Fiscal Year 2022. There was little direction from the Legislative Committee regarding what this was to include, and Washburn University reported this information based on a holistic view of diversity (e.g., student accommodations, Veterans, first generation students, English Language Learners, DEI programming, etc.). The purpose of the request is unknown at this time. President Mazachek is scheduled to talk to the Legislative Committee, and there were some additional questions for the university that will be addressed at that time.
b. Juneteenth was adopted as a University holiday and will be observed beginning 2023. The committee thanked Etzel for his work in launching this conversation, and the committee is thankful to WUBOR for adopting the holiday.
c. 2023 Diversity, Equity, and Climate Survey launched on Feb. 13, 2023. Erby asked that committee members encourage their colleagues and students to complete it.
d. Dr. Jamie Washington will visit on March 1 and 2. He is a consultant and will focus on identifying and strategizing with academic leaders regarding inclusion at WU. There will also be a special session with ADIC members on March 2 from 9-10:30 AM in the Forum room, with breakfast. His work with each group will focus on learning objectives specific to that group.
IV. Presentation by Dr. Alan Bearman, Interim Vice President of Enrollment Management. Dr. Bearman presented an overview of efforts to enhance college completion and student success at WU. He reported that there have been some improvements in on-time graduation among underrepresented student populations, but there have also been some difficulties getting data regarding race/ethnicity due to some decisions that were made previously about how to collect the information on the admission application. Enrollment Management is working to address this. They are also working to write a strategic plan that is aligned with the WU mission statement, but Bearman reports that they can't finish the plan until the university has a current

strategic plan. The plan will focus heavily on their commitment to equitable outcomes. Bearman answered questions that included the following:

    a. Are CSSR and Enrollment management merged? Bearman-Kind of. Nothing official has happened, but they are working to define the institutional structure and searching for efficiencies.

    b. Have there been conversations regarding adding MENA (Middle Eastern and Northern African) as a racial/ethnic category? Bearman-Not at this time. Right now, WU is focused on getting the data that has to be reported to federal agencies.

    c. Could you talk about some of the recent improvements that are being made? Bearman-One recent improvement is the addition of financial aid counselors, rather than just financial aid processors. These individuals will be able to meet with students and families individually to talk about paying for college and financial aid. The office recently changed the scholarship grid to eliminate ACT, and are also working to update transfer scholarship grid and other scholarship eligibility. Also, looking at ways to expand pre-college programming. Admissions is going to change to "Recruiting and Admissions" to emphasize the dual role they will be playing.

    d. Discussion regarding the status of WU as an Emerging Hispanic Serving Institution (HSI). Bearman reported WU is currently exploring this; it will depend, in part, on WU's strategic plan.

V.   Announcements

    a. WUmester is underway. See WUmester calendar for dates of events.

    b. *Till,* a movie depicting the true story of Emmett Till, will be shown this Thursday at 6:00 PM.

    c. Multicultural Scholarship Reception will take place on February 23 at 6:00 PM. There are six scholarships focused on diversity and inclusion.

VI.   Meeting was adjourned at 2:02 PM.

<p style="text-align:center">Assessment Committee Meeting Minutes</p>

<p style="text-align:center">February 7, 2023</p>

Present: Beth O'Neill (Chair), Gloria Dye, Bobby Tso, Rhonda Boeckman, Emily Grant, Haley Glover, Benjamin Reed, Tom Hickman, Bassima Schbley, Steve Hageman, Teresa Clounch, Jennifer Ball, Kara Kendall-Morwick.

I. Program Assessment Update
- a. Taskstream Issues
  - i. IT barriers on Watermark's side prevented users at WU from being able to access Taskstream between early December 2022 and today, 2/7/2023. WU IT and Watermark worked together to resolve the issue, and liaisons should now be able to access Taskstream AMS to retrieve any needed program assessment materials, and rubric ratings and comments. O'Neill thanked Glover for retrieving the assessment materials needed for the HLC Desk Review during this time.
- b. Discuss Program Assessment Report
  - i. O'Neill provided a brief summary of findings/trends from the report. As discussed previously in the committee, there was a large increase in the number of programs that submitted materials, which is a success. There was also a decrease in average rubric scores that were evident overall. This may be due in part to there being so many programs that submitted materials for the first time, as well as a change in committee composition and implementation of the rubric. The committee discussed an interest in having a calibration/norming session prior to starting program assessment review next year, and discussed that the committee "retreat" in September would be a good time to complete this.
  - ii. O'Neill also reported that several programs re-submitted mission statements, PSLOs, and curriculum maps for re-review, which likely is associated with the increased overall score observed for those rubric areas. This is a good demonstration that committee feedback and continuous evaluation can be effective.

II. Planning for Program Assessment 2023
- a. Discuss potential for rubric revisions
  - i. The committee had discussion regarding confusion about the item related to university stakeholder involvement in assessment. Several committee members shared struggles with rating this rubric item, and had confusion about its purpose. Ball shared that this item was likely included to increase communication about assessment, and improve the assessment culture, when program assessment efforts were new. She discussed that it is likely that this item is no longer relevant, and if there is confusion on the part of the liaisons and on the assessment committee raters, it may be good to eliminate it.

1. Dye moved to eliminate the assessment findings rubric item regarding collaboration with other university stakeholders. Grant seconded. There was no further discussion and motion carried.

   ii. Hickman expressed concern regarding the inclusion of the term "collaboration" on the assessment findings rubric item about communication and collaboration with students. Hickman discussed that it isn't appropriate for students to collaborate/contribute to designing assessment processes/measures, because they don't have the necessary expertise to do so. Ball agreed that student collaboration isn't always appropriate. O'Neill shared that some program accrediting bodies require student collaboration/participation (e.g., social work), but that it likely isn't something appropriate for most programs. Discussion was held regarding revising the item to state communication and/or collaboration with students to clarify that collaboration wasn't a required activity.

      1. Hickman moved to revise wording to communication and/or collaboration with students. Tso seconded. There was no further discussion and motion carried.

   iii. O'Neill shared that the assessment findings rubric item regarding alignment to mission was problematic for her because programs aren't asked to discuss alignment to mission. Thus, committee members are rating programs on something that programs aren't being asked to discuss. Discussion was held regarding adding language to the findings report form that asks faculty to discuss mission alignment for program/curriculum changes made as a result of assessment data.

      1. O'Neill moved to add language that directs programs to discuss mission alignment to the findings reports. Grant second. There was no further discussion and motion carried.

   iv. O'Neill will make the approved changes to the rubric and assessment findings report.

b. Training/submission timeline

   i. The committee discussed the timeline for when program assessment trainings should occur. O'Neill shared that last year they took plan in June and August, but that it may not be an ideal time for faculty on a 9-month contract. Dye reported that early April seemed to make sense. Other committee members agreed, stating that this timeline would be after advising/advanced registration is complete and also in advance of the end of the semester activities. An additional training could also occur in June for 12-month faculty. O'Neill will plan for this timeline and will record training session that occur.

   ii. The committee discussed the due date for program assessment materials. Last year, two due dates were given, one in June and one in August, and programs could choose which date to use. The history of why there were two due dates was discussed, and committee members discussed that

having two official due dates didn't seem to make sense because programs could complete the materials in June if they desired. O'Neill shared that she had planned to have program assessment materials due the Friday before classes start. Reed asked whether the due date should be slightly later to better accommodate 9-month faculty (e.g., August 31). O'Neill shared that this was possible, but we would want to ensure that a later due date doesn't impact the committee's time to review the materials. O'Neill will plan to have only one due date in August, and will continue to consider the specific date.

III. Discuss Potential for 2024 Assessment Extravaganza
   a. O'Neill discussed that there is interest in re-starting the Assessment Extravaganza; one hasn't taken place since COVID. The history of the assessment extravaganza was discussed, as well as its purpose. Previously it has taken place around Valentine's Day in a roundtable format, and food/drink was provided. It is a way to let faculty know what is occurring in terms of university-wide and program assessment, and Kendall-Morwick shared that it is also a great way for assessment grant awardees to be able to disseminate their projects. The committee agreed to plan for an Assessment Extravaganza in February 2024, and discussions regarding the event will continue in future meetings.

IV. Announcements
   a. Please complete the HERI Faculty Survey if you haven't already, and encourage your colleagues to also do so.
   b. Advise colleagues of Assessment Grant deadline on 4/7/2023
       i. Grants subcommittee will review assessment grant proposals in April
   c. Awards subcommittee will complete their review for assessment awards in April

V. Plan for March Meeting
   a. Presentation from SARR on oral and written communication USLO findings

International Education / International WTE Committee

March 23, 4-5 pm, International House

In attendance: Maria Stover, Liviu Florea, Crystal Stevens, Miguel Gonzalez-Abellas (ex officio), Baili Zhang (ex officio - Secretary)
Guest: Tina Williams
By email: Zach Frank, Lindsey Ibanez
Not in attendance: Lori McMillan, Seid Adem

Reports
Zhang reported 204 international students from 34 countries enrolled in spring 2023, back to Pre-pandemic level. The top countries represented are Nepal, Japan, Brazil, and the Bahamas.

Gonzalez-Abellas reported that two Study Abroad group sponsored / co-sponsored by MFL were going out this summer; one to Mexico and the other to France.

Stevens reported the Nursing group to Puerto Rico would also depart in summer.

Florea reported his upcoming trip to attend a seminar in Poland.

Williams reported a total of 77 students would study abroad in the summer and fall with about $85K aid awarded. Among them were students participating in six faculty-led programs.

The following travel funding requests were approved:

Seid Adem - $1,500 to Ethiopia
Norma Juma - $1,500 to the UK

Others
The committee approved funding increase to $2,000 from the current $1,500, effective July 1, 2023, due to inflation and airfare increases.

The committee also recommended a review of COVID-related requirements in response to the changes worldwide.

Zhang reminded the committee that their deans may select new representatives in fall 2023.

