Washburn University
Meeting of the Faculty Senate
November 10th, 2025, at 3 pm
Meeting in Kansas Room Hosted by FS Executive Committee

I. Call to Order

II. Approve minutes –
- October 27, 2025 (pps. 2–9)

III. President's Opening Remarks – Jim Schnoebelen

IV. VPAA Update – Dr. John Fritch

V. WUBOR/KBOR Update – Jim Schnoebelen
- KBOR
- WUBOR

VI. Consent Agenda –
- Faculty Senate Committee Reports-
  - Academic Affairs Committee Minutes (September 15, 2025) (pps. 10–11)
  - Graduate Council Committee Minutes (October 6, 2025) (p. 12)
- University Committee Reports –
  - Faculty Handbook Committee Minutes (September 25, 2025) (pps. 13–14)

VII. Old Business –
- 26-3 Approval of Revisions to International Education Committee Description in Faculty Handbook (pps. 15–16)
- 26-4 Approval of Revisions Program Review Committee Description in Faculty Handbook (pps. 17–18)
- 26-5 Approval of Program Changes to Nursing: Pre-Licensure, BSN (pps. 19–24)

VIII. New Business –

IX. Information Items –

X. Discussion Items –

XI. Announcements

XII. Adjournment of Meeting

Washburn University
Meeting of the Faculty Senate
October 27th, 2025, at 3 pm
Meeting in Forum Room Hosted by FS Executive Committee

Present: Abebayo, Buck, Burdiek, Camarda, Cook, Copeland, Dahl, Davies, Dickinson, Emry, Francis, Fritch, Gonzalez-Abellas, Graves, Hartman, Holt, Hu, Tucker Jones, Leisinger, Ostrom, Perret, Rivera, Schmidt, Schnoebelen, Smith, Williams, Yaple

Absent: Bender, Brooks, Harnowo, Chris Jones, Lambing, Mosier, Ricklefs, White

Guests: Wade, Holthaus, Broxterman, Worsley

I. Call to Order at 3:01 pm
II. Approve minutes of the September 22 meeting – Moved to approve by Cook, seconded by Gonzalez-Abellas.

- There were some typos noted in the minutes: 'Gonzalez-Abellas' was misspelled in one instance of the name being mentioned and 'waivers' is misspelled on p. 5. These typos will be corrected and the modified minutes uploaded to the website.
- Motion passes unanimously.

III. President's Opening Remarks – Jim Schnoebelen

- Since our last meeting, we have had a great deal of information shared across campus on a number of subjects—especially enrollment numbers:
  - 5.8% FTE growth on the main campus, 15.5% increase at Tech, and the largest Law School L1 class in 15 years.
  - I hope some of you were able to attend the Town Halls last week regarding campus updates, Town Halls that President Mazachek led. I thought they were very informative and helped de-mystify all that's going on—because it is a lot. Even though we are very busy, I recommend attending them when they occur to reduce rumors from developing, and I recommend that you just be frank and ask questions. We can also then inform our colleagues who, for whatever reason, cannot attend.
  - Some of the key highlights from that meeting:
    - WU is doing very well on behalf of our students, with 95.6% employed or pursuing further study after graduation.

    - While we still have some work to do to improve our retention rates, we're still performing 10% better than other similar open access institutions.
    - Our financial health is rivaling KU and ahead of all other KBOR institutions, which makes me feel very comfortable during uncertain times, and I hope it does the same for you. I will admit freely that I am not a numbers/budget person, but I know President Mazachek is, and if she's happy and excited about them, then so am I.
- Please plan on taking part in Accessibility Week in whatever ways you can. Ju-Yu Chang will be talking about this later, but please remember that compliance with the ADA is not optional, and this compliance does not apply only to hybrid and online classes. If you use a D2L shell, and we all should, so that we can use the gradebook, as we are all bound to do as faculty, then we will need training and/or improvements in our accessibility on D2L.
- We will also be hearing a brief update on an AI working group headed up by the Provost's office later in this meeting. I want to thank Melanie Worsley for keeping me constantly in the loop and asking for insights from the faculty's perspective. The group has a small but very qualified membership, and I have complete confidence that they are on the right track for helping Washburn address the new challenges posed by AI in the campus environment.
- Reminder: The next Senate meeting in the Kansas Room is on November 10th; please get Ian Smith any agenda items by Monday, the 3rd.
- Reminder: The next Gen Fac Meeting is coming up on 11/19, 3:30-5 pm, in the BTAC Convocation Hall.

