

**Staff Council Minutes**

**November 14, 2017**

**Members Present:** Kim Fletcher, Cherisa Jones, Jim Kelly, Lori Rognlie, Mari Tucker, and Justin Villmer.

**Members not present:** Eileen Brouddus, Kelly Mourning-Byers, Haley Grant, Wanda Hinton, Kathy Iwig, Kim Meehan, and Kim Sturgeon.

I. The meeting was called to order by Cherisa Jones at 3:01 p.m.

II. Election of Officers

Cherisa informed the Council she could not serve as Chair of the Council and that the Council would need replace her.

Justin Villmer, Vice Chair, asked what the duties of the Chairperson were. There was some discussion and comments.

a. Nominations were accepted for Chair of the Council. Lori Rognlie nominated Justin Villmer and it was seconded by Jim Kelly. There were no other nominations. The vote carried unanimously.

- Justin then took over the meeting. Justin becoming chair, left the Vice Chair position vacant.

b. Nominations were accepted for Vice Chair. There were no nominations. Cherisa shared Eileen Brouddus, who couldn't attend the meeting was willing to serve as Vice Chair if needed. Jim Kelly nominated Eileen Brouddus and Kim Fletcher seconded the nomination. The vote carried unanimously.

c. Justin accepted nominations for Secretary of Staff Council. Lori Rognlie nominated Cherisa and it was seconded by Kim Fletcher. There were no other nominations. The vote carried unanimously.

- The officers for 2017-2018 Staff Council are Justin Villmer, Chair; Eileen Brouddus, Vice Chair; and Cherisa Jones, Secretary.

III. Reports from Committees

a. President's – No Report.

- Justin will schedule meeting with Dr. Farley. The Council suggested it might be nice to have Dr. Farley attend a meeting.

b. All Faculty/Staff Email

- Cherisa reported the committee was working on finding a way for faculty and staff to distribute announcements and other information across campus but separating it from official announcements. Cherisa said she resigned from the Committee.
  - Mari Tucker agreed to be the new representative.
- c. Benefits – No report.
- d. Washburn Board of Regents
- Justin shared some of the highlights of the meeting. There was discussion on: a new indoor practice field, the Frank Agency marketing company, funding, bonds, and the building of the new Law school.
- e. Food Advisory
- Cherisa reported they met and plan to meet regularly once a month.
  - Steven Dabbs from Chartwells urged visitors to leave suggestions in the suggestion box at Lincoln or the Union to make staff aware of visitors concerns in regards to the food or service. Suggestions for new foods are also welcomed.
  - Lori Rognlie suggested perhaps the suggestion box could be moved by the condiments for better access and Chartwells should supply a pen and paper for the box. Cherisa will take to the next Food Advisory meeting.
- f. Parking Ticket
- Justin discussed the need for new representatives from the Council one exempt and one nonexempt. Lori Rognlie and Jim Kelly agreed to serve on the committee.
- g. Safety Committee – No Report

#### IV. New Business / Items for Discussion

- a. Justin asked about the low attendance at the meeting.
- Jim Kelly expressed a need for Staff Council to have a clear purpose and define what the council does. He agreed there was a need to address the question that was asked by Lori Rognlie previously, “What does Staff Council do?”
  - Lori Rognlie agreed with Jim and suggested the Council work on being more visible to make staff aware of the Council is. She also suggested members of Staff Council could serve ice cream during the Ice Cream Scoop days or sell hot chocolate during the winter. Something to be “seen” as involved on campus.
- b. Jim Kelly and Kim Fletcher asked for a list of their constituents. Justin and Cherisa will work on getting representatives a list of their constituents.
- c. Lori Rognlie asked what was the date for the HLC visit. The date will be given at next month’s meeting.

d. Vacancies on Staff Council

- Justin encouraged the Council to think of staff members that might fill the three vacancies.

V. Announcements

a. Next Staff Council meeting will be December 12, 2017, at 3:00 p.m., Lincoln Room of the Union.

- Jim Kelly said he would miss next month's meeting due to editing the "Washburn Holiday Vespers."

b. Open Enrollment for Benefits

- Lori Rognlie discussed the lack of providers (eye-doctors) on the EyeMed plan. She said the only doctor in town was Dr. Kevin Lenahan.

VI. Meeting Adjourned

It was moved by Cherisa and seconded by Kim Fletcher to adjourn the meeting at 3:55p.m. Motion carried unanimously.

Minutes submitted by Cherisa Jones.