Respectfully submitted,

Baili Zhang, Secretary

23-10 FACULTY AGENDA ITEM

Date: *April 3, 2023*

Submitted by: *Sarah Cook, x. 1498*

SUBJECT: *Significant Program Change, MA-BA: Mathematics: BA*

Description: *Please see Rationale/Justification on form from CourseLeaf*

Rationale: *Please see CourseLeaf Paperwork attached to this Coversheet*

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*

Proposed Effective Date: *Catalog Year 23-24*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: *AAC on date 3-27-23*

 FAC on date N/A

 Faculty Senate on date

Attachments   Yes ✔ No ☐

MA-BA: MATHEMATICS: BA

In Workflow

1. Acad Ops (steven.luoma@washburn.edu; holly.broxterman@washburn.edu)
2. MA Chair (sarah.cook@washburn.edu)
3. Library (sean.bird@washburn.edu; lori.rognlie@washburn.edu)
4. NSM Chair (seid.adem@washburn.edu)
5. CA Dean (matt.arterburn@washburn.edu)
6. CFCCC Chair (bruce.mactavish@washburn.edu)
7. Assoc Dean CFC (kelly.erby@washburn.edu)
8. Assoc Dean CAS (kelly.erby@washburn.edu)
9. AA Committee (corey.zwikstra@washburn.edu; beth.mathews@washburn.edu)
10. Faculty Senate (shaun.schmidt@washburn.edu; tracy.wagner@washburn.edu; pres.facultysenate@washburn.edu; sec.facultysenate@washburn.edu)
11. General Faculty (shaun.schmidt@washburn.edu; holly.broxterman@washburn.edu)
12. WUBOR (michaela.saunders@washburn.edu)
13. Acad Ops Final (holly.broxterman@washburn.edu; steven.luoma@washburn.edu)
14. Registrar (stephanie.lanning@washburn.edu; darcie.capo@washburn.edu; audits@washburn.edu)

Approval Path

1. Mon, 12 Dec 2022 16:13:10 GMT
   Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. Mon, 12 Dec 2022 17:16:24 GMT
   Sarah Cook (sarah.cook): Approved for MA Chair
3. Tue, 13 Dec 2022 16:19:34 GMT
   Sean Bird (sean.bird): Approved for Library
4. Fri, 10 Feb 2023 21:56:01 GMT
   Seid Adem (seid.adem): Approved for NSM Chair
5. Mon, 13 Feb 2023 22:19:08 GMT
   Matt Arterburn (matt.arterburn): Approved for CA Dean
6. Tue, 21 Feb 2023 20:03:59 GMT
   Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair
7. Tue, 28 Feb 2023 19:29:31 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CFC
8. Sat, 11 Mar 2023 16:48:10 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CAS
9. Tue, 28 Mar 2023 15:23:44 GMT
   Beth Mathews (beth.mathews): Approved for AA Committee

History

1. Apr 21, 2022 by clmig-jwillging
2. Jul 14, 2022 by Steve Luoma (steven.luoma)
3. Jul 14, 2022 by Steve Luoma (steven.luoma)
4. Jul 21, 2022 by Steve Luoma (steven.luoma)
5. Jul 21, 2022 by Steve Luoma (steven.luoma)
6. Sep 30, 2022 by Holly Broxterman (holly.broxterman)
7. Oct 7, 2022 by Holly Broxterman (holly.broxterman)

Date Submitted: Fri, 09 Dec 2022 19:35:48 GMT

Viewing: MA-BA : Mathematics: BA

Last approved: Fri, 07 Oct 2022 18:11:20 GMT

Last edit: Tue, 28 Mar 2023 15:23:39 GMT

Changes proposed by: Sarah Cook (sarah.cook)

Change Type

Significant

General Information

Effective Catalog Edition
2023-2024

Department
Mathematics and Statistics

College
College of Arts and Sciences

Division
Natural Science & Mathematics

Degree Level
Undergraduate

Program Title
Mathematics: BA

Degree to be Offered
Bachelor of Arts (BA)

Is this program offered completely online?
No

Does this program lead to a teaching certification?
No

Is this program an interdisciplinary program?
No

CIP Code
270101 - Mathematics, General.

Modality
Face-to-Face

Admission and Curriculum

Curriculum

Degree Requirements

Code	Title	Hours
Required Courses		
MA 151	Calculus & Analytic Geometry I	5
MA 152	Calculus & Analytic Geometry II	5
MA 253	Calculus/Analytic Geometry III	3
MA 260	Introduction to Number Theory	3
MA 301	Linear Algebra	3
MA 307	Discrete Mathematics	3
Select one of the following:		3
MA 340	ANOVA/Design of Experiments	
MA 341	Nonparametric Tests/Quality Control	
MA 346	Regression Analysis	
MA 344	Mathematical Statistics I	3
MA 354	Abstract Algebra	3
MA 371	Introduction to Real Analysis I	3
MA 372	Introduction to Real Analysis II	3
MA 380	Problem Solving Strategies [1]	2
MA 388	Capstone Research	1

PH 220	Symbolic Logic	3
Subtotal		43
Correlated Courses		
Select one of the following sequences:		12-13
Sequence 1 (This puts student on track to obtain a Physics Minor)		
PS 281	General Physics I	
or PS 261	College Physics I	
PS 282	General Physics II	
or PS 262	College Physics II	
PS 3XX 3 credit hours of 300-level Physics courses		
Sequence 2 (This puts students on track to obtain a Computer Information Science Minor)		
CM 111	Introduction to Structured Programming	
CM 245	Contemporary Programming Methods	
CM 307	Data Structures & Algorithmic Analysis	
CM 322	Operating Systems	
Sequence 3 (This puts student on a track to obtain a Computer Information Digital Forensics Minor)		
CM 111	Introduction to Structured Programming	
CM 203	Digital Forensics I	
CM 245	Contemporary Programming Methods	
CM 303	Digital Forensics II	
Sequence 4 (This puts students on track to obtain an Economics Minor)		
EC 200	Principles of Microeconomics	
EC 201	Principles of Macroeconomics	
BU 3XX 6 credit hours of 300-level Business courses		
Sequence 5 (This puts student on track to obtain a Business Data Analytics Minor)		
EC 211	Statistics for Business and Economics	
BU 258	Foundations of Data Analysis	
BU 250	Management Information Systems	
DA 348	Data Discovery and Management	
Sequence 6 (This puts student on a track to obtain a Game Design Minor)		
EC 200	Principles of Microeconomics	
BU 260	Business Plan Development	
EC 306	Game Theory and Applications	
CM 390	Special Topics/Computer Information Science (Game Programming)	
Subtotal		12-13
Total Hours		**55-56**

[1]   MA 380 is a 1 credit course that must be taken at least twice.

For degree specific requirements, see **General Education Requirements for Specific Bachelor & Associate Degrees.**

Pathway

We have recently created a new course, MA 260 Introduction to Number Theory (3 credits). This course will be required for this degree.   This is a new requirement. However, the degree can still be completed in 120 hours.   The Department feels it is important for our pure math majors to have some exposure to number theory. As a 200 level course, the class will also help introduce math reasoning skills at a lower level before students are required to do apply math reasoning more rigorously in our 300 level courses. Also, we have submitted a course number change for MA 207 to MA 307.

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

This is an existing program and should not affect faculty workload. Although we have added MA 260 as a new course, this will run every other spring opposite of our existing MA 204. Previously we were running MA 204 every spring so the number of course offerings will be flat.

Reviewer Comments

Holly Broxterman (holly.broxterman) (Fri, 09 Dec 2022 19:43:35 GMT): 12/9: Updated CIP per guidance from Sarah.

Holly Broxterman (holly.broxterman) (Fri, 03 Mar 2023 16:08:10 GMT): School of Business changed BU 248 (previously referenced in Sequence 5 in the program curriculum) to BU 258 on 2/25/2023. This proposal had already started workflow, the change did not update automatically in this proposal. I have notified Sarah Cook of the change I made to this proposal to reflect the new BU 258 course number.

Beth Mathews (beth.mathews) (Tue, 28 Mar 2023 15:23:39 GMT): Approved by AAC on March 27, 2023.

Key: 137

23-11 FACULTY AGENDA ITEM

Date: *April 3, 2023*

Submitted by: *Sarah Cook, x. 1498*

SUBJECT: *Significant Program Change, MA-BS: Mathematics: BS*

Description: *Please see Rationale/Justification on form from CourseLeaf*

Rationale: *Please see CourseLeaf Paperwork attached to this Coversheet*

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*

Proposed Effective Date: *Catalog Year 23-24*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: *AAC on date 3-27-23*

         FAC on date N/A

         Faculty Senate on date

Attachments   Yes ✔   No ☐

MA-BS: MATHEMATICS: BS

In Workflow

1. Acad Ops (steven.luoma@washburn.edu; holly.broxterman@washburn.edu)
2. MA Chair (sarah.cook@washburn.edu)
3. Library (sean.bird@washburn.edu; lori.rognlie@washburn.edu)
4. NSM Chair (seid.adem@washburn.edu)
5. CA Dean (matt.arterburn@washburn.edu)
6. CFCCC Chair (bruce.mactavish@washburn.edu)
7. Assoc Dean CFC (kelly.erby@washburn.edu)
8. Assoc Dean CAS (kelly.erby@washburn.edu)
9. AA Committee (corey.zwikstra@washburn.edu; beth.mathews@washburn.edu)
10. Faculty Senate (shaun.schmidt@washburn.edu; tracy.wagner@washburn.edu; pres.facultysenate@washburn.edu; sec.facultysenate@washburn.edu)
11. General Faculty (shaun.schmidt@washburn.edu; holly.broxterman@washburn.edu)
12. WUBOR (michaela.saunders@washburn.edu)
13. Acad Ops Final (holly.broxterman@washburn.edu; steven.luoma@washburn.edu)
14. Registrar (stephanie.lanning@washburn.edu; darcie.capo@washburn.edu; audits@washburn.edu)

Approval Path

1. Mon, 12 Dec 2022 16:13:41 GMT
   Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. Mon, 12 Dec 2022 17:16:35 GMT
   Sarah Cook (sarah.cook): Approved for MA Chair
3. Tue, 13 Dec 2022 16:20:01 GMT
   Sean Bird (sean.bird): Approved for Library
4. Fri, 10 Feb 2023 21:56:08 GMT
   Seid Adem (seid.adem): Approved for NSM Chair
5. Mon, 13 Feb 2023 22:18:27 GMT
   Matt Arterburn (matt.arterburn): Approved for CA Dean
6. Tue, 21 Feb 2023 20:04:08 GMT
   Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair
7. Tue, 28 Feb 2023 19:29:37 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CFC
8. Sat, 11 Mar 2023 16:48:13 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CAS
9. Tue, 28 Mar 2023 15:24:05 GMT
   Beth Mathews (beth.mathews): Approved for AA Committee

History

1. Oct 7, 2022 by Holly Broxterman (holly.broxterman)

New Program Proposal

Date Submitted: Fri, 09 Dec 2022 19:39:00 GMT

Viewing: MA-BS : Mathematics: BS

Last approved: Fri, 07 Oct 2022 18:13:23 GMT

Last edit: Tue, 28 Mar 2023 15:24:02 GMT

Changes proposed by: Sarah Cook (sarah.cook)

Change Type

Significant

General Information

Effective Catalog Edition

2023-2024

Department

Mathematics and Statistics

College
College of Arts and Sciences

Division
Natural Science & Mathematics

Degree Level
Undergraduate

Program Title
Mathematics: BS

Degree to be Offered
Bachelor of Science (BS)

Is this program offered completely online?
No

Does this program lead to a teaching certification?
No

Is this program an interdisciplinary program?
No

CIP Code
270101 - Mathematics, General.

Modality
Face-to-Face

New Program Header

Projected Enrollment for the Initial Three Years of the Program

Implementation

Year 2

Year 3

Employment

Admission and Curriculum

Curriculum

Degree Requirements

Code	Title	Hours
Required Courses		
MA 151	Calculus & Analytic Geometry I	5
MA 152	Calculus & Analytic Geometry II	5
MA 253	Calculus/Analytic Geometry III	3
MA 260	Introduction to Number Theory	3
MA 301	Linear Algebra	3
MA 307	Discrete Mathematics	3
Select one of the following:		3
MA 340	ANOVA/Design of Experiments	
MA 341	Nonparametric Tests/Quality Control	
MA 346	Regression Analysis	
MA 344	Mathematical Statistics I	3
MA 354	Abstract Algebra	3

MA 371	Introduction to Real Analysis I	3
MA 372	Introduction to Real Analysis II	3
MA 380	Problem Solving Strategies [1]	2
MA 388	Capstone Research	1
PH 220	Symbolic Logic	3
Subtotal		43
Correlated Courses		
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or PS 261	College Physics I	
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PS 3XX 3 credit hours of 300-level Physics courses		
Sequence 2 (This puts students on track to obtain a Computer Information Science Minor)		
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CM 245	Contemporary Programming Methods	
CM 307	Data Structures & Algorithmic Analysis	
CM 322	Operating Systems	
Sequence 3 (This puts student on a track to obtain a Computer Information Digital Forensics Minor)		
CM 111	Introduction to Structured Programming	
CM 203	Digital Forensics I	
CM 245	Contemporary Programming Methods	
CM 303	Digital Forensics II	
Sequence 4 (This puts students on track to obtain an Economics Minor)		
EC 200	Principles of Microeconomics	
EC 201	Principles of Macroeconomics	
BU 3XX 6 credit hours of 300-level Business courses		
Sequence 5 (This puts student on track to obtain a Business Data Analytics Minor)		
EC 211	Statistics for Business and Economics	
BU 258	Foundations of Data Analysis	
BU 250	Management Information Systems	
DA 348	Data Discovery and Management	
Sequence 6 (This puts student on a track to obtain a Game Design Minor)		
EC 200	Principles of Microeconomics	
BU 260	Business Plan Development	
EC 306	Game Theory and Applications	
CM 390	Special Topics/Computer Information Science (Game Programming)	
Subtotal		12-13
Total Hours		**55-56**

[1]   MA 380 is a 1 credit course that must be taken at least twice.