IV. VPAA Update – Dr. John Fritch

- Our enrollment continues to look good. The efforts of faculty are a large part of that. The way faculty function in the recruitment process is great. For example, inviting students to campus helps them to get in contact with faculty and that can lead to enrollment for those students. Almost 50% of students who go to STEM camp at WU enroll at WU. Examples of student visits include Women in Science Day, Art Day, Health Professionals Day, totaling 1400 students visiting our campus.
- WU's retention rate is 69.8%, and our goal was 70%, so we are just short of that. Our goal will be to continue to increase retention rates and graduation rates, with the goal of 56% for the latter. The President is going to form a committee that will focus on graduation and retention.

- Dialogue Coffee House has opened a new location in town, this time at Washburn University. This business relationship is a new relationship for Washburn to engage in. From the press release of the opening: “the coffee shop blends its mission of providing employment to individuals with intellectual and developmental disabilities with Washburn’s values of creating positive impact on campus and in the community.” If you have a chance to support Dialogue Coffee House, please do so.
- Stephen Angel passed away. Professor Emeritus Angel was a long time Chair of the Department of Chemistry. One of his lasting legacies is that he helped start Apeiron.
- Some of our students getting a degree in education went to Liaoning Normal University in China to study and some of our faculty went there to guest teach. This is a great recruiting opportunity for us. It will also provide us with future opportunities for our faculty and students to visit the resort city in which this university is located.
- The President talked to us at the Town Hall about our goals to become a more financially sustainable campus and a more transparent campus. Part of our goal is to get data relevant to university governance out to the community. We want to be better at sharing information. This is not about bringing Small Program Review back; rather, it is about sharing information that can help us to be a better campus. And the goal is also not to eliminate faculty. We want this sharing of information to also help us to be more financially sustainable. We will have a SharePoint site for this initiative.
- I wanted to share a couple of quick things: We moved the last day to withdraw and the last day to change a course status from graded to A/Pass/Fail or vice versa to December 1 rather than the Friday during Thanksgiving week. We did this for advising purposes.
- KUBOR is exploring 90-hour 4-year degrees. A couple of Regents institutions want this. Some leaders from some community colleges said: we have never heard an employer say that we would need fewer soft skills. My thought is that perhaps there could be some degrees that could be a 90-hour degree, but those degrees shouldn’t be called bachelor’s degrees.
- We are going to form our HLC oversight committee in the next few days. This won’t include faculty right now, unless faculty want to be involved. At this stage, it doesn’t make much sense to include faculty anyway because of the administrative technical expertise involved in this stage of oversight.

        - Question from Williams: What are the reasons why any institution would want to pursue 90-degree bachelor's degree?
        - Answer from Fritch: The answers offered are reducing costs to students, efficiency, and speed to graduation.
        - Question from Gonzalez-Abellas: What are the two institutions that want 90-hour degrees?
        - Answer from Fritch: I'd rather not comment on that.
        - Question from Adebayo: what is the data showing for the reasons to go to a 90-hour degree? Is the data coming from employers, or who, exactly?
        - Answer from Fritch: good question. The data comes from employer desire for more 4-year degrees. But some leaders from some community colleges raised the point that a 90-degree bachelor's degree would not prepare a student for graduate school.
        - Dickinson commented: this choice of pursuing a 90-degree credit hour bachelor's degree is out of step with complaints we are seeing from people on the job market who claim they need a master's just to get in the door. Someone should create a data set that examines hiring rates of those with a bachelor's vs. masters, which would give us a data-driven hint that this move is a really bad choice if employers aren't even considering people with a traditional bachelor's degree.

V. WUBOR/KBOR Update – Jim Schnoebelen

- WUBOR:
    - WUBOR mentioned at their meeting on 10/16 that they worked with Dr. Mazachek on shared governance and discussed their view about the importance of it at Washburn.
    - There were several topics; highlights included:
        - Health insurance premiums are not changing for the year—please note that the costs did increase a bit; the Board chose to absorb the cost so they didn't have to pass on the increases to faculty and staff.
    - They announced fantastic information about how Washburn PR rates against our peers/other Division 2 schools. Apparently, we are 8th nationally for "positive media perceptions", and our Instagram account is rated 1st among all Division 2 schools. I'm not sure exactly what this means, but I know it was good news and that Juli Mazachek and the board were ecstatic, and I know that it took a great deal of very

hard work on the part of Lori Hutchinson and her team to result in these rankings, so it's awesome!
  - The next meeting of WUBOR will be on December 4th.
- KBOR: KBOR's Council of FS presidents met on the 15th to discuss International Baccalaureate programs, of which we do not have one, so the meeting wasn't relevant to us. The next KBOR meeting will be on November 19th.

