

Staff Council Minutes

March 10, 2015

Members present: Jackie Askren, Shane Bartley, Jen Blackburn, Tami Boten, Ryan Calovich, Kim Fletcher, Chaz Havens, Jenith Hoover, Heather Jones, Katrina Klein, Donna Lacey, Coletta Meyer, Bonnie Paine, Gayla Sarkesian, and Colleen Thiessen

Members not present: Marta Haut, Kim Sturgeon, and Mary Kay Thornburg

- I. Shane Bartley called the meeting to order at 3:02 p.m.
- II. Reports
 - a. Shane Bartley, Chair – Shane met with Dr. Farley. He brought up that the Washburn University budget committee was meeting that week with many things on the agenda, including the annual capital budget, rebid of the residence hall, tuition, housing rates, and salary comparison. Dr. Farley shared that the State of Kansas revenue income was positive in February. Shane also brought up the email from Dr. Farley from March 3, in regards to Spring Enrollment. Shane also brought up the “Statement on recent incident in the chapel released today” email from Patrick Early, director of university relations, on March 9. Also, the “Certificate of Recognition” from the Staff Council purchase of a brick from the Washburn University Foundation was passed around for everyone to look at.
 - b. Benefits Committee – No meeting to report, but there should be a meeting sometime after Spring Break.
 - c. Safety Committee –No meeting to report, but there should be a meeting on March 26.
- III. Discussion Items
 - a. Continuation of items to focus on for the new term
 - i. Campus Signage
 1. Jenith Hoover had received a quote from a company for interactive signage and Dr. Farley asked me to pass this along to Vice President Rick Anderson.
 2. It was brought up that there seems to be three aspects of signage/maps for campus. The first being when someone is driving around and looking for a building and some place to park. The second being when someone is actually on campus and looking for the building that they are needing. And the third being when someone is inside the building and looking for a certain room.
 3. Someone asked if the campus really needed signage/maps and it was brought up that there seems to be a lot of people asking where buildings are.
 4. For the inside of buildings it was brought up that maybe there could be a holder inside the entrance door with paper maps of the building and maybe the campus in it.
 5. If anyone has ideas/thoughts about campus signage/maps, they are asked to send those ideas/thoughts to Jenith Hoover/Donna Lacey.
 6. Someone else brought up to maybe check out what the University of Oregon does with their maps on their website (<https://uoregon.edu/maps>).
 - ii. iCard
 1. iCard readers – Washburn Tech

Staff Council Minutes

March 10, 2015

- a. Shane had sent the deposit forms from the Washburn Tech Business Office for student lunch cards to the Washburn Business Services, but hadn't had a chance to meet with anyone about them.

IV. New Business:

- a. It was brought up that there will be a Student Health Center survey for students, faculty, and staff.
- b. Employee discounts to businesses in Topeka was brought up. The Washburn Student Government Association has iSave and the Washburn Alumni Association has their local discounts program. Someone had wondered if the discounts that Washburn University employees can use should be put on the Washburn University human resources page as part of the employee benefits.

V. Announcements:

- a. Everyone was reminded that the Employee Recognition Ceremony would be on Thursday, April 2, in the Washburn Room.
- b. Chaz Havens brought up the "Annual Car Show & BBQ" taking place on May 8 at Washburn Tech. The event is a fundraiser for the Washburn Tech Care Closet. More information can be found at: <http://go.activecalendar.com/washburn/event/annual-car-sow--bbq/>
- c. Coletta Meyer announced an Employee Wellness Challenge title, "In-Tune: Take Charge of Your Stress!!!" It is to run for 3 weeks from March 30-April 17.

VI. The next Staff Council meeting will be April 14th.

VII. Shane Bartley adjourned the meeting at 3:36 pm.

Minutes submitted by Shane Bartley