

Members present: Ryan Calovich, Kim Fletcher, James Frager, Haley Grant, Chaz Havens, Jenith Hoover, Shirley Jacobson, Heather Jones, Jim Kelly, Coletta Meyer, Kelly Mourning-Byers, LuAnn Reece, Colleen Thiessen, and Angela Valdivia

Members not present: Eileen Brouddus, Joyce Hutchins, Michelle Lewis, Kim Sturgeon

- I. Ryan Calovich called the meeting to order at 3:00 p.m.

- II. Reports:
 - a. Ryan Calovich, Chair – Ryan Calovich met with President Farley. Discussions on the smoking policy and weapons policy continued. Enrollment numbers for the fall semester have met various goals set by the administration. There has been some communication from various stakeholders (who're interested in downtown Topeka's growth) wanting the Law School to move downtown. At this time, there is little interest from Washburn University to move the Law School downtown.
 - b. Benefits Committee – No meeting to report.
 - c. Safety Committee – No meeting to report.

- III. Discussion Items:
 - a. Smoking policy – Policy went into effect September 1, 2016. There are still a couple of high traffic areas that may need to be moved – but more discussion/insight into this is being discussed at the moment.
 - b. Weapons policy – Marc Fried has drafted and sent the draft of the new policy to committee members. There will be some town hall meetings to get feedback. Meetings will be announced at a later time. With new incoming members of the legislation, there's a high possibility that Washburn University will work with the legislation to try and keep Washburn University exempt.
 - c. Post-VRIP Climate – There was a feeling that the Voluntary Retirement Program created an overload of work as everyone left at one time. There was a lot of knowledge that walked out the door creating high frustrations during the transition process.

- IV. Unfinished Business:
 - a. Parking Tickets at Washburn Tech. – Chris Enos continues to work with the Washburn Tech. campus. At this point it appears to have improved with the new policy and procedure for issuing parking tickets.
 - b. Pepsi expiration dates are improving but will be monitored for future compliance. Pepsi has agreed to put stickers with the expiration date on items. James Frager will follow up with Janel Rutherford to see how this is working.

- V. New Business:
 - a. Washburn University employees taking classes at Washburn Tech. as educational assistance. Heather Jones will follow up with Marta Haut in Human Resources to inquire if this would be an option.
 - b. Food advisory Board – table to next meeting.

VI. Announcements:

VII. The next Staff Council meeting will be October 11th, 2016.

VIII. Ryan Calovich adjourned the meeting at 3:45 p.m.

Minutes submitted by Colleen Thiessen