For degree specific requirements, see **General Education Requirements for Specific Bachelor & Associate Degrees.**

Pathway

We have recently created a new course, MA 260 Introduction to Number Theory (3 credits). This course will be required for this degree.   This is a new requirement. However, the degree can still be completed in 120 hours.   The Department feels it is important for our pure math majors to have some exposure to number theory. As a 200 level course, the class will also help introduce math reasoning skills at a lower level before students are required to do apply math reasoning more rigorously in our 300 level courses. Also, we have submitted a course number change for MA 207 to MA 307.

Faculty Workload Analysis

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

This is an existing program and should not affect faculty workload. Although we have added MA 260 as a new course, this will run every other spring opposite of our existing MA 204. Previously we were running MA 204 every spring so the number of course offerings will be flat.

Reviewer Comments

Holly Broxterman (holly.broxterman) (Fri, 03 Mar 2023 16:09:57 GMT): School of Business changed BU 248 (previously referenced in Sequence 5 in the program curriculum) to BU 258 on 2/25/2023. This proposal had already started workflow, the change did not update automatically in this proposal. I have notified Sarah Cook of the change I made to this proposal to reflect the new BU 258 course number.

Beth Mathews (beth.mathews) (Tue, 28 Mar 2023 15:24:02 GMT): Approved by AAC on March 27, 2023.

Key: 350

23-12 FACULTY AGENDA ITEM

Date: *April 3, 2023*

Submitted by: *Bob Beatty, x. 1736*

SUBJECT: *Significant Program Change, PB-MNR: Public Administration Minor* **(Should be PO-MNR, need to change in CourseLeaf System***.)*

Description: *Please see Rationale/Justification on form from CourseLeaf*

Rationale: *Please see CourseLeaf Paperwork attached to this Coversheet*

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*

Proposed Effective Date: *Catalog Year 23-24*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: *AAC on date 3-27-23*

          FAC on date N/A

          Faculty Senate on date

Attachments   Yes ✔ No ☐

PB-MNR: PUBLIC ADMINISTRATION MINOR

In Workflow

1. Acad Ops (steven.luoma@washburn.edu; holly.broxterman@washburn.edu)
2. PO Chair (bob.beatty@washburn.edu)
3. Library (sean.bird@washburn.edu; lori.rognlie@washburn.edu)
4. SOSC Chair (lindsey.ibanez@washburn.edu)
5. CA Dean (matt.arterburn@washburn.edu)
6. CFCCC Chair (bruce.mactavish@washburn.edu)
7. Assoc Dean CFC (kelly.erby@washburn.edu)
8. Assoc Dean CAS (kelly.erby@washburn.edu)
9. AA Committee (corey.zwikstra@washburn.edu; beth.mathews@washburn.edu)
10. Faculty Senate (shaun.schmidt@washburn.edu; tracy.wagner@washburn.edu; pres.facultysenate@washburn.edu; sec.facultysenate@washburn.edu)
11. General Faculty (shaun.schmidt@washburn.edu; holly.broxterman@washburn.edu)
12. WUBOR (michaela.saunders@washburn.edu)
13. Acad Ops Final (holly.broxterman@washburn.edu; steven.luoma@washburn.edu)
14. Registrar (stephanie.lanning@washburn.edu; darcie.capo@washburn.edu; audits@washburn.edu)

Approval Path

1. Wed, 01 Feb 2023 21:42:15 GMT
   Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. Wed, 01 Feb 2023 21:48:14 GMT
   Bob Beatty (bob.beatty): Approved for PO Chair
3. Thu, 02 Feb 2023 11:44:32 GMT
   Sean Bird (sean.bird): Approved for Library
4. Mon, 13 Feb 2023 18:27:36 GMT
   Lindsey Ibanez (lindsey.ibanez): Approved for SOSC Chair
5. Mon, 13 Feb 2023 22:16:21 GMT
   Matt Arterburn (matt.arterburn): Approved for CA Dean
6. Tue, 21 Feb 2023 20:04:16 GMT
   Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair
7. Tue, 28 Feb 2023 19:29:43 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CFC
8. Sat, 11 Mar 2023 16:48:17 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CAS
9. Tue, 28 Mar 2023 15:24:33 GMT
   Beth Mathews (beth.mathews): Approved for AA Committee

History

1. Jun 14, 2022 by joseph.desota
2. Sep 30, 2022 by Holly Broxterman (holly.broxterman)

Date Submitted: Wed, 01 Feb 2023 20:06:24 GMT

Viewing: PB-MNR : Public Administration Minor

Last approved: Fri, 30 Sep 2022 15:20:57 GMT

Last edit: Tue, 28 Mar 2023 15:24:29 GMT

Changes proposed by: Bob Beatty (bob.beatty)

Change Type

Significant

General Information

Effective Catalog Edition

2023-2024

Department

Political Science

College
College of Arts and Sciences

Division
Social Sciences

Degree Level
Undergraduate

Program Title
Public Administration Minor

Degree to be Offered
Minor (MINOR)

Is this program offered completely online?
No

Does this program lead to a teaching certification?
No

Is this program an interdisciplinary program?
No

CIP Code
0401 - 0401

Modality
Face-to-Face

Admission and Curriculum

Total Number of Semester Credit Hours for the Degree
15

Curriculum

Minor Requirements

The minor in Public Administration consists of 15 credits distributed as follows:

Code	Title	Hours
Lower Division Courses		
PO 106	The Government of the United States	3
PO 107	Kansas, State, and Local Government	3
PO 245	Introduction to Public Administration	3
Subtotal		*9*
Upper Division Courses		
Select six credits from the following:		6
PO 306	Urban-Metropolitan Government	
PO 393	Public Budgeting	
PO 395	Non-Profit Management	
PO 390	Applied Political Research	
PO 305	Public Policy	
PO 307	Internship - State or Local Government	
PO 374	Topics-Public Administration	
PO 346	Problems in Public Administration (PO 346 and PO 374 can be repeated if special topic is different)	
Total Hours		**15**

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Lowered the total number of hours from 18 to 15 and added classes that are consistently being taught in public administration rotation in order to reflect current curriculum and anticipated student needs. Current faculty (PA Lecturer and adjuncts) can teach all classes in the minorwith this change.

Reviewer Comments

Beth Mathews (beth.mathews) (Tue, 28 Mar 2023 15:24:29 GMT): Approved by AAC committee on March 27, 2023.

Key: 329

23-13 FACULTY AGENDA ITEM

Date: *April 3, 2023*

Submitted by: *Bob Beatty, x. 1736*

SUBJECT: *Significant Program Change, PO-Political Science*

Description: *Please see Rationale/Justification on form from CourseLeaf*

Rationale: *Please see CourseLeaf Paperwork attached to this Coversheet*

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*

Proposed Effective Date: *Catalog Year 23-24*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: *AAC on date 3-27-23*

         FAC on date N/A

         Faculty Senate on date

Attachments   Yes ✔ No ☐

PO: POLITICAL SCIENCE

In Workflow

1. Acad Ops (steven.luoma@washburn.edu; holly.broxterman@washburn.edu)
2. PO Chair (bob.beatty@washburn.edu)
3. Library (sean.bird@washburn.edu; lori.rognlie@washburn.edu)
4. SOSC Chair (lindsey.ibanez@washburn.edu)
5. CA Dean (matt.arterburn@washburn.edu)
6. CFCCC Chair (bruce.mactavish@washburn.edu)
7. Assoc Dean CFC (kelly.erby@washburn.edu)
8. Assoc Dean CAS (kelly.erby@washburn.edu)
9. AA Committee (corey.zwikstra@washburn.edu; beth.mathews@washburn.edu)
10. Faculty Senate (shaun.schmidt@washburn.edu; tracy.wagner@washburn.edu; pres.facultysenate@washburn.edu; sec.facultysenate@washburn.edu)
11. General Faculty (shaun.schmidt@washburn.edu; holly.broxterman@washburn.edu)
12. WUBOR (michaela.saunders@washburn.edu)
13. Acad Ops Final (holly.broxterman@washburn.edu; steven.luoma@washburn.edu)
14. Registrar (stephanie.lanning@washburn.edu; darcie.capo@washburn.edu; audits@washburn.edu)

Approval Path

1. Wed, 01 Feb 2023 15:19:20 GMT
   Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. Wed, 01 Feb 2023 16:44:38 GMT
   Bob Beatty (bob.beatty): Approved for PO Chair
3. Thu, 02 Feb 2023 11:44:49 GMT
   Sean Bird (sean.bird): Approved for Library
4. Mon, 13 Feb 2023 18:27:45 GMT
   Lindsey Ibanez (lindsey.ibanez): Approved for SOSC Chair
5. Mon, 13 Feb 2023 22:15:10 GMT
   Matt Arterburn (matt.arterburn): Approved for CA Dean
6. Tue, 21 Feb 2023 20:04:23 GMT
   Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair
7. Tue, 28 Feb 2023 19:29:53 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CFC
8. Sat, 11 Mar 2023 16:48:21 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CAS
9. Tue, 28 Mar 2023 15:24:57 GMT
   Beth Mathews (beth.mathews): Approved for AA Committee

History

1. Apr 21, 2022 by clmig-jwillging
2. Jul 11, 2022 by Steve Luoma (steven.luoma)
3. Jul 11, 2022 by Steve Luoma (steven.luoma)
4. Jul 11, 2022 by Steve Luoma (steven.luoma)
5. Aug 4, 2022 by Steve Luoma (steven.luoma)
6. Sep 30, 2022 by Holly Broxterman (holly.broxterman)

Date Submitted: Tue, 31 Jan 2023 23:41:46 GMT

Viewing: PO : Political Science

Last approved: Fri, 30 Sep 2022 17:06:48 GMT

Last edit: Tue, 28 Mar 2023 15:24:54 GMT

Changes proposed by: Bob Beatty (bob.beatty)

Change Type

Significant

General Information

Effective Catalog Edition
2023-2024

Department
Political Science

College
College of Arts and Sciences

Division
Social Sciences

Degree Level
Undergraduate

Program Title
Political Science

Degree to be Offered
Bachelor of Arts (BA)

Is this program offered completely online?
No

Does this program lead to a teaching certification?
No

Is this program an interdisciplinary program?
No

CIP Code
1001 - 1001

Modality
Face-to-Face

Admission and Curriculum

Total Number of Semester Credit Hours for the Degree
40

Curriculum

Degree Requirements

Brief General Description: At least 40 credit hours in Political Science are required, to be distributed as follows:

Code	Title	Hours
Required Courses		
PO 106	The Government of the United States	3
PO 107	Kansas, State, and Local Government	3
PO 225	Introduction to International Politics	3
PO 235	Governments of the World: Comparative Politics	3
PO 245	Introduction to Public Administration	3
PO 308	American Elections and Federalism	3
PO 372	Topics: Comparative Politics	3
PO 373	Topics-International Relations	3
PO 390	Applied Political Research	3
PO 450	Political Science Seminar	1
Subtotal		28
Upper Division Courses		

Select nine credit hours from the following:		9
PO 371	Topics: American Politics and Government	
PO 372	Topics: Comparative Politics	
PO 373	Topics-International Relations	
PO 374	Topics-Public Administration	
Subtotal		9
Select three credit hours from the following:		*3*
PO 309	Kansas Legislative Experience	
PO 307	Internship - State or Local Government	
PO 386	Political Science Independent Study	
PO 371	Topics: American Politics and Government	
PO 372	Topics: Comparative Politics	
PO 373	Topics-International Relations	
Total Hours 37		
Total Hours		**40**

Optional coursework option:

Code	Title	Hours
Major Requirements		
Complete major requirements		40
Optional		
Total Hours		**40**

[1]   can be any Political Science designated class

PO 325 Advanced International Relations, PO 335 Advanced Comparative Politics, PO 371 Topics: American Politics and Government, PO 372 Topics: Comparative Politics, PO 373 Topics-International Relations, and PO 374 Topics-Public Administration are repeatable provided the topic area covered is different. Elective courses for internships (PO 307 Internship - State or Local Government and PO 309 Kansas Legislative Experience) are offered. Students are urged to discuss the pros and cons of concentrating coursework in a particular subfield with their academic advisors.