VI. Consent Agenda – Moved to approve by Schmidt, seconded by Adebayo.

- University Committee Reports –
  - Faculty Handbook Committee Minutes (August 28, 2025)
  - General Education Committee Minutes (April 27, 2025)

  - Question from Camarda: Where can we find agendas for these committees?
  - Answer from Broxterman, Schmidt, and Schnoebelen: The agendas are not public, but action items that these committees consider that are supposed to come to the Senate will indeed come to the Senate. Schnoebelen added that the minutes for all these committees are also funneled through Senate, so while it may be inconvenient, it is possible to reconstruct the agendas of these committees that way.

- Motion passes unanimously.

VII. Old Business – None.

VIII. New Business – None.

IX. Information Items –

- Update from AI Working Group (Melanie Worsley)
  - Worsley attended the American Association of Colleges and Universities AI Workgroup. Part of their work involves putting together an action plan. WU members are Burdick, Kay, Kendall-Morwick, Rubenstein, and Worsley. The purpose is to coordinate research and build capacity efforts to address generative AI issues affecting the learning environment.
  - Projects include the following: communication with campus community, communicating expectations to students. With regard to the latter, communication about policy examination and ethical considerations were discussed—what is the appropriate way for faculty to use AI in the classroom?

- ◦ Building capacity: AI literacy, AI proficiency, AI fluency—viewing our understanding of AI in these three capacities. For example, with respect to literacy, what is the implicit bias in AI tools? How does AI affect our students in terms of cognitive offloading? If we are using AI, how do we use AI well? With respect to fluency, how might we use AI for specific fields? We are looking at measures to help build fluency.
- ◦ Research: Common AI Tools—What are the legal ramifications in terms of using AI? Who is responsible when something goes wrong with AI? There has been talk amongst other universities in terms of how we should use AI. What are their approaches? What is a rubric that we can use to figure out what approaches would be useful?
- ◦ Research: Governance and infrastructure—how do other universities govern AI use?
- ◦ Please feel free to reach out to Worsley with any questions.

- ◦Question from Williams: are we working toward a training module for students for what using AI involves; also, are we working toward policy that is relevant to plagiarism?
- ◦ Answer: the group is going to work on the latter. Regarding the former, we haven't talked about teaching students, but perhaps we should do so.
- ◦ Question from Adebayo: how are we defining common AI tools?
- ◦ Answer: Needing to make it clear that we are on the same page in terms of what AI software we should use is one option.
  - ◦ Follow up comment from Adebayo: there are some good answers for some tools, other answers for others.
- ◦ Question from Buck: what is sole AI versus open AI and how is that going to impact students?
- ◦ Answer: Kendall-Morwick is going to investigate issues like this.
  - ◦ Follow up comment from Buck: there is quite a fight going on between what will remain open AI and what will not and how that will affect our students.

• Accessibility Week (Ju-Yu Chang)
- ◦ In April of 2026, the new law regarding accessibility comes into effect. What we need to do is to make sure that our content in D2L, for example, is accessible. The most important thing to do is to make sure that our documents (PDFs, Word documents) are accessible, meaning readable by a screen reader. The students can miss information without this. Headings are important as well. The headings are useful for the screen reader and the

students. Another issue to think about is contrast in PowerPoint presentations.

◦ This brings us to the purpose for which I am here. The accessibility requirements are no longer optional. They will be required by law. To this end, please make sure to attend a workshop on this. In the next two weeks, we will have workshops for becoming compliant. Camarda will host a session on LaTeX, an alternative to Microsoft Word, for example. We will also have drop-in help sessions. There will also be a self-paced module in D2L for those who cannot attend the workshops. This module will focus on how accessibility will be helpful for student learning by helping faculty make their documents accessible. Accessibility is also important for retention of our students. Faculty like Adebayo have piloted these initiatives and will be available at some of the workshops. CTEL will send an email about Accessibility Week workshops tomorrow morning.

◦ We also have a summer Accessibility Cohort. By the end of this training, every one of the faculty involved was able to make their documents accessible. YuJa Panorama will help with this process.

The focus now will be on spring 2026 courses—make sure to have these accessible.

