

Staff Council Minutes

July 10, 2018

Members Present: Justin Villmer, Eileen Brouddus, Carrie Haverty, Wanda Hinton, Kathy Iwig, Cherisa Jones, Jim Kelly, Lori Rognlie, and Mari Tucker.

Members not present: Kelly Mourning-Byers (notified Chair she couldn't attend meeting), TaNiqua Ward, Kim Meehan, Kim Fletcher (notified Chair she couldn't attend meeting), and Haley Grant.

- I. Justin Villmer called the meeting to order at 3:07 p.m.
- II. Reports from Committees
 - a. Chair Report
Justin gave a brief overview of the budget that was presented to the Washburn University Board of Regents at their June meeting.
 - b. All Faculty/Staff Email
Eileen Brouddus discussed the trial implementation of "Workplace" the site where employees can communicate similar to Facebook. 1,644 invitations were sent to faculty and staff from Washburn, Washburn Tech, the Foundation, Alumni and Retirees; to create an account for Workplace, so far 500 had created accounts.
 - c. Benefits – Nothing to Report. (No meeting.)
 - d. Food Advisory – Nothing to Report. (No meeting.)
 - e. Parking Ticket – Nothing to Report. (No meeting.)
 - f. Safety Committee – Nothing to Report. (No meeting.)
- III. Discussion Items
 - a. Bereavement Leave.
The Benefits Committee hasn't met to discuss the bereavement leave proposal.
 - b. Christmas Eve Day Off (Administrative Closing)
Mari Tucker, volunteered to do some research looking at how other schools were handling the day.
 - c. Workplace (The New Platform for All Faculty and Staff Communications)
There was discussion regarding the creation of a Staff Council group.
 - d. Back to School
Justin asked how is Staff Council involved with "Back to School" activities at Washburn. Staff can volunteer to help with move-in day and/or set up a "Welcome Table" to hand out maps, etc.

e. Visibility of Staff Council

It was asked if a slide with information could be added to the New Employee Orientation. Mari Tucker asked for a template to send additional information to HR for use at New Employee Orientation. Staff Council is already a part of the information shared at New Employee Orientation.

f. Combining Personal and Sick Leave into a single Leave category

A constituent asked if Washburn had considered combining personal and sick leave into one leave category. There was some discussion. A concern was mentioned that personal leave is paid when an employee terminates employment at Washburn but sick leave is not. It was recommended the Council pursue the bereavement leave project at this time.

IV. Announcements

a. Next Staff Council meeting will be August 14, 2018, at 3:00 p.m., Lincoln Room of the Union.

V. Meeting Adjourned

It was moved by Mari Tucker and seconded by Lori Rognlie to adjourn the meeting at 3:50p.m. Motion carried unanimously.

Minutes submitted for approval on August 14, 2018, by Cherisa Jones.