Faculty Workload Analysis (describe how the course offering schedule and anticipated enrollments correlate to faculty lines)

Department already teaches PO 245 once a year for the BPA major. PO Lecturer will teach PO 245 once a year and PO majors required to take this class will be able to take that class. Do not anticipate having to add any sections to accommodate new requirement for PO majors.

Reviewer Comments

Beth Mathews (beth.mathews) (Tue, 28 Mar 2023 15:24:54 GMT): Approved by AAC Committee on March 27, 2023.

Key: 170

23-14 FACULTY AGENDA ITEM

Date: *April 3, 2023*

Submitted by: *Shaun Schmidt x 2265*

SUBJECT: *New Program, Chemistry Secondary Education BED*

Description: *Please see Rationale/Justification on form from CourseLeaf*

Rationale: *Please see CourseLeaf Paperwork attached to this Coversheet*

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*

Proposed Effective Date: *Catalog Year 23-24*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: *AAC on date 3-27-23*

         FAC on date N/A

         Faculty Senate on date

Attachments   Yes ✔ No ☐

: CHEMISTRY SECONDARY EDUCATION BED

In Workflow

1. Acad Ops (steven.luoma@washburn.edu; holly.broxterman@washburn.edu)
2. CH Chair (shaun.schmidt@washburn.edu)
3. ED Chair (cherry.steffen@washburn.edu)
4. NSM Chair (seid.adem@washburn.edu)
5. Library (sean.bird@washburn.edu; lori.rognlie@washburn.edu)
6. CA Dean (matt.arterburn@washburn.edu)
7. CFCCC Chair (bruce.mactavish@washburn.edu)
8. Assoc Dean CFC (kelly.erby@washburn.edu)
9. Assoc Dean CAS (kelly.erby@washburn.edu)
10. AA Committee (corey.zwikstra@washburn.edu; beth.mathews@washburn.edu)
11. Faculty Senate (shaun.schmidt@washburn.edu; tracy.wagner@washburn.edu; pres.facultysenate@washburn.edu; sec.facultysenate@washburn.edu)
12. General Faculty (shaun.schmidt@washburn.edu; holly.broxterman@washburn.edu)
13. WUBOR (michaela.saunders@washburn.edu)
14. Acad Ops Final (holly.broxterman@washburn.edu; steven.luoma@washburn.edu)
15. Registrar (stephanie.lanning@washburn.edu; darcie.capo@washburn.edu; audits@washburn.edu)

Approval Path

1. Thu, 29 Sep 2022 19:36:20 GMT
   Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. Thu, 29 Sep 2022 19:50:38 GMT
   Shaun Schmidt (shaun.schmidt): Approved for CH Chair
3. Wed, 12 Oct 2022 17:29:10 GMT
   Cherry Steffen (cherry.steffen): Approved for ED Chair
4. Fri, 21 Oct 2022 22:34:16 GMT
   Seid Adem (seid.adem): Approved for NSM Chair
5. Tue, 01 Nov 2022 15:41:39 GMT
   Sean Bird (sean.bird): Approved for Library
6. Tue, 01 Nov 2022 16:04:55 GMT
   Matt Arterburn (matt.arterburn): Approved for CA Dean
7. Thu, 08 Dec 2022 19:45:15 GMT
   Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair
8. Tue, 20 Dec 2022 21:11:07 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CFC
9. Sat, 11 Mar 2023 16:47:55 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CAS
10. Tue, 28 Mar 2023 15:15:34 GMT
    Beth Mathews (beth.mathews): Approved for AA Committee

New Program Proposal

Date Submitted: Mon, 26 Sep 2022 14:35:58 GMT

Viewing: : Chemistry Secondary Education BEd

Last edit: Tue, 28 Mar 2023 15:15:28 GMT

Changes proposed by: Shaun Schmidt (shaun.schmidt)

General Information

Effective Catalog Edition

2022-2023

Department

Chemistry

College

College of Arts and Sciences

Division
Natural Science & Mathematics

Degree Level
Undergraduate

Program Title
Chemistry Secondary Education BEd

Degree to be Offered
Bachelor of Education (BED)

Does this program lead to a teaching certification?
Yes

Is this program an interdisciplinary program?
Yes

Interdisciplinary Department
Education

CIP Code
131323 - Chemistry Teacher Education.

Modality
Face-to-Face

New Program Header

Statement of Justification/Rationale for Offering the Program

Currently, students are required to take more than 140 credit hours to obtain a Bachelor of Science degree in Chemistry and teaching certificates. This new program reduces the credit requirements to 120 credit hours while ensuring that students meet the required courses that satisfy the Kansas Education Preparation Program Standards for Chemistry Educators. This new program was prepared in consultation with the Department of Education at Washburn University.

Deletion of BA and BS in Chemistry with Education Certificate to be completed after approval of this program.

Program Demand
Created to meet demand of Chemistry Education students.

Projected Enrollment for the Initial Three Years of the Program

Implementation

Full-Time Headcount Per Year
1
Part-Time Headcount Per Year
0

Full-Time Sem Credit Hrs Per Year
30
Part-Time Sem Credit Hrs Per Year
0

Year 2

Full-Time Headcount Per Year
1
Part-Time Headcount Per Year
0

Full-Time Sem Credit Hrs Per Year
30

Part-Time Sem Credit Hrs Per Year

0

Year 3

Full-Time Headcount Per Year

1

Part-Time Headcount Per Year

0

Full-Time Sem Credit Hrs Per Year

30

Part-Time Sem Credit Hrs Per Year

0

Employment

Admission and Curriculum

Total Number of Semester Credit Hours for the Degree

120

Curriculum

Code	Title	Hours
Chemistry Course Requirements		
CH 151	Fundamentals of Chemistry I	5
CH 152	Fundamentals of Chemistry II	5
CH 340	Organic Chemistry I	3
CH 342	Organic Chemistry Lab I	2
CH 320	Analytical Chemistry	3
CH 321	Analytical Chemistry Lab	1
CH 350	Biochemistry I	3
CH 351	Biochemistry Lab	2
CH 381	Physical Chemistry I	3
CH 385	Physical Chemistry Lab	1
CH 386	Inorganic Chemistry	3
CH 345	Inorganic Chemistry Lab	2
CH 390	Undergraduate Chemical Research	2
CH 391	Chemistry Seminar	1
Subtotal		36
Correlated Science Course Requirements		
PS 281	General Physics I	5
PS 282	General Physics II	5
MA 151	Calculus & Analytic Geometry I	5
Subtotal		15
Education Course Requirements		
ED 155	Teaching, Learning, Leadership	3
ED 165	Ed. 1, Examining Teaching as a Profession: Diversity 1, Literacy 1, Technology 1	3
ED 275	Ed. 2 Exploring Teaching as a Profession (Classroom Management 1, Diversity 2, Technology 2) Ed. 2	3
ED 285	Educational Psychology	3
ED 295	Ed. 3 Experiencing Teaching as a Profession (Classroom Management 2, Diversity 3, Literacy 2)	3
ED 302	Teaching Exceptional Learners	3
ED 352	Methods of Teaching Science in Secondary School	3
or ED 350	General Secondary Methods	
ED 354	Curriculum and Assessment	3

ED 395	Ed. 4 Extending Teaching as a Profession (Classroom Management 3, Literacy 3, Technology 3)	3
ED 410	Secondary Student Teaching	12
Subtotal		39
Total Hours		**90**

1.   PS 281 and MA 151 together will satisfy the 9-credit Natural Sciences component of the General Education Requirements.
2.   This program requires MA 151 which has a prerequisite of MA 117 or MA 123 or an ACT Math score of 28 (or higher) or a satisfactory math placement exam score. Depending on the student's level of readiness in mathematics, the total number of credits may be higher than 120.
3.   MA 117, MA 123, or MA 151 can satisfy the University Core Requirement in place of MA 116. If a student can bypass the prerequisite courses and take MA 151, the student may end up with a total of 117 credits and will need to take another elective course to meet the minimum requirement of 120 credits for a bachelor degree.

Supplemental Files

BEd Chemistry Sec Ed addendum.pdf

Reviewer Comments

Beth Mathews (beth.mathews) (Tue, 28 Mar 2023 15:15:28 GMT): Approved at AAC on March 27, 2023.

Key: 339

23-15 FACULTY AGENDA ITEM

Date: *April 3, 2023*

Submitted by: *Shaun Schmidt x 2265*

SUBJECT: *Program Inactivation/Deletion, TCH-BA: Chemistry: BA Sec Ed, Grd 6-12*

Description: *Please see Rationale/Justification on form from CourseLeaf*

Rationale: *Please see CourseLeaf Paperwork attached to this Coversheet*

Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*
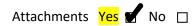
Proposed Effective Date: *Catalog Year 23-24*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: *AAC on date 3-27-23*

FAC on date N/A

Faculty Senate on date

Attachments <mark>Yes</mark> ✔ No ☐

TCH: CHEMISTRY: BA SEC ED, GRD 6-12

In Workflow

1. Acad Ops (steven.luoma@washburn.edu; holly.broxterman@washburn.edu)
2. CH Chair (shaun.schmidt@washburn.edu)
3. CA Dean (matt.arterburn@washburn.edu)
4. NSM Chair (seid.adem@washburn.edu)
5. ED Chair (cherry.steffen@washburn.edu)
6. CFCCC Chair (bruce.mactavish@washburn.edu)
7. Assoc Dean CFC (kelly.erby@washburn.edu)
8. Assoc Dean CAS (kelly.erby@washburn.edu)
9. AA Committee (corey.zwikstra@washburn.edu; beth.mathews@washburn.edu)
10. Faculty Senate (shaun.schmidt@washburn.edu; tracy.wagner@washburn.edu; pres.facultysenate@washburn.edu; sec.facultysenate@washburn.edu)
11. General Faculty (shaun.schmidt@washburn.edu; holly.broxterman@washburn.edu)
12. WUBOR (michaela.saunders@washburn.edu)
13. Acad Ops Final (holly.broxterman@washburn.edu; steven.luoma@washburn.edu)
14. Registrar (stephanie.lanning@washburn.edu; darcie.capo@washburn.edu; audits@washburn.edu)

Approval Path

1. Thu, 29 Sep 2022 19:36:26 GMT
   Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. Thu, 29 Sep 2022 19:51:08 GMT
   Shaun Schmidt (shaun.schmidt): Approved for CH Chair
3. Thu, 29 Sep 2022 20:49:25 GMT
   Matt Arterburn (matt.arterburn): Approved for CA Dean
4. Fri, 11 Nov 2022 21:21:44 GMT
   Seid Adem (seid.adem): Approved for NSM Chair
5. Fri, 18 Nov 2022 21:54:05 GMT
   Cherry Steffen (cherry.steffen): Approved for ED Chair
6. Thu, 08 Dec 2022 20:01:20 GMT
   Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair
7. Tue, 20 Dec 2022 21:30:48 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CFC
8. Sat, 11 Mar 2023 16:48:29 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CAS
9. Tue, 28 Mar 2023 15:25:56 GMT
   Beth Mathews (beth.mathews): Approved for AA Committee

History

1. Apr 21, 2022 by clmig-jwillging

Program Inactivation Proposal

Date Submitted: Mon, 26 Sep 2022 14:38:56 GMT

Viewing: TCH : Chemistry: BA Sec Ed, Grd 6-12

Last approved: Thu, 21 Apr 2022 12:36:21 GMT

Last edit: Tue, 28 Mar 2023 15:25:54 GMT

Changes proposed by: Shaun Schmidt (shaun.schmidt)

Final Catalog

2022-2023

Rationale for Inactivation

Programs to be replaced with BEd in Chemistry Secondary Education.