> ◦ Comment from Wade: We are very thankful to Ju-Yu for all the work that she has put in to have a vision to see this coming and to put together the programming for this compliance. Sue Taylor-Owens has also been very helpful.
>
> ◦ Question from Williams: is the module accessible to adjuncts? Answer: Yes, it is.
>
> ◦ Question from Holt: how will it be determined in terms of which faculty are compliant?
>
> ◦ Answer from Schnoebelen: we need to make a good faith effort. This has been communicated to me by Dean Erby.
>
> ◦ Question from Dickinson: how is a student dropping a class due to accessibility issues? How does this happen?
>
> ◦ Answer from Schnoebelen, Chang, and Wade: If scanning is done incorrectly, this can happen. Schnoebelen followed up by saying that we need to aim for 70% compliance. Wade followed up by saying that the concern could be a complaint that can go to Michelle Godinet and then she will have to see if there was a good faith effort to make our courses accessible in any investigation that may ensue. There won't be "accessibility police" per say, but this investigation concern is real.

◦ Question from Gonzalez-Abellas: what if we don't want subtitles on a video due to modern language learning purposes?
◦ Answer from Schnoebelen: is the accessibility in question compromising the stated goals of education? If so, then the accessibility need not be done.
◦ Question from Perret: how do we deal with student submitted work? Does that have to be compliant?
◦ Answer from Chang: it is not so important that student submitted work is compliant.

X. Discussion Items – None.

XI. Presentation by Sarah Cook on Math Pathways Advising – Slides from the presentation were provided in the agenda for this meeting.

- Question from Williams: one concern is that if we have a lot of online students, would they have to meet a higher math requirement?
- Answer: 090 or 095 should be taken by online students in the spring of 2026.

XII. Announcements

- Buck: This Wednesday (10/29), the orchestra will be performing the Halloween concert.
- Wade: academic sabbatical applications are due to your Dean this Friday (10/31).
- Williams: Tomorrow (10/28) from 12 to 1pm we will host our student presentation about domestic violence in the Kansas Room. Then from 2 to 4 pm is the open house in our new space for Family and Human Services in SAS.
- Adebayo: We have our student brown bag on Thursday (10/30) from noon to 1 pm, our only student brown bag! It will be held in the Lincoln Room. There is a virtual option.
- Smith: the annual Russ Jacobs Lecture is tomorrow night (10/28) in the BTAC at 7 pm. The speaker is Philip Kitcher who will be discussing the divorce of ethics and politics.

XIII. Adjournment of Meeting at 4:20

Academic Affairs Committee – Minutes
September 15, 2025
4:00pm

Members Present: Beth O'Neill, Akhadian Harnowo, Tracy Davies, Amy White, Dixie Copeland, Gary Graves, Tucker Jones, Sarah Cook, Franki Ostrom

Not Present: Jayme Burdiek, Stephanie Lanning

I. Call to Order: Chair Sarah Cook called the meeting to order at 4:00pm

II. Introductions: Committee members introduced themselves as this is the first meeting of the year.

III. Action Items/Approvals:
   a. Faculty Governance Math Pathways Catalog Changes
      i. Motion to approve made by Amy White and seconded by Tucker Jones
      ii. Sarah Cook explained the proposal is put forth to comply with the KBOR Math Pathways initiative
      iii. Discussion of gateway classes for each program and prerequisite compared to co-requisite support
      iv. Corequisite support will not cost the students more than the course without corequisite support
      v. Substitutions of another math course for the designated gateway course in a program will be allowed on an individual basis by program
      vi. After discussion, the motion was approved

IV. Committee Roles and Responsibilities:
   a. The Academic Affairs Committee charge was reviewed by Sarah Cook and she noted Item 3 committee make up. It was determined that Amy White was on both the Academic Affairs Committee and Faculty Affairs Committee. After discussion with Faculty Senate President, Jim Schnoebelen, it was determined that Amy White would remain on Academic Affairs and Lara Rivera would be assigned to Faculty Affairs.
   b. This committee is charged with making recommendations on academic programs and policies to Faculty Senate
   c. Sarah Cook encouraged members to attend due to the requirement of a quorum on voting items
   d. Sarah Cook will be looking into an option for attending meetings via Zoom
   e. Beth O'Neill shared curriculum change/process. She provided an example and explained workflow, basic information, requirements for processing new programs, inactivation of old programs, and revisions which directly impact other unit(s) on campus.

f. Committee agreed the best delivery of these items to them would be through PDFs provided with the meeting agenda.

