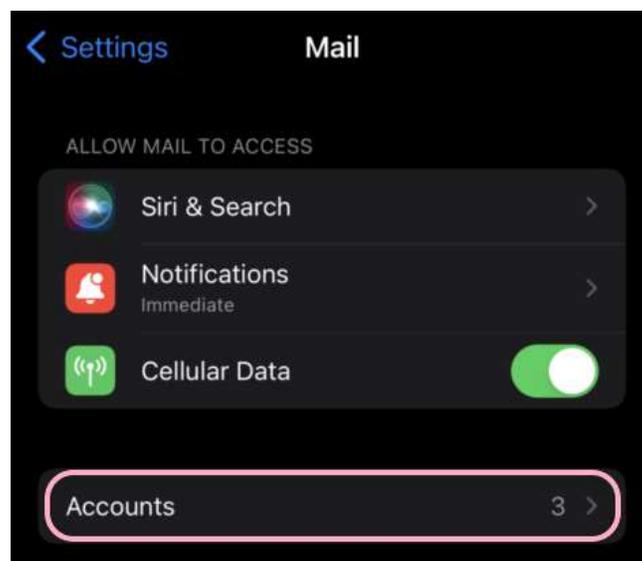


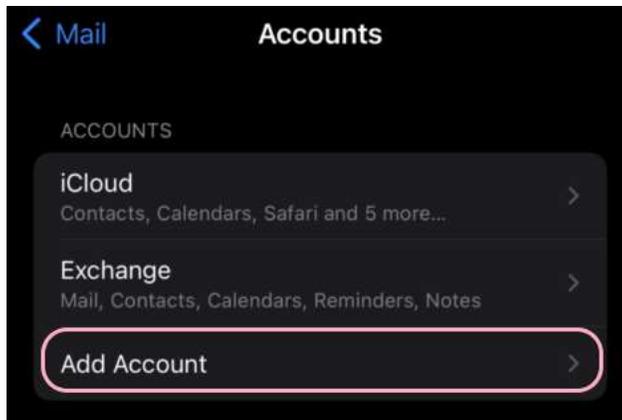
Set up your Washburn email in the iOS Mail app

1

On a current version of iOS, go to your iPhone or iPad's **Settings** > scroll down and tap **Mail** > **Accounts** > **Add Account**.



If you have any further questions, please contact **User Services** at 785-670-3000 or support@washburn.edu.



2

Select **Microsoft Exchange**.



If you have any further questions, please contact **User Services** at 785-670-3000 or support@washburn.edu.

3

Enter your **Washburn** email address and a description of your account. Tap **Next**.

Cancel Exchange Next

Email icha.bod@washburn.edu

Description Washburn Email

Adding an Exchange account will allow the Exchange administrator to remotely manage your device. The administrator can add/remove restrictions and remotely erase your device.

Exchange Device ID

Tap **Sign In**.

Sign in to your
"washburn.edu" Exchange
account using Microsoft?

Your email address will be sent to
Microsoft to discover your Exchange
account information.

Configure Manually

Sign In

If you have any further questions, please contact **User Services** at 785-670-3000 or support@washburn.edu.

Enter the password associated with your email account. Tap **Sign in** or **Next**.

Cancel  adfs.washburn.edu  



Log in using your Washburn e-mail address and password

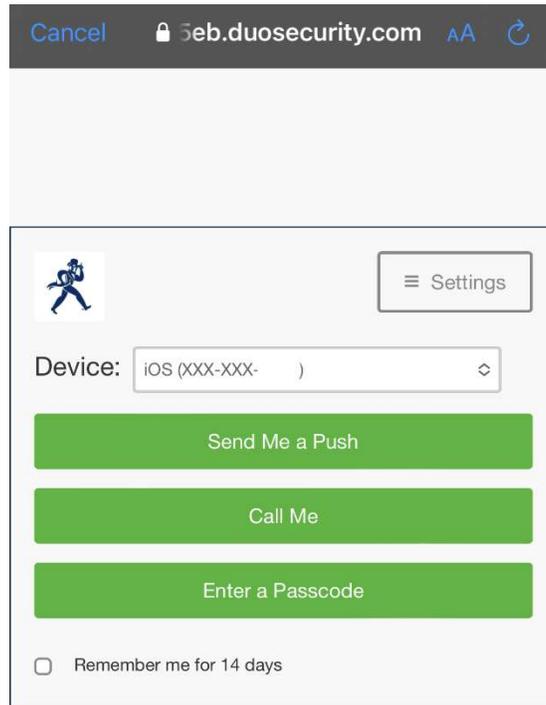
[Sign in](#)

[Change Active Directory/Office 365 Password](#)
[Log in to MyWashburn](#)

[Washburn Website](#) [Acceptable Use](#) [Get Help](#)

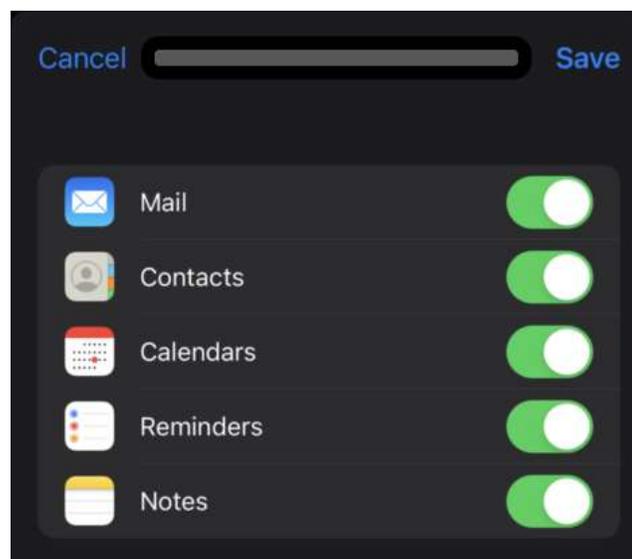
If you have any further questions, please contact **User Services** at 785-670-3000 or support@washburn.edu.

Note: If required, this is where you will be prompted for multifactor authentication (MFA in the form of **Duo** for faculty/staff)



5

Choose the services you want to sync with your iOS device and tap **Save**. You're done!



If you have any further questions, please contact **User Services** at 785-670-3000 or support@washburn.edu.