Internal Grants Workshop
Washburn University

Dr. Danny Wade, Director, Faculty Development
Dr. Kara Kendall-Morwick, Director, CTEL
Dr. Beth O’Neill, Director, Assessment
<table>
<thead>
<tr>
<th>Category</th>
<th>Opportunities</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Development</td>
<td>CTEL</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td>Curriculum Development</td>
<td>$2000</td>
</tr>
<tr>
<td></td>
<td>Assessment</td>
<td>$2000</td>
</tr>
<tr>
<td>Teaching &amp; Learning</td>
<td>CTEL</td>
<td>$2000</td>
</tr>
<tr>
<td></td>
<td>Curriculum Development</td>
<td>$2000</td>
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<tr>
<td></td>
<td>Assessment</td>
<td>$2000</td>
</tr>
<tr>
<td>Research</td>
<td>Small Research</td>
<td>$3000</td>
</tr>
<tr>
<td></td>
<td>Major Research</td>
<td>$3001-$10,000</td>
</tr>
<tr>
<td>International</td>
<td>up to $1500</td>
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</tbody>
</table>
**ELIGIBILITY**

**Faculty Development/Research**
- Full-time faculty
- Librarians with faculty status
- Except those on specified one-year non-renewal appointments

**Teaching and Learning/Assessment**
- All course instructors (including adjunct)
- Full-time staff
- Instructors on one-year non-renewal appointments not eligible

**International**
- Full-time faculty
- Librarians with faculty status
FACULTY DEVELOPMENT GRANTS
PURPOSE AND FUNCTION

- Faculty improvement activities
- Discipline-based professional meetings
- Professional workshops
- Cannot be used for cost of meals or entertainment
<table>
<thead>
<tr>
<th>DECISION CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Probability activity will result in improvement as faculty member</td>
</tr>
<tr>
<td>Relative need of faculty member</td>
</tr>
<tr>
<td>Probability students and/or Washburn will benefit</td>
</tr>
<tr>
<td>Overall benefit to individual’s department</td>
</tr>
</tbody>
</table>
RESEARCH GRANTS
PURPOSE AND FUNCTION

- Support scholarly activities of full-time faculty at Washburn University
- Equipment purchases specific to research
- Travel for research
- Publication costs
### REASONABLE EXPENSES

- Reassigned Time
- Travel
- Equipment
- Materials
- Supplies
- Services
- Publication Costs (Including Purchase of Reprints)
KEEP IN MIND…

Purchase Equipment *no later than January 1* of the award year must be present at Washburn during the award year.
EXCLUDED EXPENSES

- Graduate Course Work
- Dissertation Research
- Curriculum Development
- Expenses augmenting Sweet Sabbatical Funds
DECISION CRITERIA

Is the project research-based?

Is the project publishable?

Is the project significant to the applicant's field?

Clear, reasonable, and detailed budget
PURPOSE AND FUNCTION

- Reimbursement for airline costs
- Presenting scholarly or creative work
- Unpaid teaching
- Conducting master classes
- Holding seminars or workshops
KEEP IN MIND…

Cannot be used for projects concurrently funded by Summer Sweet Sabbatical, Kline, Beatrice, or major research grants

Mere attendance at a conference does not qualify for funding

For additional details contact Baili Zhang, Director of International Programs (baili.zhang@washburn.edu)
TEACHING & LEARNING GRANTS
GOALS

- Must include assessment of student learning
- Must share knowledge broadly (Celebration of Teaching)
- Must submit report by end of Spring semester (includes assessment results)
- Projects must be related to credit bearing classes
- Conferences must be designed for pedagogical enhancement or assessment in higher ed
KEEP IN MIND…

Teaching and learning grants CANNOT supplement *Sweet sabbatical* funds

Teaching and learning grants CAN supplement *academic sabbatical* funds (must relate to the overall project)
KEEP IN MIND…

Stipends limited to $1500
CTEL SMALL GRANT

Promote learner-centered teaching practices that emphasize active and collaborative learning
PURPOSE AND FUNCTION

- Teaching/learning conferences
- Scholarship of teaching and learning
- Develop digital pedagogies for courses
- Promote diversity and inclusive classroom practices
- Enhance use of HICEPs
- Develop course active learning strategies
<table>
<thead>
<tr>
<th>DECISION CRITERIA</th>
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<tbody>
<tr>
<td>(rubric available on CTEL website)</td>
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<table>
<thead>
<tr>
<th>Learner Centered</th>
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<tbody>
<tr>
<td>Active Learning</td>
</tr>
<tr>
<td>Innovative</td>
</tr>
<tr>
<td>Grounded in <strong>literature</strong> of T/L</td>
</tr>
<tr>
<td>Pillar areas</td>
</tr>
<tr>
<td>Track record of scholarly improvement of teaching</td>
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</table>
CURRICULUM DEVELOPMENT
GRANT

Assuring that courses and curricular are current, of the highest quality, and engage student in learning that is essential to their success
PURPOSE AND FUNCTION

- Enhancement of library resources
- Technologies, tools, equipment, and materials that directly support student learning
- Innovative development of course curricula
- Travel related to the creation of a NEW course
## DECISION CRITERIA

- Keeping curricula current, high quality, engaging
- Current or approved new curriculum
- Potential for enduring impact
- Significant change

**NOTE:** Technologies used by instructors or computers NOT funded by this grant.
ASSESSMENT GRANT

Provide faculty/staff with resources to advance assessment of student learning
Potential ideas

- Funding (stipend(s), meals) for program retreat to significantly revise PSLO/ USLO assessment, or to facilitate the use of assessment data to guide program improvement
- Stipend(s) for the development of a program assessment plan
- Conference or online training directly related to assessment
- Purchase of equipment, technology, or supplies related to assessment
DECISION CRITERIA

- Build on current best practices in assessment
- Propose new research-based practice
- Stipends intended for development of activities/processes to guide program improvement
- Stipends may be used to enhance use and sharing of assessment results
- Conferences must be directly related to assessment in higher education
DEADLINES

- Dates Always Announced/Posted Prior to Beginning of Fall Semester
- First Round of fiscal year awards occurs in the spring of the previous fiscal year; Second round occurs in the early fall of the award year
- Deadlines also available on VPAA website
  - https://www.washburn.edu/faculty-staff/faculty-resources/policies-forms/forms/internal-grants.html
On-Line Faculty Handbook Section 1, VII.C

Description of Research Committee Purpose, Function, Members
http://www.washburn.edu/faculty-staff/faculty-resources/faculty-handbook/faculty-handbook-section-1.html

On-Line Faculty Handbook Appendix III

Major Research Grants Fund Guidelines
http://www.washburn.edu/faculty-staff/faculty-resources/faculty-handbook/faculty-handbook-appendix-iii.html

International Grant Fund Guidelines