There being no further business to discuss, Gary Graves moved to conclude the meeting, and Amy White seconded the motion. The motion was approved.

Meeting concluded at 4:25pm

Minutes taken by Beth Mathews

Graduate Council Minutes
Monday, October 6, 2025
Via Zoom

I. Schnoebelen called the meeting to order at 12:01pm
II. Introductions were made, and Michelle Reisinger was selected as the AY26 Chair of the Graduate Council.
III. Old Business: None
IV. New Business: None
V. Discussion
    a. Brainstorm questions we have/ Possible discussion topics for future meetings
        i. Williams: 1) ongoing conversation about accessibility for online graduate programs and 2) Fast-track/3+2 graduate programs
        ii. Dahl: Process of allowing graduate students to walk in graduation early and not completing their degree.
        iii. Williams: Graduate financial aid and/or GTA positions
        iv. McGuire: advertising support, funding for grad students (i.e. tuition waivers)
        v. Schnoebelen: capacity of programs.
    b. Slate marketing and graduate communications were discussed by Ernie Webb and Leah Brown.
        i. Future questions or concerns about Slate can be funneled through Brown (standing member of our committee).
VI. Announcements
    a. Next meeting – Monday, November 3, 2026, at 12:00pm via Zoom
VII. Meeting adjourned at 12:25pm

Minutes taken by Jim Schnoebelen

Faculty Handbook Committee Meeting Minutes
Thursday, September 25, 2025
2pm – Cottonwood Room

Members in attendance: Jenny Lamb, Crystal Stevens, Erica Jackson, Amy White, Sean Bird, Jim Schnoebelen, Jeff Jackson, Paul Byrne, Zach Frank, Kelly Erby, John Fritch, Shaun Schmidt, Marc Fried, Cynthia Holthaus

Members not present: David Sollars, Melanie Worsley, Eunice Peters

Guest: Beth O'Neill

I. Call to Order at 2:03 pm by John Fritch. He also noted that Erica Jackson is a new member of the committee who replaced Sarah Cook.

II. Approval of Minutes for August 28, 2025

   a. After presentation, Jim Schnoebelen made a motion to approve the minutes as presented. Crystal Stevens seconded. Motion carried and minutes were approved.

III. New Business – none

IV. Old Business/Action Items – Shaun Schmidt asked whether the IEC and Program Review items, originally listed as discussion items, should instead be voting items. John Fritch clarified that their placement on the agenda as discussion items was in error. The items have since been correctly recorded in the Minutes as voting items.

   a. IEC Revision
      i. Paul Byrne made a motion to amend the last sentence in paragraph 5 by placing a period after three-year term and striking the rest of the sentence. Zach Frank seconded.
      ii. Further discussion. Questions addressed by Beth O'Neill, and the amendment was passed on a voice vote.
      iii. Original motion as amended passed on a voice vote.

   b. Program Review
      i. Crystal Stevens made a motion to approve the proposal as presented. Zach Frank seconded.
      ii. Further discussion. Questions addressed by Beth O'Neill.
      iii. After discussion, the motion passed on a voice vote.

V. Discussion Items

   a. Section of topics to review by this committee
      i. Faculty Handbook, Appendix i. The committee discussed there were many items needing updates, especially with the Mulvane approaching re-accreditation.

    ii. Faculty Load – Zach Frank proposed a review of guidelines as to faculty load.

  b. Senior Lecturer proposal

    i. John Fritch advised the committee that he would like to have resolution on this topic since it was originally proposed by Faculty Affairs in October 2024. He reminded the committee of what he sees as the six issues to this proposal

      1. Timing frequency – 5 years vs. current 10 years
      2. Self nominations
      3. Promotional steps
      4. Length of contract and timing of new contract
      5. Standards within individual departments and colleges
      6. Financial implications
          a. John Fritch spoke about the target salary being .95 of median
          b. Lengthy discussion regarding this topic

    ii. John Fritch discussed which issues might be resolved easily or adjusted. He asked committee members to bring questions and suggestions on this topic to the next meeting, noting that he hopes to reach a resolution by the end of the fall semester. He will also share the original proposal along with a suggested alternative.

VI. Adjournment – there being no other items to discuss Jim Schnoebelen made a motion to adjourn and Shaun Schmidt seconded. Motion was approved. Meeting was adjourned at 2:57pm.