Deletions to follow approval of proposed BEd.

General Information

Effective Catalog Edition
2022-2023

Department
Chemistry

College
College of Arts and Sciences

Degree Level
Undergraduate

Program Title
Chemistry: BA Sec Ed, Grd 6-12

Degree to be Offered
Bachelor of Arts (BA)

Admission and Curriculum

Curriculum

Degree Requirements

The teaching of Chemistry at the secondary level requires completion of a BA or BS in Chemistry. Courses that must be taken to meet the standards for licensure in Kansas are:

Code	Title	Hours
CH 151	Fundamentals of Chemistry I	5
CH 152	Fundamentals of Chemistry II	5
CH 320	Analytical Chemistry	3
CH 321	Analytical Chemistry Lab	1
CH 340	Organic Chemistry I	3
CH 342	Organic Chemistry Lab I	2
CH 343	Organic Chemistry Lab II	2
CH 350	Biochemistry I	3
CH 351	Biochemistry Lab	2
CH 390	Undergraduate Chemical Research	1-5
CH 391	Chemistry Seminar	1
Total Hours		**28-32**

In addition, students must fulfill the professional education course requirements of the Education Department. Students seeking licensure to teach must also be formally admitted to the University's Professional Teacher Education Programs. For admission requirements, see **Education** in this catalog.

Reviewer Comments

Beth Mathews (beth.mathews) (Tue, 28 Mar 2023 15:25:54 GMT): Approved by AAC Committee on March 27, 2023.

Key: 198

23-16 FACULTY AGENDA ITEM

Date: *April 3, 2023*

Submitted by: *Shaun Schmidt x 2265*

SUBJECT: *Program Inactivation/Deletion, TCH-BS: Chemistry: BS Sec Ed, Grd 6-12*

Description: *Please see Rationale/Justification on form from CourseLeaf*

Rationale: *Please see CourseLeaf Paperwork attached to this Coversheet*

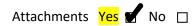Financial Implications: *Costs involved (none, new faculty, adjunct replacement, additional operating costs, etc)*

Proposed Effective Date: *Catalog Year 23-24*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by: *AAC on date 3-27-23*

            FAC on date N/A

            Faculty Senate on date

Attachments <mark>Yes</mark> ✔ No ☐

TCH-BS: CHEMISTRY: BS SEC ED, GRD 6-12

In Workflow

1. Acad Ops (steven.luoma@washburn.edu; holly.broxterman@washburn.edu)
2. CH Chair (shaun.schmidt@washburn.edu)
3. ED Chair (cherry.steffen@washburn.edu)
4. NSM Chair (seid.adem@washburn.edu)
5. CA Dean (matt.arterburn@washburn.edu)
6. CFCCC Chair (bruce.mactavish@washburn.edu)
7. Assoc Dean CFC (kelly.erby@washburn.edu)
8. Assoc Dean CAS (kelly.erby@washburn.edu)
9. AA Committee (corey.zwikstra@washburn.edu; beth.mathews@washburn.edu)
10. Faculty Senate (shaun.schmidt@washburn.edu; tracy.wagner@washburn.edu; pres.facultysenate@washburn.edu; sec.facultysenate@washburn.edu)
11. General Faculty (shaun.schmidt@washburn.edu; holly.broxterman@washburn.edu)
12. WUBOR (michaela.saunders@washburn.edu)
13. Acad Ops Final (holly.broxterman@washburn.edu; steven.luoma@washburn.edu)
14. Registrar (stephanie.lanning@washburn.edu; darcie.capo@washburn.edu; audits@washburn.edu)

Approval Path

1. Thu, 29 Sep 2022 19:36:24 GMT
   Holly Broxterman (holly.broxterman): Approved for Acad Ops
2. Thu, 29 Sep 2022 19:50:52 GMT
   Shaun Schmidt (shaun.schmidt): Approved for CH Chair
3. Wed, 12 Oct 2022 17:29:42 GMT
   Cherry Steffen (cherry.steffen): Approved for ED Chair
4. Fri, 11 Nov 2022 21:21:42 GMT
   Seid Adem (seid.adem): Approved for NSM Chair
5. Fri, 11 Nov 2022 22:19:03 GMT
   Matt Arterburn (matt.arterburn): Approved for CA Dean
6. Thu, 08 Dec 2022 20:01:09 GMT
   Bruce Mactavish (bruce.mactavish): Approved for CFCCC Chair
7. Tue, 20 Dec 2022 21:30:35 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CFC
8. Sat, 11 Mar 2023 16:48:32 GMT
   Kelly Erby (kelly.erby): Approved for Assoc Dean CAS
9. Tue, 28 Mar 2023 15:25:33 GMT
   Beth Mathews (beth.mathews): Approved for AA Committee

History

1. Sep 26, 2022 by Holly Broxterman (holly.broxterman)
2. Sep 26, 2022 by Holly Broxterman (holly.broxterman)

Program Inactivation Proposal

Date Submitted: Mon, 26 Sep 2022 19:15:12 GMT

Viewing: TCH-BS : Chemistry: BS Sec Ed, Grd 6-12

Last approved: Mon, 26 Sep 2022 15:30:01 GMT

Last edit: Tue, 28 Mar 2023 15:25:30 GMT

Changes proposed by: Shaun Schmidt (shaun.schmidt)

Final Catalog

2022-2023

Rationale for Inactivation

Program to be replaced with BEd in Chemistry Secondary Education.

Deletion to follow approval of proposed BEd.

General Information

Effective Catalog Edition
2022-2023

Department
Chemistry

College
College of Arts and Sciences

Degree Level
Undergraduate

Program Title
Chemistry: BS Sec Ed, Grd 6-12

Degree to be Offered
Bachelor of Science (BS)

Does this program lead to a teaching certification?
Yes

Is this program an interdisciplinary program?
No

Admission and Curriculum

Curriculum

Degree Requirements

The teaching of Chemistry at the secondary level requires completion of a BA or BS in Chemistry. Courses that must be taken to meet the standards for licensure in Kansas are:

Code	Title	Hours
CH 151	Fundamentals of Chemistry I	5
CH 152	Fundamentals of Chemistry II	5
CH 320	Analytical Chemistry	3
CH 321	Analytical Chemistry Lab	1
CH 340	Organic Chemistry I	3
CH 342	Organic Chemistry Lab I	2
CH 343	Organic Chemistry Lab II	2
CH 350	Biochemistry I	3
CH 351	Biochemistry Lab	2
CH 390	Undergraduate Chemical Research	1-5
CH 391	Chemistry Seminar	1
Total Hours		**28-32**

In addition, students must fulfill the professional education course requirements of the Education Department. Students seeking licensure to teach must also be formally admitted to the University's Professional Teacher Education Programs. For admission requirements, see **Education** in this catalog.

Reviewer Comments

Beth Mathews (beth.mathews) (Tue, 28 Mar 2023 15:25:30 GMT): Approved by AAC Committee on March 27, 2023.

Key: 340

23-9 FACULTY GOVERNANCE AGENDA ITEM

DATE: 3/27/2023

SUBMITTED BY: Corey Zwikstra, Chair of the Academic Affairs Committee (x2196), and Jennifer Ball, Associate VP for Academic Affairs (x1840)

SUBJECT: Adoption of the Kansas Board of Regents' general education framework

DESCRIPTION: This item proposes Washburn University adopt the Kansas Board of Regents' systemwide general education framework that all other Kansas public institutions will be adopting for implementation in Fall 2024.

RATIONALE: The Kansas Board of Regents (KBOR) has mandated that all universities governed by KBOR (the other six public universities in Kansas) adopt the general education framework attached to this proposal. The purpose of this common framework is to assure transfer students their general education coursework taken at one Kansas public institution will apply at other public institutions. While community colleges are not governed by KBOR, they will likely adopt the framework to align with Kansas public universities. Washburn, considered a "coordinated institution" along with the community colleges, is also not governed by KBOR; however, if Washburn does not adopt, it would likely be the only public institution in Kansas not using this framework. Non-adoption would likely have implications for enrollment at Washburn.

The KBOR framework differs substantially from our current general education program; the most notable differences are the requirements for a Communications course and a lab science, as well as the changed English requirement. The framework decreases the number of required hours in the math/science and social sciences categories, and it recategorizes many history courses as humanities rather than social sciences. The framework also mandates six hours in an "institutionally designated area."

Historically, Washburn has adopted university general education requirements and then allowed degree programs to add to these requirements, such that different degrees (BBA vs BA, etc.) have different general education requirements. This would no longer be allowed within the KBOR framework. Programs would not be able to add general education requirements beyond the common framework, although they could add as "program requirements" courses that used to be considered "correlate general education courses." To reiterate, as the purpose of this common framework is to ensure students can meet general education requirements at one institution and not be required to take more general education courses when they transfer, programs would need to move former "correlate general education courses" into their programs should they want to continue to require them. For example, the School of Business requires Public Speaking as a general education correlate. Within the new framework, the School of Business could no longer require this as a general education course but could make it a program requirement. A Business student who takes Public Speaking as a general education requirement could also count it as a program requirement.

One exception to this situation is English. The following is implementation guidance from KBOR regarding the English question:[1]

Is an institution prohibited from offering a program-specific or institution-specific English/writing course in the GE [general education framework]?

No, but certain provisions must be met when requiring this type of course for transfer students. An institution is not permitted to require transfer students who completed the systemwide GE or did not complete the systemwide GE but earned an acceptable grade in English Composition I and II to take such a course unless it: [1,2]

- has been approved by the Board President and CEO to continue requiring – and not waive – such a course; OR
- meets the following:
    - requires it's [sic] native and transfer students to take English Composition I and II in the GE portion of the degree;
    - lists the program-specific or institution-specific English/writing course under a non-GE portion of the degree that is separate from the GE-based English Composition I and II GE course requirements; and
    - complies with the first two sub-bullets above without adding any time to degree for native and transfer students.

