

Staff Council Minutes

February 12, 2019

Members Present: Matthew Hutchinson, Cherisa Jones, Collin Case, Christy Smith, Kassy Swain, Nancy Province, Erik Carlson, Debi Meier, Tiffany Swinney, Lori Rognlie, Carrie Haverty, Allyson Sass, Cindy Cummings, Kathy Iwig

Members not present: Justin Villmer, Anthony Escalante

- I. The meeting was called to order by Chairperson Collin Case at 3:03 p.m.
- II. Reports from Committees
 - a. Chair Report – Collin Case
There was an adhoc committee that was put together regarding smoking locations. If Staff Council feels like they need to be involved Collin will contact Teresa Lee in Human Resources. Dr. Farley has agreed to help with the Festival of Books. Not yet sure in what capacity. Ongoing discussion regarding winter weather and closing notifications. Should someone feel it is unsafe conditions to come to work they should contact their supervisor and use personal leave time.
 - b. Board of Regents Meeting – Collin Case
Collin was unable to attend. Erik Carlson attended and reported due to winter weather presentations were cancelled. It was also reported that the indoor practice facility was approved.
 - c. Employee Recognition – Collin Case
Need 9 staff council members to act as greeters.
 - d. All Faculty/Staff Email – Matthew Hutchinson
Nothing to report.
 - e. Benefits – Collin Case, Carrie Haverty, Justin Villmer
Nothing to report. Will meet in March.
 - f. Food Advisory –Cherisa Jones
Nothing to report.
 - g. Parking Ticket – Lori Rognlie
Nothing to report.
 - h. Safety – Lori Rognlie
WU Police are in the process of hiring a Life Safety and Emergency Manager. Question was raised about sprinkling ice melt in park lots. The walk from your vehicle to the nearest sidewalk can be tough to navigate.

- III. New Business
 - a. Volunteers needed for Employee Recognition Ceremony – Erik Carlson, Cherisa Jones, Debi Meier, Tiffany Swinney, Nancy Province, Cindy Cummings, Matt Hutchinson, Kassy Swain and Christy Smith. Lori Rognlie will read names.

- IV. Discussion Items
 - a. Campus designated smoking areas – Collin will reach out to WSGA for more details regarding location change and/or possible policy changes.

 - b. Performance evaluation inquiry – Staff Council would like to send a campus-wide survey at the end of the month.

 - c. Save the Date – Employee Recognition Ceremony – 3:00 p.m. on ~~April 24th~~ April 23rd. (Updated to reflect date change per Staff Council vote during 03/12/19 meeting.)

- V. Announcements
 - a. Next Staff Council meeting will be March 12th, at 3:00 p.m., Lincoln Room

- VI. Meeting Adjourned

It was moved by Carrie Haverty to adjourn the meeting at 3:43 p.m. Seconded by Erik Carlson. Motion carried unanimously.

Minutes submitted by Kassy Swain.