The next meeting is scheduled for **Thursday, October 23, 2025, at 2:00pm in the Cottonwood Room.**

Minutes taken by Beth Mathews

FACULTY AGENDA ITEM

Date: 11/10/2025

Submitted by: *Beth O'Neill, x2138*

SUBJECT: Revisions to International Education Committee Description in Faculty Handbook

Description: *Proposal to revise the International Education Committee description in the Faculty Handbook to reflect current scope and codify membership. The proposal below was approved by the International Education Committee on 2/10/2025 and the Faculty Handbook committee on 9/25/2025. President Mazachek is also in agreement with these changes.*

Rationale: *The International Education Committee requests revision of the committee description in the Faculty Handbook given the change in committee reporting structure (From Baili/International Programs to Academic Affairs), and committee scope given the realignment of some activities to other areas. The committee recognized that the Handbook also did not contain detailed information regarding its membership, which the committee would like to codify to ensure clear and broad representation.*

Financial Implications: *None*

Proposed Effective Date: *Upon approval by Faculty Senate. Membership structure will become effective Fall 2026.*

Request for Action: *Approval by AAC and FS*

Approved by: *AAC on 11/3/2025*

Faculty Senate on date

Attachments Yes ■ No ☐

Current Faculty Handbook Language:
International Education Committee (Director of International Programs) To promote international education at Washburn, including study abroad and exchange of scholars, the International Education Committee shall promote and facilitate study abroad for Washburn Students, recommend financial aid for study abroad, serve as campus Fulbright committee, recruit international students, ensure University compliance with INS requirements and regulations, promote and organize extracurricular international programming on campus and in the Topeka-Shawnee County area, and maintain an active working relationship with the International Center of Topeka, Inc.

The Committee shall be composed of the Director and the Assistant Director of International Programs, and members representing other areas of the University who shall be recommended by the director and, upon approval, appointed by the Provost & Vice President for Academic Affairs.

Proposed Faculty Handbook Language (track changes):
International Education Committee (Provost) To promote international education at Washburn, including study abroad and exchange of scholars, the International Education Committee shall promote and advise on study abroad for Washburn students and international faculty travel, promote and advise on extracurricular international-education programming on campus, and maintain an active working relationship with the International Center of Topeka, Inc.

The Committee shall be composed of the Provost/VPAA or their designee(s) (ex officio); Director of Study Abroad (ex officio); study abroad faculty fellow (ex officio); Chair of Department of Modern Languages; three (3) faculty representatives from College of Arts and Sciences; one (1) faculty representative each from School of Applied Studies, School of Nursing, School of Business, and School of Law; and one Faculty Senate representative. Faculty representatives shall be appointed by their respective units to serve a three-year term.

Proposed Faculty Handbook Language (clean):
International Education Committee (Provost) To promote international education at Washburn, including study abroad and exchange of scholars, the International Education Committee shall promote and advise on study abroad for Washburn students and international faculty travel, promote and advise on extracurricular international-education programming on campus, and maintain an active working relationship with the International Center of Topeka, Inc.

The Committee shall be composed of the Provost or their designee(s) (ex officio); Director of Study Abroad (ex officio); study-abroad faculty fellow (ex officio); Chair of Department of Modern Languages; three (3) faculty representatives from College of Arts and Sciences; one (1) faculty representative each from School of Applied Studies, School of Nursing, School of Business, and School of Law; and one Faculty Senate representative. Faculty representatives shall be appointed by their respective units to serve a three-year term.

FACULTY AGENDA ITEM

Date: 11/10/2025

Submitted by: *Beth O'Neill, x2138*

SUBJECT: *Revise Program Review Committee Description in Faculty Handbook*

Description: The *proposed revisions to the program review committee description in the faculty handbook reflect a focus on academic programs. The proposed description revises the committee membership by both adding key stakeholders, and eliminating others. The number of students on the committee is also revised to reflect what has been feasible for WSGA. Small revisions to the functions of the committee are also proposed, including reordering the primary goals, and updating language to reflect current program review practices.*

The Faculty Handbook Committee has reviewed this proposal, and provided Committee approval for the changes on 9/25/2025.

