

## Staff Council Meeting Minutes

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March 13, 2018

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**Members Present:** Eileen Brouddus, Kim Fletcher, Carrie Haverty, Wanda Hinton, Kathy Iwig, Cherisa Jones, Jim Kelly, Kim Meehan, Kelly Mourning-Byers, Lori Rognlie, Kim Sturgeon, Mari Tucker, Justin Villmer, and TaNiqua Ward.

**Members not present:** Haley Grant.

- I. The meeting was called to order at 3:03 p.m., by Chairperson Justin Villmer.
- II. Approve Meeting Minutes
  - a. The February 13, 2018, minutes were presented for approval. It was moved by Lori Rognlie, and seconded by Wanda Hinton to approve the minutes. Motion carried unanimously. The Council agreed future meeting minutes would be emailed for review and approval to allow Council members to share the minutes sooner with staff.
- III. New Items for Discussion
  - a. Justin announced the Employee Recognition ceremony will be April 17, 2018, 3:00 to 5:00 p.m., at the Memorial Union. Vice Chairperson, Eileen Brouddus volunteered to announce selected staff during the program.
  - b. The Council discussed the information shared at last month's meeting from Dr. Farley, Dr. Mazachek, and Mr. Jim Martin. The Council agreed to work on proposing a Bereavement Leave Policy. Mari Tucker has conducted some research on policies offered by other Regent schools and will share her findings with the Council.
- IV. Special Guest
  - a. Chris Enos, Chief of Police joined the meeting. Enos answered a variety of general questions from the Council. He explained what the directive "shelter in place," meant and what individuals should do when they receive the alert. He asked staff that has contact with students, to remind them students younger than 21 years of age cannot legally carry guns on campus.

Enos said the Police Department is working on an Emergency Plan to bring the campus to industry standards for safety. A consultant was hired to study the emergency/safety plan for campus and the report should be available in April. The Department is also working with the Administration and Facilities Services to make some signage changes to the Visitor parking lot by Morgan Hall.

Chief Enos requested staff “like” the WUPD’s facebook page and he thanked the Council for allowing him to visit.

V. Reports from Committees

- a. President’s: No Report.
- b. Board of Regents: No Report.
- c. All Faculty/Staff Email: No Report.
- d. Benefits: No Report.
- e. Food Advisory: No Report.
- f. Parking Ticket: No Report.
- g. Safety Committee: No Report.

VI. Announcement

- a. Next Staff Council meeting will be April 3, 2018, at 3:00 p.m., in the Lincoln Room at the Union. (Council changed the date due to schedule conflicts.)

VII. Meeting Adjourned

It was moved by Kim Fletcher and seconded by Lori Rognlie to adjourn the meeting at 4:20 p.m. Motion carried unanimously.

Minutes submitted by Cherisa Jones on March 19, 2018.  
(Council reviewed and accepted via email march 27, 2018.)