In short, a Washburn program could not require EN 300 and allow it to count toward general education, although a program could require EN 300 in addition to English Composition I and II.

While differences between the old general education program and the new framework are not insignificant, many Washburn programs have indicated that they would be able to adopt the framework without substantial hardship. Where integrating formerly correlate courses into programs due to licensing or accrediting requirements would take a program over 120 hours, the program could apply to KBOR for an exception. The VPAA's office would assist programs in applying for such exceptions.

In open meetings held with faculty across campus, possibilities were generated for Washburn's six "institutionally designated" hours. The possibilities that garnered the most votes, through unofficial "dot voting," were a diversity and inclusion course (a choice among many courses, not unlike the list of courses we currently designate as diversity and inclusion courses) and a scientific literacy course (which could similarly take the form of a list of courses approved for this requirement, most likely lower division natural science courses). In the Washburn framework proposed below, these two categories of courses, diversity and inclusion and scientific literacy, are included as the institutional hours.

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[1] https://www.kansasregents.org/academic_affairs/general-education/implementing-systemwide-ge (accessed March 19, 2023)

Within the KBOR framework, Washburn would retain decision-making power regarding which courses are designated as meeting general education requirements at WU. The decision-making process for general education courses, including the two "institutionally designated" courses, would remain what it is now until it is decided that a different process is more effective in meeting students' general education needs.

The current general education course-approval process includes a review of the alignment of course objectives with university student learning outcomes (USLOs). Therefore, learning outcomes will need to be developed for the two courses in Washburn's six "institutionally designated" hours (diversity and inclusion and scientific literacy in the proposal). The general education committee, in consultation with subject matter experts at Washburn, would develop these learning outcomes for subsequent consideration and approval by the faculty through the faculty governance process. The general education committee would then apply these approved learning outcomes to applications for courses to be included in the two categories, ensuring the appropriate alignment of objectives and outcomes. Washburn's current university general education requirements (stripped of their descriptions) are immediately below. Following that are the proposed requirements.

Washburn's Current General Education Requirements:[2]

University Core Requirements
EN 101 First Year Writing (COM) – 3 hours
EN 300 Advanced College Writing (COM), for bachelor's degrees only – 3 hours
MA 112 Contemporary College Mathematics (QSR) – 3 hours
WU 101 The Washburn Experience (ILT) – 3 hours

General Education Distribution Requirements
Arts/Humanities (9 hours, including 3 hours from AR/MU/TH)
Social Sciences (9 hours)
Natural Sciences/Mathematics and Statistics (9 hours)

Total = 39 hours

Washburn's Proposed General Education Requirements (adopting the KBOR framework):

General Education Core Requirements
EN 101 First Year Writing I – 3 hours
Second English composition course to be determined (see description attached) – 3 hours

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[2] See Washburn's current Undergraduate Catalog at https://catalog.washburn.edu/undergraduate/academic-programs-policies/programs-degrees-graduation-requirements/university-requirements-common-all-bachelor-degrees/

MA 112 Contemporary College Mathematics – 3 hours
Communication Studies course – 3 hours
Natural Science with lab – 4 to 5 hours

General Education Distribution Requirements
Arts/Humanities – 6 hours
Social Sciences – 6 hours

Institutional General Education Requirements
Diversity and Inclusion course – 3 hours
Scientific Literacy course – 3 hours

Total = 34-35 hours

FINANCIAL IMPLICATIONS: New lab space and additional instructors in Communication Studies

PROPOSED EFFECTIVE DATE: Fall 2024

REQUEST FOR ACTION: Approval by AAC, Faculty Senate, General Faculty, WUBOR

APPROVED BY:

ATTACHMENTS: Yes X   ☐No

English department recommendation for English requirements

KBOR general education policy

List of courses in each category (Arts/Humanities, etc.) for proposed framework (pp. 2 and 3 of KBOR general education policy)

Relevant parts of KBOR's transfer policy

English Writing Recommendation for KBOR GenEd Model

Differences Between EN 102/200 and EN 300

EN 102/200 is a general course and many students haven't yet declared a major, curriculum may default to literary analysis, and/or generalized research and citation done in MLA style. This is not always the most appropriate approach for students destined for various careers/disciplines. This has also been shown to be less effective when it comes to skill transfer.

EN 300 provides a more innovative model for writing skill transfer second only to writing across the curriculum models. It teaches students how to enter into the conversations in their disciplines by drawing on the upper division coursework in which they are co-enrolled. It asks them to take a stance of inquiry and analysis going beyond the memorization of forms and structures.

Recommendation

Switch to Comp I and Comp II as the English GenEd requirements. Recommend the addition of EN300 or another, upper division, discipline-specific writing course as a program or degree requirement. This is feasible because at a minimum all programs will have 3 credits freed up with the new GenEd system.

Some Considerations:
- Many students will take Comp I and Comp II as CEP in high school, eliminating writing instruction in college. Therefore, this option allows programs should add a third writing course, to mitigate that.
- Requiring an upper division writing course in addition to the generic Comp I and II will better support students' writing in the disciplines.
- Losing EN300 as a universal requirement of direct matriculant students ends viability of EN300 essays in university written communication and critical thinking assessments.
- Appropriately-marketed, upper division writing should be an attractive feature of WU.
- Consistency with other KBOR schools could improve perception of transfer-friendliness.

Notes:

Replacing EN300 with only a lower division EN course will leave these degrees below 45 upper-division hours unless an additional 300-level course is added to the program (or taken as elective): Bachelor of Arts/Sciences (majority of CAS programs), Human Services (Addiction Counseling or Family Services), Social Work, Technology Administration.

Comp I and Comp II are the only SWT courses that can be counted in transfer towards the English GenEd requirements. Other courses (e.g. Lit) can't transfer in place of required writing courses.

BRIEF SUMMARY

The Systemwide General Education Program policy below (p. 1) outlines policies regarding exceptions, reporting, and oversight. The main points are that exceptions are possible but likely will be rare, reporting will add some administrative tasks, and oversight will be done by a General Education Council (in conjunction with KBOR) made up of representatives from participating institutions.

It should also be noted that History is to be considered a Humanity in the framework, unless it has a race, ethnicity, or gender focus, in which case it can be considered a social science.

An important aspect of the policy to keep in mind is that any student who transfers in with their general education completed will not be required to take any additional general education courses unless they are also program or degree requirements. For example, if we were to require Forestry 101 as part of our six institutional general education hours and a student transferred to WU with their general education completed at another institution, we could not require that student to take Forestry 101 unless it is a degree or program requirement.

Additional sections regarding general education have been added to Transfer and Articulation and Systemwide Transfer policies, which we currently observe (p. 7). The relevant points here are that participating institutions will accept English I and English II as meeting general education requirements, even if students do not finish the general education framework before transferring. This means any transfer student with English I and English II would no longer be required to take EN 300 at WU, even if it were to remain "our" second English class. Also, any student meeting any distribution area—i.e., social sciences, humanities, natural sciences) with systemwide transfer general education courses will be considered to have met that area requirement, again, even if the student has not finished the general education framework before transferring.

Full policies below for those interested. Also, a website for implementation questions has been established (p. 14).

HTTPS://KANSASREGENTS.ORG/ABOUT/POLICIES-BY-LAWS-MISSIONS/BOARD_POLICY_MANUAL_2/CHAPTER_III_COORDINATION_OF_INSTITUTIONS_2/CHAPTER_III_FULL_TEXT#GENED

18. SYSTEMWIDE GENERAL EDUCATION PROGRAM

For the purposes of this policy:

"Coordinated institution" means each community college and Washburn University.

"Kansas public institution" means each state university and each participating coordinated institution.

"Major" means a field of study within a degree program, having its own curriculum. A degree program may have more than one major.

"Systemwide transfer course" means a course approved by the Board, for which faculty

develop and update learning outcomes. These courses transfer to any Kansas public institution offering an equivalent course.

a. General Education Requirements at State Universities and Participating Coordinated Institutions. The general education requirements at each state university and each participating coordinated institution shall consist of the following:

i. Effective no later than the 2024 fall semester, each Kansas public institution shall use a common systemwide general education framework within associate of arts (A.A.) degrees, associate of fine arts (A.F.A) degrees, associate of science (A.S.) degrees, and all baccalaureate degrees.

ii. The systemwide general education framework shall include 34-35 credit hours within the following seven areas. A student shall be considered to have completed the systemwide general education framework for A.A. degrees, A.F.A degrees, A.S. degrees, and all baccalaureate degrees by meeting the following requirements:

(1) English Discipline Area – 6 Credit Hours

(2) Communication Discipline Area – 3 Credit Hours

(3) Math and Statistics Discipline Area – 3 Credit Hours (Must be college level. Intermediate algebra shall not meet any of the math degree requirements)

(4) Natural and Physical Sciences Discipline Area – 4-5 Credit Hours

One course with a lab from the following subject areas:
Anatomy
Astronomy
Biochemistry
Biology
Botany
Chemistry
Earth Science
Ecology
Environmental Science
Geology
Meteorology
Microbiology
Physical Geography
Physical Sciences
Physics
Physiology
Zoology

Other subjects that the offering institution determines fit within the natural and physical sciences area

(5) Social & Behavioral Sciences Discipline Area – 6 Credit Hours

A minimum of two courses from two of the following subject areas:

Anthropology
Criminal Justice
Economics
Ethnic and/or Gender Studies
Geography
Political Science
Psychology
Social Work
Sociology
Other subjects that the offering institution determines fit within the social sciences area

(6) Arts & Humanities Discipline Area – 6 Credit Hours

A minimum of two courses from two of the following subject areas:

Art *
Communications
Cultural Studies
Dance*
English
General Humanities
History
Literature
Modern and Classical Languages
Music*
Philosophy
Religion
Theater*
Other subjects that the offering institution determines fit within the arts and humanities
*The application of performance courses in this subject area is at the discretion of the institution.

(7) Institutionally Designated Area – 6 Credit Hours

This area provides flexibility for each Kansas public institution to define requirements to account for societal issues, local needs, and institutional priorities (Intermediate algebra shall not meet any of the requirements in this area).

iii. Each Kansas public institution that verifies that the student has met the requirements in paragraphs 18.a.ii.(1)-(7) of this policy section shall note "KS Systemwide General Education Completed" on its official transcript.

iv. The application of the systemwide general education requirements for transfer students is detailed in the Board's transfer and articulation policy.

b. Incorporating Credit by Exam into the General Education Framework

i. To ensure that students have comparable opportunities to earn general education credit by demonstrating requisite knowledge and skills on national assessments, a Kansas public institution shall award credit, consistent with the provisions established in the Board's credit by exam policy, for general education courses in:

(1) the subjects detailed in paragraphs 18.a.ii.(1)-(6) of this policy section; and

(2) any applicable subjects within the institution's institutionally designated area selected from paragraph 18.a.ii.(7) of this policy section.

ii. General education credit earned based on achieving a requisite score on an exam detailed in the Board's credit by exam policy shall be noted on each Kansas public institution's transcript and apply towards satisfying a general education requirement on the same basis as if the credit had been earned through completing the course(s).

iii. Transferring credit awarded through credit by exam is addressed in the Board's transfer and articulation policy.

c. Request for a Major to Deviate from Systemwide General Education Requirements

i. A Kansas public institution may request that a specific major include general education requirements that deviate from the systemwide general education requirements established by this policy by submitting a request to the General Education Council. A Kansas public institution that receives approval to modify one or more requirements of the systemwide general education framework for a specific major shall use the remaining portions of the systemwide general education framework that were not included in the approved modification. The General Education Council shall issue a recommendation to approve or deny the request. The General Education Council's recommendation shall be submitted for review to the Board President and Chief Executive Officer who will determine if the request is approved or denied. Each request shall include a degree requirements sheet outlining the proposed general education requirements (disciplines, course title options, and credit hours), the major requirements (course titles and credit hours), and any other course requirements that are needed to complete the degree and shall address the following:

(1) Identify the major for which the institution is requesting to modify the systemwide general education requirements and/or add to the systemwide general education requirements.