Rationale: *These revisions are being proposed following a program review workshop hosted by HLC in June 2024, and attended by members of the Provost Office and the Dean/Associate Dean of each academic unit. The current description in the Faculty Handbook reflects when program review included non-academic areas. However, the institution has moved to a program review process that focuses exclusively on academic programs, and thus revisions are necessary to reflect this focus.*

Financial Implications: *None*

Proposed Effective Date: *Upon Approval*

Request for Action: *Approval by AAC and FS*

Approved by: *AAC on date 11/3/2025*

Faculty Senate on date

Attachments Yes■ No ☐

-----9. ~~University~~ Academic Program Review Committee (VPAA~~/VPAT/VPSL~~)

a. Purpose and Function

This committee serves in an advisory capacity to the ~~sub-~~academic units that are being reviewed, the ~~area Vice Presidents~~Provost/VPAA, and the President.

b. Membership

Provost/~~ & ~~VPAA and~~,~~ Associate Provost ~~VPSL, and VPAT~~ (~~Tri-~~Chairs, ex-officio)~~- non-voting members~~); Director of Academic Assessment (ex-officio), Director of Online Education (ex-officio); nine (9) ~~tenured~~ faculty: one (1) elected by each school and one (1) elected from each division of the college; ~~three~~ one (1~~3~~) student~~s~~ elected or appointed by the Washburn Student Government Association ~~(at least one must be a non-traditional student)~~; three (3) Washburn staff~~employees~~: one (1) from Library/CSSR~~librarian chosen by the Library staff~~, one (1) from Student Life, one (1) from ~~Business Area~~ Enrollment Management/Admissions.

c. Functions of the ~~University~~ Academic Program Review Committee

The Program Review process is intended to improve the quality of the academic~~, administrative, and student life~~ programs offered at Washburn University. It is also intended to provide an organized opportunity for faculty to reflect on educational practices and review the role of their department/unit in the context of the University. Program Review offers the opportunity to reflect on department/unit and institutional priorities and encourages programs to consider how they support the strategic direction of the University. The primary goals are: 1) To assure that department/unit priorities are consistent with the University's mission and strategic directions; 2) To enhance the quality of programs by assessing program strengths and challenges; 3~~2~~) To align program needs and campus priorities with the departmental and institutional planning and budgeting process.~~; 3) To assure that department/unit priorities are consistent with the University's mission and strategic directions.~~

Program review and assessment information, after review by the appropriate Dean or unit head, is submitted to the Program Review committee via the Provost & Vice President for Academic Affairs' office. Department/program information is made available to the committee members for their review ~~during the semester prior to the scheduled review~~.

The Program Review committee will meet with the department/program chair/unit head to discuss ~~the~~ the self-study~~executive summary~~, documentation and other relevant matters. Based on this meeting, the committee will prepare recommendations for the VPAA/Provost, and a report ~~to be~~is then sent ~~back~~ to the department/program chair and unit head. A follow up~~nother~~ meeting is then scheduled ~~with~~ between the department/program chair, Dean, and the ~~appropriate Vice President~~Provost/VPAA to discuss the committee's response and plans for the recommendations or unit actions.

Program Change Request

Date Submitted: 09/26/25 1:34 pm

Viewing: **P-NU, NU : Nursing: Pre-Licensure, BSN**

Last approved: 08/29/25 12:03 pm

Last edit: 09/26/25 2:10 pm

Changes proposed by: Debbie Isaacson (debbie.isaacson)

Catalog Pages Using this Program

Pre-Licensure BSN

In Workflow

1. **Acad Ops**
2. **Debbie Isaacson**
3. **SN Dean**
4. **AA Committee**
5. **Faculty Senate - Governance Check**
6. Final Acad Ops
7. Registrar

Approval Path

1. 09/26/25 2:14 pm Beth ONeill (beth.oneill): Approved for Acad Ops
2. 10/14/25 4:58 pm Debbie Isaacson (debbie.isaacson): Approved for debbie.isaacson
3. 10/15/25 3:55 pm Crystal Stevens (crystal.stevens): Approved for SN Dean
4. 11/04/25 8:21 am Beth ONeill (beth.oneill): Approved for AA Committee

History

1. Oct 7, 2022 by Holly Broxterman

(holly.broxterman)
2. Oct 7, 2022 by Holly Broxterman (holly.broxterman)
3. Jun 11, 2024 by Debbie Isaacson (debbie.isaacson)
4. Aug 16, 2024 by Louisa Schurig (louisa.schurig)
5. May 27, 2025 by Holly Broxterman (holly.broxterman)
6. Aug 13, 2025 by Donna Landry (donna.landry)
7. Aug 29, 2025 by Donna Landry (donna.landry)

Proposal Information

Effective Catalog Edition
2025-2026
All proposals with the 2026-2027 catalog edition date will be effective Fall 2026

Subject
Required course(s) outside of department/prereq

Change Type
Significant

Description of Proposal

To align with KBOR/Pre-Nursing statewide curriculum we need to require a human development course. We are proposing HS 131, Human Development or PY 209 Developmental Psychology.

