How Do I Make an Appointment with a Tutor for a Virtual Tutoring Session?
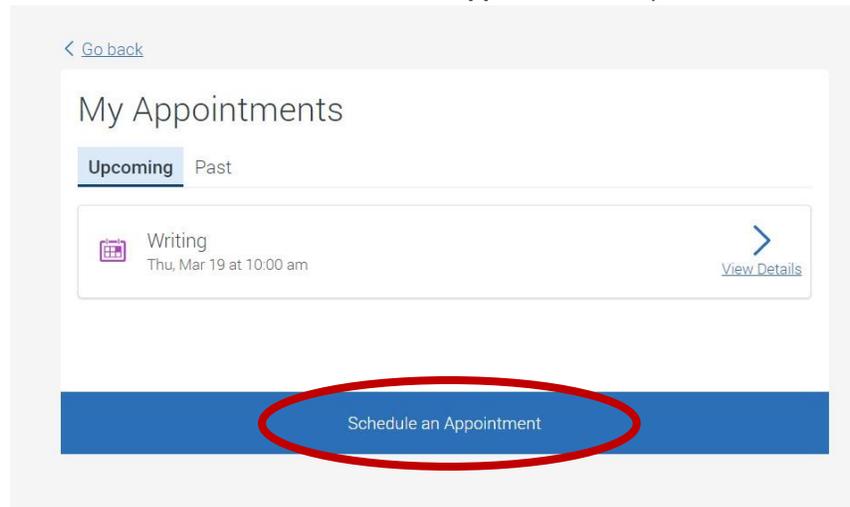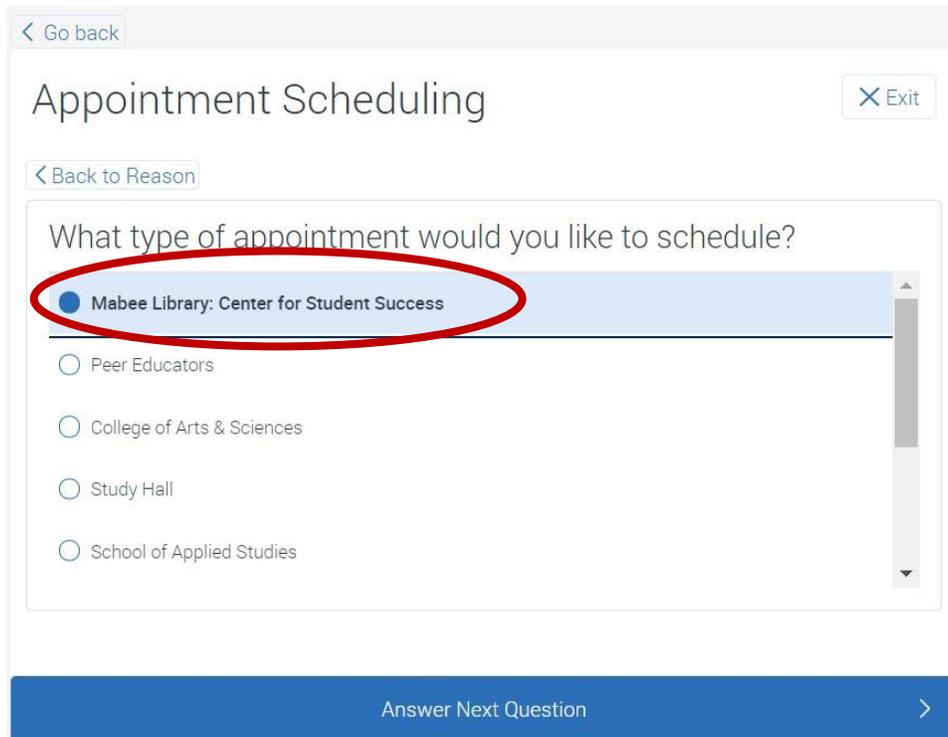
Step 1: Open your Navigate App on your smartphone or go to: http://washburn.navigate.eab.com
(Make sure you sign in with your Washburn email & password)
Select the **"Schedule an Appointment"** Option

Step 2: Select **"Mabee Library: Center for Student Success"**

Step 3: Select the **"Virtual Tutoring"** Category

Step 4: Select the subject you want help with

Step 5: Check the Information and Select **"Continue to Next Step"**

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Step 7: You can choose a specific tutor, or you can select them all to give you more time options.

Step 8: You can now see the days and times when the tutor/s are available. Choose one that fits into your schedule. Additionally, you can "Request another time" if necessary.

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Step 9: You will now get a confirmation screen with all of your information.

Make sure it is correct and then select **"Confirm Appointment"**

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That's it! You are now scheduled to meet with a tutor virtually. Look for an email with a link to the Virtual Tutoring Session through Zoom.

If you have any questions, please reach out to Angela Beatie, Director of Tutoring at tutoring@washburn.edu

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