

REQUEST FOR PROJECT EXEMPTION CERTIFICATE (PEC) CHANGE

Please use this form to update the project cost, completion date, and/or contractor(s).

To: Director of Purchasing

A Project Exemption Certificate change is needed for:

Project Exemption Certificate (PEC) Number: _____

New Estimated Project Cost: _____

New Estimated Completed Date: _____

Contractors (Please Provide Name and Address, Attach Additional Page If Needed):

Authorized Representative (Requestor)

Date

Purchasing Department

Request Submitted Date: _____

Revised 04/17/2025