(2) If requesting a modification, identify the discipline area(s) of the systemwide general education framework that the institution seeks to modify.

(3) If requesting to add credit hours to the systemwide general education requirements, identify the addition being requested.

(4) Identify the challenges the systemwide general education requirements create for students in this major (if, for example, it extends the time to degree beyond four years, or results in certain critical courses being left out of a major).

(5) Identify the systemwide transfer courses that can be applied to satisfy the modified systemwide general education requirements and/or additions to the systemwide general education requirements.

(6) Identify any accreditation and/or licensure requirements associated with this major that make it impossible to employ the systemwide general education requirements.

(7) Detail how the institution will ensure that the potential modified general education or additional general education requirements will not create barriers to transfer students.

d. Coordinated Institutions Opting Out of this Policy

i. Any coordinated institution may opt out of participating in this policy and its required application to the Board's transfer and articulation policy in Chapter III.A 2.g. If a coordinated institution wishes to opt out, the institution's president shall submit written notification to the Board, which will be discussed as an informational agenda item at a regular Board meeting. For each coordinated institution that opts outs, all systemwide general education program and transfer-related academic advising, marketing, and general information content will explicitly note that the institution declined to participate in the systemwide general education program.

e. Reporting

i. Annual Submissions

(1) Each Kansas public institution shall annually submit the following, which will be subject to verification from the General Education Council. Some of these elements will be published on the Board of Regent's website:

(a) a list of the courses meeting the systemwide general education discipline area requirements in paragraphs 18.a.(1)-(6) and the institutionally designated area in paragraph

18.a.(7);

(b) a list of the majors in which the Board President and Chief Executive Officer has granted permission to deviate from the systemwide general education requirements; and

(c) a list of the majors in which the Board President and Chief Executive Officer has granted permission to continue requiring a specific general education course – and not waive such a course requirement – for a transfer student who has completed the systemwide general education or completed a systemwide general education discipline area requirement. See 2.g.v. for more information.

(2) Board Staff Report

(a) Board staff shall submit an annual report to the Board that includes:

(i) a list of the majors at each Kansas public institution in which the Board President and Chief Executive Officer has granted permission to deviate from the systemwide general education requirements; and

(ii) a list of the majors at each Kansas public institution in which the Board President and Chief Executive Officer has granted permission to continue requiring a specific general education course – and not waive such a course requirement – for a transfer student who has completed the systemwide general education or completed a systemwide general education discipline area requirement.

ii. Other Submissions

(1) As determined by the Board of Academic Affairs Standing Committee, Kansas public institutions shall submit a degree map for each major it offers. These are term-by-term sample course schedules that specify milestones, courses, and special requirements that are necessary for facilitating timely degree completion. The review of the degree maps will include a focus on how the systemwide general education is integrated into the maps. Additionally, an emphasis will be placed on interpreting the pathway to completion through the lens of a prospective, current, and transfer students because this tool will serve as a planning resource for all of these students; and

(2) As needed, the General Education Council may request additional information pertaining to this policy and/or general education transfer.

f. General Education Council

i. A General Education Council comprised of college and university representatives shall be established. The members of the General Education Council shall be approved by the Board President and Chief Executive Officer. The General Education Council shall:

(1) Review and verify the annual submissions detailed in subsection 18.e.;

(2) review and issue recommendations to the Board President and Chief Executive Officer when an institution submits a request to deviate from the systemwide general education requirements, as detailed in subsection 18.c.;

(3) investigate and act upon institutional and/or student complaints, with input from the Board President and Chief Executive Officer and/or Board, as needed, regarding the systemwide general education program requirements policy and its application to the Board's transfer and articulation policy;

(4) issue guidance, with input from the Board President and Chief Executive Officer and/or Board, as needed, regarding the Board's systemwide general education requirements policy and its application to the Board's transfer and articulation policy; and

(5) develop a procedures document to guide the Council's activities.

CHANGES TO THE TRANSFER AND ARTICULATION POLICY RELATED TO GENERAL EDUCATION

HTTPS://KANSASREGENTS.ORG/ABOUT/POLICIES-BY-LAWS-MISSIONS/BOARD_POLICY_MANUAL_2/CHAPTER_III_COORDINATION_OF_INSTITUTIONS_2/CHAPTER_III_FULL_TEXT#TRANSFER

g. Transfer of Systemwide General Education Requirements

This subsection refers to the application of the systemwide general education requirements, established in Chapter III.A.18., for transfer students at Kansas public institutions. For the purposes of this policy subsection:

"Acceptable grade" means that systemwide course transfer credit, as detailed in 2.g.i.(1)(a)(ii), 2.g.i.(2)(a)(ii), or 2.g.iii., shall not be denied by a receiving Kansas public institution based on a grading standard when a transfer student a earns "C" (2.0) or higher. The receiving Kansas public institution may apply a "D" (1.0) if it is also acceptable for its native students (the application of a "D" must apply equally to both resident and native students).

"Coordinated institution" means each community college and Washburn University.

"Institution-specific communication course" means a distinct communication course that is taught at a Kansas public institution that is required to meet a communication general education requirement.

"Institution-specific English/writing course" means a distinct English/writing course taught at a Kansas public institution that is required to meet an English general education requirement.

"Kansas public institution" means each state university and each participating coordinated institution.

"Major" means a field of study within a degree program, having its own curriculum. A degree program may have more than one major.

"Program-specific communication course" means a communication course that is required for students pursuing a specific major(s) to meet a communication general education course requirement (e.g., public speaking for business majors).

"Program-specific English/writing course" means an English course that is required for students pursuing a specific major(s) to meet an English general education course requirement (e.g., English for business majors).

"Specialized program grade requirement" means a grade standard that is required by a selective admission program or is necessary to meet programmatic accreditation or licensure standards.

"Systemwide transfer course" means a course approved by the Board, for which faculty develop and update learning outcomes. These courses transfer to any Kansas public institution offering an equivalent course.

i. Application of General Education English and/or Communications Courses When the Receiving Kansas Public Institution Uses a Program- or Institution-Specific Course.

Historically, three of the most common general education transfer courses, English composition I and II and public speaking, have not met general education English and communication requirements at some Kansas public institutions because such institutions have required students, or some specific majors, to take a program- or institution-specific course. Unless the Board President and Chief Executive Officer has granted an exception, as detailed in 2.g.v., a Kansas public institution offering a program- or institution-specific-English or communication course shall operate within the following parameters when serving a transfer student.

(1) English Requirement

(a) A transfer student meeting one of the following shall not be required to complete a program- or institution-specific-English course to meet the English general education requirement in paragraph 18.a.ii.(1) of the Board's policy:

(i) The transfer student provides the receiving Kansas public institution an official transcript from a Kansas public institution noting "KS Systemwide General Education Completed" and, if applicable to the student's major, the grades earned in the English courses meet any specialized program grade requirement; or

(ii) The transfer student provides the receiving Kansas public institution an official transcript from a Kansas public institution noting three-credit hours of systemwide transfer course credit in English composition I with an acceptable grade and three-credit hours of systemwide transfer credit in English composition II with an acceptable grade, and, if applicable to the transfer student's major, the grades earned in such courses meet any specialized program grade requirement.

(b) A transfer student meeting one of the criteria in paragraph 2.g.i.(1)(a)(i) or 2.g.i.(1)(a)(ii) of this policy shall only be required to complete a program- or institution-specific English course if:

(i) the receiving Kansas public institution transfers and applies the six-credit hours of transfer English general education courses towards meeting the six-credit hour English requirement defined in 18.a.ii.(1);

(ii) the transfer student selects a major at the receiving Kansas public institution that requires all majors (transfer and native students) to complete the program- or institution-specific English/writing course as a credit-hour requirement that is separate from the six-credit hour English general education requirement in 18.a.ii.(1);

(iii) the receiving Kansas public institution notes on the official degree sheet on its website that the program- or institution-specific English/writing course is a requirement in the major area or an additional non-general education requirement area of the degree; and

(iv) any changes made to meet the requirements in 2.g.i.(1)(b)(ii)-(iii) do not result in increasing the total number of credit hours required to complete the degree for a native or transfer student.

(2) Communication Requirement

(a) A transfer student meeting one of the following criteria shall not be required to complete a program- or institution-specific communication course to meet the communication general education requirement detailed in 18.a.ii.(2):

(i) the transfer student provides the receiving Kansas public institution an official transcript from a Kansas public institution noting "KS Systemwide General Education Completed" and, if applicable to the student's major, the grade earned in the communication course meets any specialized program grade requirement; or

(ii) the transfer student provides the receiving Kansas public institution an official transcript from a Kansas public institution noting three-credit hours of systemwide transfer course credit in public speaking with an acceptable grade and, if applicable to the student's major, the grade earned in such a course meets any specialized program grade requirement.

(b) A transfer student meeting the criteria in 2.g.i.(2)(a)(i) or 2.g.i.(2)(a)(ii) shall only be required to complete a program- or institution-specific communication course if:

(i) the receiving Kansas public institution transfers and applies the three-credit hours of transfer communication general education towards meeting the three-credit hour communication requirement defined in 18.a.ii.(2);

(ii) the transfer student selects a major at the receiving Kansas public institution that requires all majors (transfer and native students) to complete the institution- or program-specific communication course as a credit-hour requirement that is separate from the three-credit hour communication requirement detailed in 18.a.ii.(2);

(iii) the receiving Kansas public institution notes on the official degree sheet on its website that the program- or institution-specific communication course is listed in the major area or an additional non-general education degree requirement area; and

(iv) any changes made by the receiving Kansas public institution to meet the requirements in 2.g.i.(2)(b)(ii)-(iii) do not result in increasing the total number of credit hours required to complete the degree for a native or transfer student.

ii. Transfer Students Who Complete the Systemwide General Education Framework.

(1) Except as provided in 2.g.ii.(2), when a transfer student has successfully completed the systemwide general education requirements specified in paragraphs 18.a.ii.(1)-(7) and provides an official transcript from a Kansas public institution noting "KS Systemwide General Education Completed," the receiving Kansas public institution shall not require the student to complete any additional general education requirement.

(2) The Board's expectation is for the systemwide general education program to provide a vehicle for students to complete general education at one Kansas public institution and not be required to complete any additional general education courses at a second Kansas public institution. While this systemwide general education program establishes a powerful policy lever to allow many students to complete the general education and not need additional general education courses after transferring, it should be recognized that there will be some

situations in which a student who completes the systemwide general education at one Kansas public institution and subsequently transfers may pursue a major at the receiving Kansas public institution that requires an additional course(s) that is classified in the general education area of the degree. When a transfer student provides an official transcript from a Kansas public institution noting "KS Systemwide General Education Completed," the receiving Kansas public institution shall only be permitted to require an additional general education requirement(s) if the transfer student:

(a) pursues a major at the receiving Kansas public institution for which the Board President and Chief Executive Officer has granted permission, as detailed in 2.g.v., to continue requiring – and not waive – a specific course requirement that is classified in the general education area of the degree and the transfer student did not complete such a course prior to transferring;

(b) pursues a major at the receiving Kansas public institution for which the Board President and Chief Executive Officer has granted permission, as defined in 18.c, to deviate from the systemwide general education requirements; or

(c) pursues a major at the receiving Kansas public institution in which there is a specialized program grade requirement in a specific general education course and such a grade was not successfully achieved prior to transferring. Refer to 2.g.i.(1)-(2) for information about transfer credit associated with a program- or institution-specific English/writing or communication course requirement.

iii. Transfer of Coursework for Students Who Do Not Complete the Systemwide General Education Framework.