Reason(s) for Proposal
In Response to Other Curriculum Changes

Describe in detail the reasons for the proposal

Other KBOR/pre-nursing alignment, see above.

Will this proposal
No

require additional faculty or impact faculty load?	
Will this proposal require additional infrastructure support?	No
Is there supporting documentation attached to this proposal?	Yes *Attach your supplemental files below*

Program Information

Program Title	Nursing: Pre-Licensure, BSN
Department	School of Nursing
College	School of Nursing
Degree Level	Undergraduate
Degree to be Offered	Bachelor of Science in Nursing (BSN)
CIP Code	513801 - Registered Nursing/Registered Nurse.
Program Code	P-NU, NU

Program codes are managed by the Registrar team. For new programs, codes will be assigned after final approval.

Is this program an interdisciplinary program?	No
Is this program offered completely online?	No
Does this program lead to a teaching certification?	No

Admission and Curriculum

Does the program have specialized admission requirements? Yes

If yes, please explain:

no changes to update on admission process

Total Number of Credit Hours for the Degree 120

Curriculum

Degree Requirements

The curriculum is designed to be completed in four academic years and leads to the degree Bachelor of Science in Nursing (BSN). Because of a required sequence for prerequisites and nursing courses, those interested in the program should contact the Hines School of Nursing early in their program of studies for advisement. Application to the major generally is made the first semester of the sophomore year for admission to the nursing major in the first semester of the junior year.

In addition to the requirements stated below, students must complete an additional 26-27 ~~34-35~~ hours of General Education and any additional ~~additional~~ hours needed to reach the minimum 120 credit hours required for graduation. Some of the courses below may also fulfill general education or other degree requirements. Please see your advisor for more information.

Required General Education Courses		
Social and Behavioral Science		
PY 100	Basic Concepts in Psychology [1]	3
Natural and Physical Science [2]		
BI 100	Human Biology [3]	3
BI 101	Human Biology Laboratory [3]	2
Subtotal		8
Required Courses Inside Department [3]		
NU 220	Principles of Nutrition	3

NU 306	Health Assessment & Promotion	4
NU 311	Medical/Surgical I: Fundamentals of Nursing/Practicum	6
NU 318	Professional Transformation I: Becoming a Nurse	1
NU 320	Pathophysiology I	3
NU 322	Pharmacology I with Lab	2
NU 324	Pathophysiology II	2
NU 325	Nursing Informatics	2
NU 326	Pharmacology II	2
NU 328	Evidence Based Nursing	2
NU 348	Psychiatric/Mental Health Nursing/Practicum	3
NU 360	Professional Transformation II: Nursing Role in Healthcare	1
NU 386	Medical/Surgical Nursing II/Practicum	6
NU 450	Professional Transformation III: Nurses as Leaders	2
NU 452	Maternal/Women/Newborn Nursing/Practicum	3
NU 456	Medical/Surgical Nursing III/Practicum	7
NU 462	Professional Transformation IV: Quality and Safety in Health Care	3
NU 465	Population Health with Practicum	3
NU 468	Pediatric Medical-Surgical Nursing with Practicum	3
NU 494	Capstone/Seminar	5
Subtotal		63
Other Required Course		
Nursing Upper Division Elective		2
Select one of the following:		
CN 306	Health Communication	
NU 333	Stress Management for Nurses	
NU 335	Special Topics/Nursing	
PY 326	Health Psychology	
Subtotal		2

Required Courses Outside Department [3]		
HS 131	Human Development	3
or PY 209	Psychological Development through the Life-Span	
BI 206	Introductory Microbiology (with lab) [4]	4
BI 275	Human Anatomy (with lab) [4]	4
BI 255	Human Physiology (with lab) [4]	4
CH 121	General, Organic, and Biological Chemistry [4]	5
MA 140	Statistics [4]	3
WU 101	The Washburn Experience [4]	3
Subtotal		26
Total Hours		99

1

Completion of this course will partially fulfill social and behavioral sciences general education requirement. An additional three credit hours in a department other than psychology are required.

2

Completion of these courses will fulfill natural and physical science general education requirement.

3

Courses must be satisfactorily completed with a grade of "C" or better

4

Courses must be satisfactorily completed prior to completing nursing courses

Supplemental Files NURSING Systemwide Gen Ed and Transfer Associate Degree Framework Final 5-27-24.docx

Reviewer Comments

Key: 351