(1) Except as provided in 2.g.iii.(2), when a transfer student who did not complete the systemwide general education requirements provides an official transcript(s) from a Kansas public institution, the receiving Kansas public institution shall apply credits earned in systemwide transfer courses that fit under one of the general education discipline areas detailed in 18.a.ii.(1-6) toward meeting credit-hour requirements within the applicable general education discipline area. A systemwide general education discipline area in which a transfer student completed the requisite systemwide transfer credit hours shall be considered completed. For example, if a transfer student completed three-credit hours of systemwide transfer credit in American government with an acceptable grade and three-credit hours of systemwide transfer credit in introduction to psychology with an acceptable grade, it shall complete the social and behavioral sciences discipline area requirement in 18.a.ii.(5).

(2) When a transfer student has not completed the systemwide general education, the application of any general education transfer course that is not designated as a systemwide transfer course shall be at the discretion of the receiving Kansas public institution. When a transfer student has completed a systemwide transfer course that fits within a systemwide

general education subject in a discipline area requirement noted in paragraphs 18.a.ii.(1)-(6), the receiving Kansas public institution shall only be permitted to exclude such a course from meeting a requirement in the general education discipline area when the transfer student:

(a) completed a performance course, as noted in 18.a.ii.(6);

(b) did not earn an acceptable grade in the systemwide transfer course in the discipline area;

(c) pursues a major at the receiving Kansas public institution in which there is a specialized program grade requirement in a specific general education course in the discipline area and such a grade was not successfully achieved prior to transferring. Refer to 2.g.i.(1)-(2) for information about transfer credit associated with a program- or institution-specific English or communication course requirement;

(d) pursues a major at the receiving Kansas public institution for which the Board President and Chief Executive Officer has granted permission, as detailed in 2.g.v., to continue requiring – and not waive – a specific course requirement that is classified in the general education discipline area of its degree and the transfer student did not complete such a course prior to transferring; or

(e) pursues a major at the receiving Kansas public institution for which the Board President and Chief Executive Officer has granted permission, as defined in 18.c, to deviate from the discipline area in the systemwide general education requirements.

iv. Application of Transfer Credit Earned by Exam Toward Completing Systemwide General Education Requirements.

(1) Credit by exam in a general education subject detailed in paragraphs 18.a.(1)-(6), once recorded on Kansas public institution's transcript, is transferable on the same basis as if the credit had been earned through completing the course(s) at the awarding Kansas public institution.

(2) When a Kansas public institution awards credit by exam in any general education subject detailed in paragraphs 18.a.(1)-(6), the receiving Kansas public institution shall not be permitted to require the transfer student to provide official copies of the exam scores.

v. Request to Require a Specific General Education Course – in Lieu of Waiving a Requirement – For Transfer Students Who Completed the Systemwide General Education or Completed a Systemwide Transfer Course Discipline Area Requirement.

(1) It should be noted that Kansas public institutions have a role and responsibility in removing barriers, promoting affordability, and advancing timely completion. As such, Kansas public institutions should recognize these core tenets when redesigning degree

programs around the systemwide general education requirements and thinking about the impact of such decisions on transfer students.

(2) When a Kansas public institution wishes to require an explicit general education course for students in a specific major – even when a student has completed the systemwide general education or completed the systemwide general education discipline area requirement that is linked to the explicit general education course – it shall submit a request to the Board President and Chief Executive Officer. (e.g., a Kansas public institution requests for all transfer students who completed the social and behavioral sciences discipline area requirement and are majoring in social work to take introduction to psychology – in lieu of waiving it– within the social and behavioral sciences discipline area of the general education because of programmatic accreditation).

(3) This request can be for one major or all the majors in a degree (e.g., bachelor of arts), college (e.g., college of arts and sciences), or department (e.g., social sciences department). For example, if a Kansas public institution wishes to require all transfer majors pursuing a bachelor of arts degree to take a specific course – in lieu of waiving it – it could be submitted in one request.

(4) This request shall include a degree sheet with the general education requirements (disciplines, course title options, and credit hours), the major requirements (course titles and credit hours), and any other degree requirements (course titles and credit hours) that are needed to complete the degree and shall address:

(a) the requested course title, total number of credit hours for the requested course, and the systemwide general education discipline area in which the requested course requirement fits;

(b) academic rationale;

(c) reason for why this is classified as a general education course and not included in the major or another non-general education area of the degree; and

(d) if based on accreditation or licensure, include background.

(5) After review of the request, additional information on how such a requirement would financially impact transfer students may also be required.

(6) Board staff shall provide a timeline each year for institutions to submit requests based on the criteria herein.

h. Students who intend to transfer are responsible for becoming acquainted with the program and degree requirements of the institution to which they expect to transfer.

KBOR WEBSITE ON COMMON IMPLEMENTATION QUESTIONS

HTTPS://KANSASREGENTS.ORG/ACADEMIC_AFFAIRS/GENERAL-EDUCATION/IMPLEMENTING-SYSTEMWIDE-GE

Program Change Form: Restoring CAS 99 credit-hour rule

1. Reason for this program change:

In 2020, the College of Arts and Sciences (CAS) proposed to reduce the number of semester credit hours required in courses offered in the College, or that would normally be taught by a discipline in a college of arts and sciences, for BA, BEd, BFA, BM, BPA, and BS degrees. CAS faculty approved the reduction of required semester credit hours in such courses from 99 to 84. CAS now proposes to restore the required number of semester credit hours to 99. This requirement would not apply to BEd degrees offered by CAS, or to the BIS degree.

The requirement of 99 hours of CAS credit was originally intended to ensure students graduating with a baccalaureate degree had a strong background in the liberal arts and sciences disciplines. CAS proposed to reduce the requirement to eliminate obstacles to graduation, particularly in cases of double majors and other less common circumstances, once the total hours required for degree completion decreased to 120 in most cases. At that time, general education requirements for CAS bachelor degrees assured that students would continue to have a strong background in the liberal arts and sciences even with the 99–credit hour rule reduced to 84 hours. This was because courses approved for general education are nearly always CAS courses designed to provide a grounding in the liberal arts and sciences, as well as broad foundational content, covering materials of wide interest in the arts and sciences.

Now, however, in light of likely reductions to general education requirements introduced by the Kansas Board of Regents (from 39–54 hours of required general education courses to 34–35 hours under the KBoR plan), CAS proposes to restore the 99–credit hour rule. Restoring the 99–credit hour rule will help to ensure CAS baccalaureate students continue to have strong development in the arts and sciences. This requirement will not increase time to graduation for most students since the overall hours required for a degree will remain at 120. The CAS deans office will continue to grant exceptions to the rule as needed for students pursuing a dual degree, double major, or a minor in a program outside of CAS (e.g. business or social work), as well as students who transfer to a CAS major after being in another program.

2. Complete Revised Description:

Revise paragraph in catalog:

To receive a BA, BFA, BM, BPA, or BS degree from Washburn University, a student must complete a minimum of 84 99 semester hours of credit in courses that either are offered in the College of Arts and Sciences or would normally be taught by a discipline in a college of arts and sciences.

3. Describe the nature of the proposed change:
Students receiving a BA, BFA, BM, BPA, or BS degree from the College of Arts and Sciences at Washburn will once again be required to take 99 semester hours of credit in courses that are offered in CAS.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change:

Yes.

5. Does this change affect any other departments?

No. This will help to maintain the status quo for CAS departments should WU adopt the KBOR general education plan. It will also not affect units outside the College.

Program Change Form: Eliminate 84–credit hour rule for Bachelor of Education Degrees

1. Reason for this program change:

The College of Arts and Sciences proposes to reduce the number of CAS credit hours required for Bachelor of Education (BEd) degrees offered within College. Currently, 84 CAS credit hours are required. CAS proposes to reduce this number to 72.

Now that the Department of Education has moved from the College of Arts and Sciences to the School of Applied Studies, it is no longer possible for BEd-seeking students to earn 84 credit hours in courses offered in the College without adding an untenable number of hours required for the degree. Requiring 72 credit hours in courses offered in the College, however, would not add any additional hours for the degree as all existing programs already require more than this.

BEd degrees offered by CAS each consist of a total of 120 credit hours. Depending on the specific BEd degree, 39–45 of these hours come from required Education courses and WU 101:

BEd Degrees	Total Hours required for degree	ED Hours required for degree + WU 101	Hours remaining in CAS
Physical Education	120	39	81
Biology	122	44	78
History	120	42	78
English	124	42	82
Math	120	39-42	78
Speech & Theater	120	42	78
Politics and Government	120	45	75

Thus, CAS proposes to reduce this 84–credit hour requirement to 72 for these BEd degrees so as to maintain 120 credit hours as the total number required for these degrees. This change would not affect the current composition of the BEd degree programs in any other way, nor alter the requirements of any other CAS degrees.

Additional language in the catalog allows for the 84 hours of credit to come from courses that would "normally be taught by a discipline in a college of arts and sciences." This language is present to account for transfer students whose transfer institution might not have the same CAS structure as WU. By itself this language is insufficient to address the problem, and is potentially misleading for the BEd degrees since the Education Department at Washburn is now explicitly

separate from the College. Moreover, it is not true that education courses are "normally" considered a discipline in a college of arts and sciences since many universities have Schools of Education.

2. Complete Revised Description:

Revise paragraph in catalog:

To receive a BA, ~~BEd,~~ BFA, BM, BPA, or BS degree from Washburn University, a student must complete a minimum of 84 semester hours of credit in courses that either are offered in the College of Arts and Sciences or would normally be taught by a discipline in a college of arts and sciences. To receive a BEd degree from the College of Arts and Sciences at Washburn University a student must complete 72 semester hours of credit in courses that either are offered in the College of Arts and Sciences or would normally be taught by a discipline in a college of arts and sciences.

> **Commented [KE1]:** Would change to 99 since proposal to restore 99-credit hour rule has been approved.

3. Describe the nature of the proposed change:
Students receiving a BEd will be required to complete 72 semester hours of credit in courses that are offered in CAS instead of 84.

4. Do you currently have the equipment and facilities to teach the classes within the proposed change:
Yes.

5. Does this change affect any other departments?
No. This change to the BEd does not functionally change any of the degree requirements.

Current Process for Late Withdrawals – (from Jennifer Ball via an e-mail sent out by Faculty Senate President Shaun Schmidt)

"The process for late withdrawals has been in disarray since (at least) COVID. Late withdrawals used to require a paper application with instructor's signature, whose approval was apparently advisory to the AVPAA. Since COVID, I have striven to check in with an instructor or chair when a student has requested a late withdrawal, but at times this has not be possible due to the volume of requests. We will be moving to a Dynamic Form this semester, and I want to make sure that instructors understand that they will be receiving requests for late withdrawals from their students, and if they do not approve the withdrawal, the form will be returned to the student with that information, and be given the message to discuss any questions with the instructor. If, in general, instructors would like our office to handle late withdrawal requests in a different way, we would like to know that before we finalize the Dynamic Form. Please be ready to provide feedback by the next Faculty Senate meeting. Thank you."